

# NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

## NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING August 29<sup>th</sup>, 2019

**LOCATION:** Nampa Highway District Office      **TIME:** 8:00 a.m.  
Main Conference Room  
4507 12<sup>th</sup> Avenue Road  
Nampa, ID 83686

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
  - Regular Meeting Minutes from August 8th, 2019 and Special Meeting Minutes from August 12<sup>th</sup>, 2019
  - Review and Approve Agenda including Amendments
  - Accounts Payable Review through August 29th, 2019 and Payroll for the Month of August
  
- 8:15 A.M. – City of Nampa
- 9:00 A.M. – **ACTION ITEM:** Salvador Corvera – Application to Vary Setback for Farner Road
- 9:30 A.M. – **ACTION ITEM:** City of Nampa and Canyon Creek Subdivision for substandard compaction tests as well as valves and manholes in the wheel path
- 10:00 A.M. – **ACTION ITEM:** Janet Tooley requesting to revise her Deed Restriction from Single Family Residential to Multi-Family Residential
- 10:30 A.M. – **ACTION ITEM:** Terry Warfield for Application to Vary Setback along Kuna Road
  
- **ENGINEER'S REPORT**
  - **ACTION ITEM:** Resolution No. 2019-06 -Speed Limit for Rolling Hills Subdivision
  - Robinson & Locust Intersection – Results of Traffic Warrant Analysis
- **NEW BUSINESS**
  - Discussion regarding the Employee Christmas Party
- **DIRECTOR'S REPORT**
- **UNFINISHED BUSINESS**
  - **ACTION ITEM** – Authorize chairman to the Sign License Agreement for Darren & Lori Green
- **PUBLIC DISCUSSION**
- **ACTION ITEM: EXECUTIVE SESSION** – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES  
DISTRICT CLERK

DATE & TIME POSTED



**NAMPA HIGHWAY DISTRICT NO. 1  
REGULAR MEETING**

**PRESENT:** Commissioners, Dick Smith, Randy Noble & Bryce Millar; Director Devin Muchow; Engineer Eric Shannon, Attorney David Wynkoop, District Clerk Paige Rhoades; Assistant Engineer Nick Lehman; Right-of-Way Agent Eddy Thiel

**GUEST:** Don Barr, Daniel Badger, City of Nampa; Salvador Corvera; Janet Tooley; Terry Warfield

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting minutes from August 8<sup>th</sup>, 2019. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve the agenda as posted. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through August 29<sup>th</sup>, 2019 and Payroll for the month of August. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Don Barr with the City of Nampa, advised the Board that crews have been working on maintenance, spraying weeds, sweeping and working on storm water cleanup. Mr. Barr advised the Board that they are learning the new distributor and grader machine. He advised that they are documenting their salt and chip stock piles for the next year.

ROW Agent Eddy Thiel presented the Board with the final copy of the License Agreement for Lori Green from the last meeting and requested authorization. Commissioner Noble made a MOTION to approve the license agreement and authorize the Chairman to sign. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Engineer Eric Shannon began his work report.

For the Happy Valley & Victory Roundabout project, Engineer Shannon advised the Board that property owner meetings have been completed and the appraisal process has begun. Engineer Shannon advised that this project will require a storm water pollution prevention plan (SWPPP) and that discussions with Army Corps regarding wetlands permitting requirements are taking place as well. Engineer Shannon is currently waiting for FAA response regarding approval of right-of-way swap and if they are needing to lower the grade of the north leg of Happy Valley. If they need to lower the grade that will be the city's responsibility due to the City being responsible to satisfy the FAA requirements.

For the Happy Valley & Airport Signal project, Engineer Shannon advised that construction work is currently suspended until the arrival of the signal equipment over the next few months. Engineer Shannon advised the Board that there will be an application and a fee to Idaho Power in the amount of \$3,880 for the new electrical service. Engineer Shannon is anticipating the signal to be on line by mid-November.

For the Star and Cherry Roundabout project, Engineer Shannon advised the Board that Property Owner meetings are currently in progress.

For the 11<sup>th</sup> & Ustick Roundabout project, property owner Noreen Nunes called to inform Engineer Shannon that she was going to appear at the August 21<sup>st</sup>, 2019 Canyon Highway District board meeting to advocate for their help in funding this project. So far, he has not heard how the meeting went.

For the Middleton Rd Freeway Overpass ITD project, Engineer Shannon advised the Board that the final design meeting is scheduled for October 17<sup>th</sup>, 2019.

For the ACHD Long Range Transportation Plan, Engineer Shannon advised the Board that there was a news article in the paper about ACHD's future projects. He advised that listed were the following 2 roundabouts in NHD's jurisdiction:

- Ustick & CanAda
- Ustick & Star

Engineer Shannon said that after completion of the Bowmont Road project in 2015, that old Bowmont Road (now renamed "Rolling Hills Ct".) has been functioning as part of the Rolling Hills Subdivision. As such, he has updated the Rolling Hills Subdivision Traffic Investigation, and recommends including Rolling Hills Ct. in the 15-mph subdivision wide speed limit. He presented Resolution No. 2019-06, "Resolution to Alter or Establish Speed Limits on Selected Road Segments" to implement this recommendation. Commissioner Millar made a MOTION to approve and adopt Resolution 2019-06. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Owners of the Lovelace Kido Events Venue contacted Director Muchow and Engineer Shannon proposing that NHD excavate a pond on their land and keep the excavated material as they assume it will be valuable pit run. In exchange, NHD would pave approximately 2,000 feet of private road for them. After meeting on site and doing other research staff does not see this arrangement as being in NHD's best interest, so will not pursue it further.

This completed Engineer Shannon's work report.

At 9:00 a.m., Salvador Corvera appeared before the Board to request a reduction in the building setback on Farnar Road. ROW Agent Eddy Thiel addressed the Board with the details of what Mr. Corvera is requesting. Mr. Corvera discussed with the Board his situation and his concerns if the Board cannot grant his request. After discussion, Commissioner Noble made a MOTION to

table this matter to allow Mr. Corvera a chance to speak with his Attorney before proceeding. Commissioner Millar SECONDED the motion. MOTION CARRIED.

At 9:30 a.m., Daniel Badger with City of Nampa appeared before the Board to discuss a variance to the standards to allow valves and a manhole to remain in the wheel path on CanAda Rd. These were installed as part of a recent sewer and water project to serve the Canyon Creek Subdivision. ROW Agent Thiel discussed with the Board the concerns for the project and what the details were behind the variance request. Mr. Badger discussed with the Board that this is not a City project, but rather a developer's project. He advised the Board that this project happened before NHD staff and City of Nampa staff developed the MOU regarding having onsite inspectors and that this situation should no longer happen in the future. After discussions, Commissioner Noble made a MOTION to table this matter until the September 10<sup>th</sup>, 2019 Board meeting to allow the City of Nampa to discuss terms of repair with the developer. Commissioner Millar SECONDED the motion. MOTION CARRIED.

At 10:00 a.m., Janet Tooley appeared before the Board to discuss doing a revision to her previously granted deed restriction. ROW Agent Eddy Thiel advised the Board that Ms. Tooley was originally trying to split her property into 3 residential lots and at the time of the original request should have received the deed restriction to allow for a multi-family residential access and was only granted single family at the time. Commissioner Noble made a MOTION to revise Janet Tooley's deed restriction to allow multi-family residential access onto the already designated approach. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Assistant Engineer Nick Lehman presented the Board with the results of the Traffic Warrant Analysis that was conducted at the intersections:

- Robinson & Locust
- Southside & Kuna
- Robinson & Kuna

None of these met warrants for changing to all-way-stops, so they will be monitored for change in the future.

Director Devin Muchow began his work report.

Director Muchow presented the Board with a copy of the shop department report.

The paint stripers are up for their 2-year full inspection, the cost for that is \$13,346.

The 3-7 truck was sent back to the shop again for a regeneration of exhaust particulates issue that will cost \$6,322 to repair.

The Shop has requested to change the lights on the truck barn to all LED lights. They have received two quotes so far and the Board had asked Director Muchow to obtain one more quote.

The Crusher Crew has completed 3,498 yards of 5/8 inch chips at this time but there is a generator issue that is going to need to be fixed. Director Muchow advised the Board that the generator is still under warranty.

The Bridge Crew has been painting roads.

Nampa Paving has begun paving on Orchard Ave. They should be doing the driveways today.

The Road Crew has begun working on Sunny Ridge Rd. Preparing the road way for the rebuild project that will begin next week. He advised that crews have been brushing along Sunny Ridge Rd in preparations.

At 10:30 a.m., Terry Warfield appeared before the Board to discuss a variance to the setback requirements along Kuna Road. ROW Agent Eddy Thiel discussed the details with the Board. Mr. Warfield discussed the additions to his property that he is wanting to do. Commissioner Millar made a MOTION to approve the variance request and adjust the setback from 70 feet to 62 feet. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Director Muchow advised the Board that Roger Schober appeared in the office a few days ago to discuss the lot across the street from his field. Mr. Schober was wanting to know if something could be done to keep water from going from NHD's lot into his field across the street. Director Muchow advised the Board that there are 2 options: the first option being installing a detention pond in the lot to gather the water or second option to slope the lot so the water run off goes down into the pit on that side of the lot. The Board advised Director Muchow that the detention pond would probably be the best and most efficient way to help gather the water.

Director Muchow asked the Board if they would like to continue paying the \$27.50 for employee Costco Memberships, the Board advised Director Muchow to continue that benefit.

Director Muchow advised the Board that he has asked Jim McNall from ICRMP to come to the next safety meeting to discuss with the employees some important safety measures after the Court incident and street signs.

District Clerk Paige Rhoades discussed with the Board the Christmas Party. The Board concerned that they would like to continue with the Christmas Party at the Nampa Civic Center. District Clerk Paige Rhoades advised the Board that the Christmas Party is currently set for December 14<sup>th</sup>, 2019.

Attorney Wynkoop advised the Board and District Clerk Paige Rhoades that there is a possibility that NHD#1 will get served Court documents for the Midway Road culvert collapse damage. He advised that if NHD gets served, the documents need to be immediately sent to ICRMP. Attorney Wynkoop also provided the Board with a few minor updates on the Middleton and Orchard signal project.

Commissioner Noble made a MOTION to adjourn at 10:55 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

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Chairman, Dick Smith

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Vice Chairman, Randy Noble