

# NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

## NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING March 28<sup>th</sup>, 2019

**LOCATION:** Nampa Highway District Office  
Main Conference Room  
4507 12<sup>th</sup> Avenue Road  
Nampa, ID 83686

**TIME:** 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
  - Regular Meeting Minutes from March 7<sup>th</sup>, 2019
  - Review and Approve Agenda including Amendments
  - Accounts Payable Review through March 28<sup>th</sup>, 2019 and Payroll for the month of March

**8:15 A.M.** – City of Nampa

**8:30 A.M.** – Six Mile Engineering for Star and Cherry Roundabout project update

**9:00 A.M.** – **ACTION ITEM:** Valleyview Ranch Subdivision Homeowner's Association (President Jaime Myers & Secretary Leisa Haslam): Presentation and Request for Board to modify or rescind Maureen Angerman License Agreement for fence on Public Right-of-Way

- **ENGINEER'S REPORT**
  - **ACTION ITEM** – Approve Resolution No. 2019-03 to authorize Staff to sign right-of-way documents for Midland & Ustick Roundabout project
  - **ACTION ITEM** – Approve NHD Supplemental Specifications to the ACCHD Standards Manual
- **NEW BUSINESS**
  - **ACTION ITEM:** ACCHD Letter of Support re: Western Alliance for Economic Development
- **DIRECTOR'S REPORT**
- **UNFINISHED BUSINESS**
- **PUBLIC DISCUSSION**
- **ACTION ITEM: EXECUTIVE SESSION** – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES  
DISTRICT CLERK

DATE & TIME POSTED



## **NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING**

**PRESENT:** Commissioners, Dick Smith, Randy Noble and Bryce Millar; Director Devin Muchow; Engineer Eric Shannon; Attorney David Wynkoop, District Clerk Paige Rhoades;

**GUEST:** Don Barr, Jeff Kasma & Victor Rodriguez, City of Nampa; Jeff Jones & Larry White, Six Mile Engineering; Ben Kolb; Leisa Haslam; Nicole Dodge; Maureen Angerman; Randall Richel; James Newell; Jaime Myers

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the Regular Meeting minutes from March 7<sup>th</sup>, 2019. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve the agenda as posted. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through March 28<sup>th</sup>, 2019 and Payroll for the month of March. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Don Barr, with the City of Nampa, advised the Board that crews have began doing some spring crack sealing depending on the weather. They have been working on sweeping and storm water clean up getting ready for irrigation water to come in. Mr. Barr advised the Board that they ordered their paint for the season and are just awaiting warmer weather. Mr. Barr advised the Board that they are also sending staff members to training at the T2 Center

Engineer Eric Shannon began his work report.

For the Happy Valley and Airport Signal project, Engineer Shannon has been reviewing the PS&E package. He advised that this project has an MOU with the City of Nampa so once the light has been installed the City of Nampa shall maintain it. He is currently working on the Bid Package and coordinating with Utilities. He will hire T-O Engineers for CE&I services, and execute a supplemental with Parametrix for construction support. He will request Board Approval to advertise at an upcoming Board Meeting, and expects to start construction in July.

At 8:15 a.m., 6 Mile Engineer representatives, Jeff Jones & Larry White, appeared before the Board to present Concepts 1, 2 and 3 for the Star and Cherry Roundabout project. Engineer Shannon advised the Board that there will be a Public Information Meeting on April 1<sup>st</sup>, 2019 from 4 to 7pm at the Fellowship Baptist Church. Engineer Shannon advised the Board that a newsletter was sent out to surrounding property owners on March 13<sup>th</sup>, 2019. As there is no fee

for use of Church facilities, NHD is giving a \$200.00 honorarium, as has been its past custom. Engineer Shannon advised the Board that only Concept 1 and Concept 2 will be presented at the Public Information Meeting.

For the Robinson & Victory Roundabout project, Engineer Shannon advised the Board that he has received the crash report for the center island damage. The driver was a 19-year-old male who was insured by Geico insurance and District Clerk Paige Rhoades has already submitted the claim to ICRMP.

For the Robinson & Amity Roundabout project, Engineer Shannon advised that there were center island rock samples for the Board to review in the back room. He advised the Board that staff will visit the company building the Trolley sculpture on April 1<sup>st</sup>, 2019.

For Midland & Ustick Roundabout project, Engineer Shannon presented the Board with Resolution No. 2019-03: to Authorize staff to sign documents on behalf of NHD for Right-of-Way acquisitions. Commissioner Millar made a MOTION to approve and authorize Resolution No. 2019-03: to Authorize staff to sign Right-of-Way documents for Midland & Ustick Roundabout project. Engineer Shannon advised the Board that property appraisals will be presented to the Board at the next meeting on April 11<sup>th</sup>, 2019.

For the Happy Valley & Victory Roundabout project, Engineer Shannon advised the Board there is a phone conference with FAA on April 5<sup>th</sup>, 2019 that NHD will host. Engineer Shannon advised that he and Director Muchow visited the Jensen's property (parcel #13 that NHD purchased), the Jensen's showed them around the property for well locations and irrigation. He advised that the Jensen's plan to vacate the property and have the services turned off on April 3<sup>rd</sup>, 2019.

For the 11<sup>th</sup> & Ustick Roundabout project, Engineer Shannon will work on arranging an informal meeting with Canyon Highway District #4 after the ACCHD meeting to discuss matters.

For the West Ada School District, there was a project meeting on March 26<sup>th</sup>, 2019 to discuss signal locations. Engineer Shannon advised the Board that there will be new signals at Star & Ustick and a new mid-mile collector & Ustick. Originally, they thought they would need a signal at McDemott & Ustick but after review they have decided to just install a new turn bay. Engineer Shannon advised the Board that there will be an MOU with the ACHD to operate the signals after they are installed.

For the Clark Place access, at the last Meeting the Board asked Engineer Shannon to verify Mr. Dewey's claim that the 5812 Clark Pl. property is zoned Commercial. Engineer Shannon was since told by the Canyon County Development Services Director that it zoned Rural Residential, and the Comprehensive Plans for both the County and City of Nampa show it as remaining so. With this information, the Board refrained from taking action on the Dewey's request, and closed the matter.

Engineer Shannon requested Board approval and adoption of the NHD Supplemental Specifications dated March 28, 2019 to the ACCHD Manual. These updated Supplementals

incorporate stricter requirements for trench work, inspection, testing and documentation to prevent issues we have had on recent projects. Commissioner Noble made a MOTION to approve and adopt the NHD Supplemental Specifications dated March 28, 2019 to the ACCHD Manual. Commissioner Millar SECONDED the motion. MOTION CARRIED.

For the Middleton Rd. Freeway Overpass (ITD project), Engineer Shannon advised the Board that NHD is hosting a project meeting today at 1:00 p.m. with ITD, City of Nampa and others, and showed and discussed graphics and details of the project. Engineer Shannon advised the Board that construction is planned for FY2020/2021.

This completed Engineer Shannon's work report.

Chairman Smith discussed with Director Muchow about discussing with the property owners on Deerflat and South Powerline regarding a sight obstruction.

At 9:00 a.m., several members from the Valley View Ranch Subdivision appeared before the Board to voice concerns about a license agreement that was recently issued to Maureen Angerman, allowing a fence to be placed in the Right-of-Way. The Board allowed the 2 members of the HOA, Jaime Myers and Leisa Haslam, and Ms. Maureen Angerman time to present their cases. After lengthy discussion, Commissioner Noble made a MOTION to revoke the license agreement issued to Ms. Maureen Angerman based on lack of approval from the HOA in the beginning like was stated when the license agreement was issued. Commissioner Noble further advised that both parties need to work out an agreement together for a new license agreement. Chairman Smith SECONDED the motion. MOTION CARRIED. Commissioner Millar advised the Board that he refrains from the decision in this matter.

Engineer Shannon requested a Motion for Executive Session to discuss real estate acquisition.

EXECUTIVE SESSION: At 9:44 a.m. Commissioner Noble made a MOTION to go into Executive Session pursuant to IC 74-206(1) (c). Commissioner Millar SECONDED the motion. Upon roll call, Commissioner Smith voted "aye", Commissioner Noble voted "aye". and Commissioner Millar voted "aye". MOTION CARRIED. The Board concluded executive session at 10:08 a.m.

Director Devin Muchow began his work report.

He presented the Board with a copy of the shop department report.

The Crusher has crushed 5,000 yards of 5/8 inch, 2000 yards of 1/4 inch and 1,320 1 1/2 inch drain rock screened out of the pile. Director Muchow advised the Board that the crusher also crushed 8,000 yards of the recycle asphalt pile.

The Bridge crew has been working on box culverts on Stage Coach. The crew also poured the concrete footings for the center roundabout at Robinson & Amity. All bridges in the District were inspected by Dave Hughes.

The Road crew is working on Deerflat Road, they are working on processing the first mile and have began grinding up the second mile. The crew has also been preparing the roundabout for paving since the concrete islands have been poured.

Director Muchow discussed with the Board their thoughts on doing away with the company who restocks our First Aid kits. After review of the most recent charges, Staff felt there were too many unnecessary charges that we didn't need to keep paying. The Board agreed that there was no reason why the Safety Department couldn't be placed in charge of restocking the cabinets.

Director Muchow presented the Board with the Engineer's Road and Bridge project schedule.

Director Muchow advised the Board that he received the email from Golden Gate's Director Gordan Bates regarding the ACCHD Western Alliance. The Board directed Director Muchow to possibly obtain more information on the topic before they could decide if they would support it or not.

Director Muchow advised the Board that there has been issues with the fire and elevator alarm system not connecting to the telephone lines. The alarm company has suggested putting the alarm on radio frequency to eliminate the issues of down phone lines. Director Muchow advised the Board that the initial cost to install the system is \$700. The Board advised Director Muchow to have the new radio frequency line for the system.

Director Muchow advised the Board that Canyon County is to be notified by April 30<sup>th</sup> when the next budget hearing shall be. District Clerk Paige Rhoades advised the Board that the best date for the budget hearing would be August 8<sup>th</sup>, the Board had no object, therefore, District Clerk Rhoades shall send the proper notice to Canyon County.

This completed Director Muchow's work report.

Attorney Dave Wynkoop requested that the July 11<sup>th</sup> meeting be rescheduled to July 9<sup>th</sup> due to a conflict. The Board concurred and moved the July 11<sup>th</sup> meeting to July 9<sup>th</sup>.

Chairman Smith recommended to District Clerk Paige Rhoades that she present a cash report every 3 months. She advised the Board that she would do that.

Commissioner Noble made a MOTION to adjourn at 10:47 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

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Chairman, Dick Smith

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Vice Chairman, Randy Noble