

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING October 31st, 2019

LOCATION: Nampa Highway District Office **TIME:** 8:00 a.m.
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from October 9th, 2019
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through October 31st, 2019 and Payroll for the month of October
- **8:15 A.M. – City of Nampa**
- **9:00 A.M. – ACTION ITEM:** Salvador Corvera – (cont'd from August 29th, 2019) Application to Vary Setback for Farner Road
- **9:30 A.M. – ACTION ITEM:** Mark Stein License Agreement to use the 8th Street unmaintained right-of-way in Bowmont Subdivision as a private access for a lot he owns
- **10:00 A.M. – Introduction of new NHD Employees:** Brandon Banta, Justin Parrish, Nick Sutterfield
- **10:30 A.M. – ACTION ITEM:** Roberto Corral Variance Request asking to leave trees and irrigation in right-of-way along High Hope Ln in the Robinson Ranchettes Subdivision
- **11:00 A.M. – ACTION ITEM:** Sam Lewis Application to Vary Standards for access to arterial roadway on Lewis Lane
- **11:30 A.M. – ACTION ITEM:** Dale Jeffers, representing Winemakers LLC, License Agreement for sleeved pressurized irrigation crossing of Surrey Lane.
- **ENGINEER'S REPORT**
 - **ACTION ITEM:** Happy Valley & Victory Roundabout project – Authorization to make offers for Right-of-Way Acquisition
- **NEW BUSINESS**
- **DIRECTOR'S REPORT**
- **UNFINISHED BUSINESS**
 - Discussion regarding the Personnel & Drug Policies
- **PUBLIC DISCUSSION**
- **ACTION ITEM: EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)**
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES
DISTRICT CLERK

DATE & TIME POSTED

4507 12th Avenue Road, Nampa, ID 83686



Phone (208) 467-6576 Fax (208) 467-9916

**NAMPA HIGHWAY DISTRICT NO. 1
REGULAR MEETING**

PRESENT: Commissioners Dick Smith, Randy Noble, & Bryce Millar, Director Devin Muchow, District Engineer Eric Shannon, Attorney David Wynkoop, District Clerk Paige Rhoades

GUEST: Don Barr, Jeff Kasma, and Daniel Badger with the City of Nampa, Tony Pelham; Frank Lanum; Mark Stein; Salvador Corvera; Roberto Corral; Sam Lewis

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting minutes from October 9th, 2019 and Special Meeting minutes from October 17th, 2019. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve Accounts Payable through October 31st, 2019 and payroll for the month of October. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Don Barr with the City of Nampa, advised the Board that business is as usual. Crews have been working on sweeping up falling leaves, storm water cleanup, and getting ready for winter. He advised that Safety Fest is coming up and he advised the Board it is a free training event for employees if they were interested.

Daniel Badger with the City of Nampa, advised the Board that they are on an aggressive time schedule for the Amazon Distribution Center. The MOU with the City of Nampa and Amazon has already been fully executed and things are moving forward. Mr. Badger and the Board discussed in great detail the transportation plan involving the Amazon project and the City of Nampa roads.

Engineer Eric Shannon began his work report.

Chairman Smith recommended Executive Session at this time to discuss ongoing litigation.

EXECUTIVE SESSION: At 8:26 a.m. Commissioner Millar made a MOTION to go into Executive Session pursuant to IC 76-206 (1) (f). Commissioner Noble SECONDED the motion. Upon roll call, Commissioner Millar voted "aye", Commissioner Smith voted "aye and Commissioner Noble voted "aye". MOTION CARRIED.

The Board concluded Executive Session at 8:41 a.m.

For the Happy Valley & Victory Roundabout project, Engineer Shannon presented the Board with the Assessed Appraised values for Parcels #21, #22 and #25. Engineer Shannon requested authorization to make offers based on the appraised values. Commissioner Noble made a MOTION to authorize staff to make offers based on the appraised values for Parcels #21, #22 and #25. Commissioner Millar SECONDED the motion. MOTION CARRIED. Engineer Shannon advised the Board that they are still waiting for FAA approval of the right-of-way swap. The 404-permit application was submitted to Army Corps of Engineers on October 8, 2019. The Floodplain Development permit application was submitted to Canyon County on October 17, 2019. The plans were submitted to Nampa Meridian Irrigation District on October 21st, 2019. Engineer Shannon advised the Board that they will have to submit SWPPP permit to EPA two weeks prior to the start of the project.

For the Happy Valley & Airport Signal project, there is a shipping date of November 1st, 2019 for signal poles and mast arms. Engineer Shannon advised the plan is to have the work done and traffic signal operating by Thanksgiving.

For the Idaho Center & Cherry Roundabout project, Engineer Shannon advised the Board that this is a joint City and NHD project. City of Nampa is the lead agency and NHD will cover 25% of the cost of the project. Engineer Shannon advised the Board that the City of Nampa has hired Lochner as the Design Consultant. Engineer Shannon advised that the City of Nampa is working on preparing the MOU.

For the Southside & Kuna Roundabout (FY2022), Engineer Shannon advised the Board that Six Mile has been selected as Design Consultant and they are working on the scope and budget. This project is outside the City of Nampa Impact Area but the City is still considering entering a MOU for the lighting.

For the Robinson & Locust Roundabout (FY2023), Engineer Shannon advised the Board that Parametrix has been selected as Design Consultant and they are working on the scope and budget. For this project, Engineer Shannon is working on the MOU with the City of Nampa for the lighting.

For the West Ada School District, New Owyhee High School, Engineer Shannon advised the Board they are currently in discussion with the School and ACHD regarding a 3-party license agreement to allow the landscaping on the north side of Ustick Road.

For the New York Landing Subdivision regarding the proposed drainage on Alma Lane, Engineer Shannon advised the Board that he received a copy of the proposed CC&R's for the subdivision. He advised the Board that the subdivision has stated in the CC&R's that the subdivision shall be responsible for all the "light maintenance" of Alma Lane borrow ditches. Attorney Wynkoop asked Mr. Shannon to ensure that NHD is made a party to the CC&R's with authority to enforce compliance.

At 9:00 a.m., Salvador Corvera appeared before the Board for a second time to discuss the setback requirements along Farner Road. Mr. Corvera's friend Frank Lanum appeared with him.

After some discussion, Mr. Corvera said he would like to speak with his attorney before proceeding further. The Board tabled the issue until a later date.

For the Osprey Meadows Subdivision, the developer gave staff a copy of the Technical, Financial and Managerial Report for the Britannia Heights private sewer system to use as a basis for negotiating an agreement for a private sewer system in the public right-of-way for the Osprey Meadows Subdivision. Engineer Shannon said the report appeared to cover technical and engineering concerns. Attorney Wynkoop said the report was silent regarding any safeguards for eliminating public risk should be the LLC responsible for the system fail. The Board said they didn't see any reason the private facility couldn't be put in private easements outside the public right-of-way, and are not interested in negotiating further for an agreement to allow this. Engineer Shannon said he would convey this to the developer, and expects the developer will want to appear before the Board to discuss further. The Board said that would be fine.

This completed Engineer Shannon's work report.

At 9:30 a.m., Mark Stein appeared before the Board to discuss obtaining a license agreement to allow him to use the 8th Street unmaintained right-of-way in Bowmont Subdivision as a private access to a lot he owns. Right-of-Way Agent Eddy Thiel addressed the Board regarding the details of the request and the location of the points of access. Since it is likely that three or more residents will eventually use this access, there was discussion as to whether Mr. Stein would have to install a paved apron where the unmaintained right-of-way meets the maintained right-of-way at 8th St. and 3rd Ave. Commissioner Noble made a MOTION to approve the license agreement without the paved apron requirement. There was no second. Commissioner Millar made a MOTION to approve the license agreement subject to a paved apron requirement. Commissioner Smith SECONDED the motion. MOTION CARRIED.

At 10:00 a.m., Road Foreman, Frank McClintick appeared before the Board to introduce the 3 new hires for the Road Crew. The new hires, Justin Parrish, Nick Sutterfield and Brandon Banta were welcomed to the Crew by the Board.

Director Devin Muchow began his work report.

He presented the Board with a copy of the shop department report.

The Crusher Crew has been working on inch and a half chips with so far completing 9,121 yards. CAT came out to work on the generator this week and Brad with CAT should be getting back to the Director on how to fix the issue they are having.

The Bridge Crew has gotten all the painting completed. The Crew had to repair some sink holes on Sinker Road due to irrigation water.

The Road Crew has been working on Sunnyridge Road, Nampa Paving got it all paved with being 45 tons over the estimate due to the additional number of driveways.

Director Muchow discussed with the Board the settling going on with the new sander shed. After discussion with the Board, they decided to just keep monitoring it to see if there are any drastic changes.

This completed Director Muchow's work report.

At 10:30 a.m., Roberto Corral appeared before the Board to discuss a variance to allow some trees and sprinkler lines in the right-of-way along High Hope Lane in the Robinson Ranchettes Subdivision. The discussed the concerns they had with leaving the trees in the right-of-way. Mr. Corral addressed the Board. After discussion, the Board denied Mr. Corral's request to allow the trees to stay and advised Mr. Corral that the trees should be removed by June 1st, 2020 or Nampa Highway District road crew will remove them.

At 11:00 a.m., Sam Lewis appeared before the Board to discuss a variance to allow access to an arterial roadway on Lewis Lane. Right-of-Way Agent Eddy Thiel discussed with the Board the details with the request. Mr. Lewis addressed the Board with what his intentions were for the access. Commissioner Noble made a MOTION to approve the variance subject to a deed restriction to allow access onto Lewis Lane. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Attorney Wynkoop addressed the Board with legal updates.

At 11:30 a.m., Right-of-Way Agent Eddy Thiel addressed the Board on behalf of Winemakers LLC regarding the License Agreement for a sleeved pressurized irrigation crossing on Surrey Lane. Right-of-Way Agent Thiel advised the Board that they are wanting to put the crossing in while NHD is rehabbing the pavement. Commissioner Noble made a MOTION to approve the License Agreement for Winemakers LLC to install the crossing while NHD is doing work on the road. Commissioner Millar SECONDED the motion. MOTION CARRIED.

District Clerk Paige Rhoades presented the Board with the quarterly financial reports.

Commissioner Millar made a MOTION to adjourn at 11:50 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble