

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING May 12, 2020

LOCATION: Nampa Highway District Office **TIME:** 8:00 a.m.
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**

- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from April 30th, 2020
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through May 12th, 2020
 - Presentation of Quarterly Financials postponed from April

- **8:15 A.M. – City of Nampa: Deputy Public Works Director Jeff Barnes**
 - McDermott & Franklin – Proposal for Turn Lanes
 - Robinson & Airport Roundabout – project update
 - Canyon County Registration Fees -Update

- **9:00 A.M. – Western States - Jason Warriner – discussion regarding buybacks for two road graders**

- **ENGINEER’S REPORT**
 - **ACTION ITEM:** Resolution No. 2020-02 – To Order Utility Moves for the Happy Valley & Victory Roundabout Project

- **NEW BUSINESS**
 - **ACTION ITEM:** Sign Final plat for Three Forks Subdivision
 - **ACTION ITEM:** Approve All-Way-Stop at Intersection of Robinson Blvd. and Locust Ln

- **DIRECTOR’S REPORT**
- **UNFINISHED BUSINESS**
- **PUBLIC DISCUSSION**
- **ACTION ITEM: EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)**
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES DISTRICT CLERK

DATE & TIME POSTED



NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioners Dick Smith, Bryce Millar, & Randy Noble, Attorney David Wynkoop, Director Devin Muchow, District Engineer Eric Shannon, District Clerk Paige Rhoades, Right of Way Agent Eddy Thiel; Assistant District Engineer Nick Lehman

GUEST: Jeff Barnes, City of Nampa; Jason Warriner, Western States; Mitch Bradshaw,
SITECH

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the Regular Meeting Minutes from April 30th, 2020. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve the agenda as posted. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through May 12th, 2020. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Jeff Barnes with the City of Nampa, appeared before the Board to discuss a few updates on some projects for the City of Nampa.

- Airport to Overland Corridor Study – Mr. Barnes stated that this study began back in 2011 with the concept of providing East to West routes from Nampa to Ada County. This study has been updated to accommodate connection to the proposed SH-16 to I-84 project.
- Robinson & Airport Roundabout – Now that the Airport to Overland Corridor Study has been updated, Engineer Shannon and the City of Nampa are working on the beginning stages of the MOU to design and build the roundabout at Robinson & Airport.
- McDermott & Franklin turn bays – Mr. Barnes advised that they are hoping that NHD will consider cooperating in a project to install turn bays on Franklin Rd., on the west side of McDermott Rd. He advised that the City is working with ACHD to do the same on the east side of the intersection.
- Canyon County Registration fee increase – Mr. Barnes stated that they needed all 13 parties to vote yes to the proposal. He stated that they had 10 parties in favor, 2 parties not in favor and 1 party that didn't even want to participate with any vote. Mr. Barnes advised the Board that during the next general election they will try again and see if the timing would be better for the proposed fee increase at another time.

ROW Agent Eddy Thiel presented the Board with the final plat for Three Forks Subdivision off of Lake Shore Dr. Commissioner Millar made a MOTION to approve the plat and authorize the Chairman to sign. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Engineer Eric Shannon began his work report.

For the Happy Valley & Victory Roundabout project, Engineer Shannon advised the Board that the City of Nampa cannot get FAA approval in time to support NHD construction this year, so the project has been delayed to the next construction year. Engineer Shannon advised that they already have a pre-construction meeting to discuss utility moves scheduled for Thursday May 14th, 2020, and that they will continue forward with the meeting to get some items out of the way prior to construction. He advised the Board that he will not be presenting the Board with the Utility Board order now but will this fall before NHD begins the construction work.

For the West Ada School District – New Owyhee High School, Engineer Shannon advised the Board that the School District provided some comments on the License Agreement and had questions that Engineer Shannon forwarded on to Attorney Wynkoop for review.

Assistant Engineer Nick Lehman completed a warranted analysis for the Robinson & Locust intersection, and found that it warrants an all-way-stop. Commissioner Noble made a MOTION to convert the Robinson and Locust intersection to an all-way-stop based on Staff's recommendations of the warrant analysis. Commissioner Millar SECONDED the motion. MOTION CARRIED.

For the Midland & Ustick Roundabout project, Engineer Shannon advised that Assistant Engineer Nick Lehman and Director Devin Muchow recently purchased an antique horse drawn grader for the center piece at the roundabout. They advised that they are now searching for contractors to build a few horses to go along with the road grader.

For the JTAP LLC development on S Powerline, Engineer Shannon advised the Board that Staff has received a letter from the Bakers requesting a site visit. Engineer Shannon advised the Board that he would meet with the Bakers.

For the 12th and Locust intersection, ITD is having a meeting with the City of Nampa on May 14th, 2020 to discuss converting the intersection to a right-in / right-out turn only.

This completed Engineer Shannon's work report.

At 9:00 a.m., Jason Warriner with Western States and Mitch Bradshaw with SITECH, Western States, appeared before the Board to provide the Board with the buy back options on the 2 NHD road graders. They discussed with the Board the details behind the machines that they were suggesting for buy backs. After a lengthy conversation, the Board advised Director Muchow which way to proceed with the road graders in preparation for the upcoming budget. The road graders will be discussed again during the budget hearing for approval.

Director Muchow began his work report.

Director Muchow presented the Board with a copy of the shop department report. He advised the Board that they hired a new shop mechanic and he will begin work on May 26th, 2020.

Director Muchow advised the Board that the Crusher Crew has completed work in Pit 9 and are now moving over to finish out the Nelson Deppe pit. He advised that won't take very long to finish up and then they will move out to the Tomer pit for a while. Director Muchow advised the Board that they are getting closer to having to move to the Lola pit every day and that he really needed a decision

regarding the scraping of the land in order to get started. The Board advised Director Muchow that he probably should plan for that in the next budget.

The Bridge Crew has finished up some pipe work on Coyote Cove and some culverts on Stage Coach. There were some storm water issues at a few locations in Melba, that were caused by heavy rain, that they needed to take care of. The Bridge Crew will begin painting roads here soon.

The Road Crew will get all their shoulder work completed this week. They will begin doing some maintenance work and crack sealing the streets of Melba that they want chip sealed this year. Once they finish that in Melba, they will go thru the Crack Seal list for this year again prior to chip seal in July.

Director Muchow advised the Board that he has been in contact with Modern Machinery about a distributor. They will submit a quote on a Roscoe Distributor to Director Muchow for review.

This completed Director Muchow's work report.

District Clerk Paige Rhoades provided the Board with copies of the current financial documents and answered the questions as asked.

Chairman Smith discussed with Staff the procedures for opening the door to the public for Stage 2 of the Governor's stay home order. After discussion, the Board decided that staff will go back to regular hours with the doors remaining locked unless the Governor does not move forward with Stage 2 of his order.

Attorney Wynkoop recommended Executive Session to discuss right of way updates. Commissioner Millar made a MOTION to go into Executive Session pursuant to IC 74-206 (1)(c) at 10:57 a.m. Commissioner Noble SECONDED the motion. Upon roll call, Commissioner Smith voted "aye", Commissioner Noble voted "aye" and Commissioner Millar voted "aye". MOTION CARRIED.

The Board concluded Executive Session at 11:13 a.m.

Commissioner Noble made a MOTION to adjourn at 11:13 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble