

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING March 31, 2020

LOCATION: Nampa Highway District Office
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

TIME: 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from March 10, 2020
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through March 31st, 2020 and Payroll for the Month of March

8:15 A.M. – City of Nampa

9:00 A.M. – **ACTION ITEM:** Public Hearing – Declare Surplus items, Resolution 2020-01

9:30 A.M. – **ACTION ITEM:** Senator Todd Lakey, on behalf of Jtap, in regards to amending the license agreement or discussion regarding obtaining temporary access onto South Powerline

10:00 A.M. – **ACTION ITEM:** John Carpenter P.E. representing West Park Company, Inc for an Application to Vary Standards asking for access to Southside Blvd and Lewis Ln, both Arterials, asking for private sewer to be installed within the Public ROW and asking to develop the roads to City of Nampa Standards

10:30 A.M. – **ACTION ITEM:** Tradition Capital Partners, Application to Vary Standards – Cut Asphalt under the 5 year “No Cut” Moratorium policy to cut the intersection of Ustick and Northside

- **ENGINEER’S REPORT**
 - **ACTION ITEM:** Happy Valley & Victory Roundabout – Approve NMID Crossing Agreement for East Powerline Drain
- **NEW BUSINESS**
 - **ACTION ITEM:** Sign Mylars for the Knopp Subdivision
- **DIRECTOR’S REPORT**
 - **ACTION ITEM:** Executive Session I.C. 74-206 (1) (b)
- **UNFINISHED BUSINESS**
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

NICOLE BARLOW ASSISTANT DISTRICT CLERK

DATE & TIME POSTED



NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioners Dick Smith, & Randy Noble, Director Devin Muchow, District Engineer Eric Shannon, District Clerk Paige Rhoades, Assistant Engineer Nick Lehman, Right of Way Agent Eddy Thiel
GUEST: Jeff Agenbroad; Don Newell; Caleb LaClaire; Dan Lardie; Shawn Brownlee
ABSENT: Commissioner Bryce Millar & Attorney David Wynkoop

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the Regular Meeting Minutes from March 10th, 2020. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Chairman Smith tabled the 9:30 a.m. JTAP agenda item until further notice, to avoid a large gathering during the shelter-in-place order. Several members of the public had requested this, and JTAP representatives concurred. Commissioner Noble made a MOTION to approve the agenda with the stated postponed item. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through March 31st, 2020 and payroll for the month of March. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Right of Way Agent Eddy Thiel addressed the Board with an overview of the two agenda items. Engineer Shannon and Eddy Thiel discussed with the Board on how the Board would like staff to handle over-weight permits. After discussion the Board felt it was acceptable to allow ITD to handle all the over-weight permits.

Engineer Eric Shannon began his work report.

For the Happy Valley & Victory Roundabout project, Engineer Shannon presented the Board with the Crossing Agreement from Nampa Meridian Irrigation District to allow NHD to complete work on the East Powerline Drain. Commissioner Smith made a MOTION to approve and authorize the Chairman to sign the License Agreement with Nampa Meridian Irrigation District. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Engineer Shannon advised the Board that Bridge Foreman Wayne Davis and crew have already completed the piping work and the project is now just awaiting the FAA to finalize its approval of the City of Nampa's right-of-way contribution for the project.

This completed Engineer Shannon's work report.

Director Muchow began his work report.

Director Muchow presented the Board with a copy of the shop department report.

Director Muchow advised the Board that the Crusher is still working on crushing 1 inch. He stated that the crew is still pulling out gravel so a timeframe on when the pit will be depleted is unknown at this time.

The Bridge Crew has completed most of the pipe work for the Happy Valley and Victory Roundabout project. They have started sweeping the roads throughout the District so they can begin doing their yearly paint striping.

The Road Crew is working on finishing up on Stage Coach and it will be waiting for the paving schedule. Once completed on Stage Coach, crews will move over to Coyote Cove for rehabilitation unless the Roundabout at Happy Valley and Victory will be ready to move forward first.

At this time Director Muchow requested Executive Session to discuss status of an employee. At 8:25 a.m., Commissioner Noble made a MOTION to go into Executive Session I.C. 74-206(1)(b) to discuss the status of an employee. Commissioner Smith SECONDED the motion. Upon roll call, Commissioner Smith voted “aye” and Commissioner Noble voted “aye”. MOTION CARRIED.

The Board concluded Executive Session at 8:44 a.m. No decisions made.

This completed Director Muchow’s work report.

District Clerk Paige Rhoades advised the Board that the County requirement for notification of the FY2021 Budget Hearing has to be given by April 30th, 2020. District Clerk Paige Rhoades advised the Board that she is anticipating that the Budget Hearing will be held on August 11th, 2020 at 10:00 a.m. District Clerk Paige Rhoades advised the Board that if there were no objections, she would send the notice with the Hearing date as discussed. There were no objections from the Board.

9:00 a.m. Public Hearing to Declare Surplus Property

At 9:00 a.m. Chairman Smith opened the Public Hearing for Declaration of Surplus Property. There was no one with the Public to testify at this time. Chairman Smith closed the Public Hearing. Commissioner Noble made a MOTION to declare Surplus Property. Commissioner Smith SECONDED the motion. MOTION CARRIED. Commissioner Noble made a MOTION to approve Resolution 2020-01 and authorize the Board to sign the Resolution. Commissioner Smith SECONDED the Motion. MOTION CARRIED.

The 10:00 a.m. scheduled agenda item was taken up early for Osprey Meadows due to no representative for the request being present today as previously discussed between staff and the applicant. ROW Agent Thiel and Engineer Shannon discussed the details of the request with the Board. Engineer Shannon advised the Board that this is a 3-part request for (1) access to Lewis Ln and Southside Blvd., (2) private sewer in the right-of-way, and (3) curb, gutter and sidewalk in the right-of-way. At this time the Board only needs to make a decision regarding the access onto both Southside Blvd and Lewis Lane. The other two items will be addressed and approved separately, at a later date, as part of the Development Agreement process. Commissioner Smith made a MOTION to approve the variance request subject to the installation of turn bays at the two approaches onto Southside Blvd. Commissioner Noble SECONDED the motion. MOTION CARRIED.

At 10:30 a.m., Don Newell, Caleb LaClaire, Dan Lardie and Shawn Brownlee appeared before the Board to discuss an Application to Vary Standards to cut asphalt under the 5 year “no cut”

Moratorium policy to cut the intersection of Ustick and Northside. After discussion, Commissioner Noble made a MOTION to approve the variance request to allow a cut to be made under the 5 year “no cut” moratorium at the intersection of Ustick and Northside. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to adjourn at 10:59 a.m. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble