NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Ernest Lowry, Franklin Kennedy

NAMPA HIGHWAY DISTRICT NO. 1
REGULAR BOARD MEETING
October 8, 2026

LOCATION: Nampa Highway District Office
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

TIME: 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
  - Approve Regular Meeting Minutes from September 24, 2026
  - Review and Approve Agenda including Amendments.
  - Accounts Payable Review through October 8, 2026
  - End of Fiscal Year Financial Reports
  - Approve & Adopt Resolution No.2026-10: A Resolution for Document Maintenance and Retention Policy
  - Approve & Authorize Records Destruction Request No. 2026-10
- **8:15 A.M. – ACTION ITEM:** City of Nampa
- **8:45 A.M. – ACTION ITEM:** Jon Stosich - Application to Vary Standards for access onto Melmont Road (Reed)
- **9:00 A.M. – ACTION ITEM:** Jon Stosich - Application to Vary Standards for access onto Melmont Road (Rio Ridge)
- **9:15 A.M. – ACTION ITEM:** Callie Etzel – Short Term Disability discussion
- **10:00 A.M. - ACTION ITEM:** Joe Thompson – Application to Vary Setback for Deer Flat Road
- **10:30 A.M. – ACTION ITEM:** Melanie Hankerd – Application for Variance Request for subsurface drainage and allow a well to remain in the ROW on West Lewis Lane
- **DIRECTOR / ENGINEER'S REPORT**
  - **ACTION ITEM:** Discuss and Approve Registration Fee Initiative Percentage
- **NEW BUSINESS:**
- **UNFINISHED BUSINESS:**
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

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PAIGE RHOADES DISTRICT CLERK DATE & TIME POSTED

NAMPA HIGHWAY DISTRICT NO. 1
REGULAR MEETING

PRESENT: Commissioner Dick Smith, Commissioner Ernest Lowry, and Commissioner Franklin Kennedy; Director Nick Lehman; District Clerk Paige Rhoades; ROW Agent Eddy Thiel; Attorney Jay Kiiha; Payroll & HR Administrator Nicole Barlow;
GUESTS: Kelly Black, City of Nampa; Jon Stosich; Melanie Hankerd; Joe Thompson

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Kennedy made a MOTION to approve the Regular Meeting Minutes from September 24, 2026. Commissioner Lowry SECONDED the motion. MOTION CARRIED.

Commissioner Lowry made a MOTION to approve the agenda as posted. Commissioner Kennedy SECONDED the motion. MOTION CARRIED.

Commissioner Lowry made a MOTION to approve Accounts Payable through October 8, 2026. Commissioner Kennedy SECONDED the motion. MOTION CARRIED.

Kelly Black, with the City of Nampa, appeared before the Board to provide flyers and social media posts for NHD to post for the Canyon County Registration Fee increase. She advised the Board that City of Nampa will probably start posting for the upcoming election within the week to get the information out to the patrons of Canyon County.

At 8:45 a.m., Jon Stosich, appeared on behalf of Dallin Reed, to request a Variance to the Standards to allow for a new access onto Melmont Road. ROW Agent Eddy Thiel discussed the details with the Board. Mr. Stosich advised the Board the reason why they request a new location for access. After discussion, Commissioner Lowry made a MOTION to DENY the Variance Request for a new access onto Melmont. The property owner will have to use the access provided on the upper leg of the property. Commissioner Kennedy SECONDED the motion. MOTION CARRIED.

At 9:00 a.m., Jon Stosich, appeared on behalf of Rio Ridge Inc, to request a Variance to the Standards to allow for a new access onto Melmont Road. ROW Agent Eddy Thiel discussed the details with the Board. Mr. Stosich advised the Board the details of why they need a new access. After discussion, Commissioner Lowry made a MOTION to approve the Variance Request to allow a shared single family agricultural approach with a paved apron subject to a deed restriction. Commissioner Kennedy SECONDED the motion. MOTION CARRIED.

Director Nick Lehman began the Director's work report.

Director Lehman requested that the Board go into Executive Session to discuss potential litigation.

At 8:47 a.m., Commissioner Lowry made a MOTION to go into Executive Session pursuant to IC 74-206(1)(f). Commissioner Kennedy SECONDED the motion. MOTION CARRIED. Upon roll call, Commissioner Smith voted "aye" Commissioner Lowry voted "aye", and Commissioner Kennedy voted "aye". Commissioner Kennedy made a MOTION to exit Executive Session at 9:40 a.m. Commissioner Lowry SECONDED the motion. MOTION CARRIED.

The Board concluded Executive Session at 9:40 a.m.

For the Robinson Road Overpass Project, Director Lehman advised the Board that NHD is still waiting to hear from Federal Railways Administration on whether or not we received the grant to finish the design and construction of the project. NHD had a meeting with them this week and was told that they are hoping to announce the grant awards with in the next 45 days. Director Lehman advised the Board that he received a phone call from Kenny Pfeiffer with Western States Moves last week and he has a contact interested in getting the house we have on Robinson Road. The contact is doing some research on getting a building permit to be able to relocate the house. Director Lehman advised the Board that they asked FRA if we could clear the lot. They will verify that it is okay, mainly they wanted to make sure none of the grant money would be spent on it.

The Road Crew has finished rebuilding the last mile of Deer Flat Road from Pump Road to Farner Road. Nampa Paving will pave it starting tomorrow and then the road crew will shoulder it next week. Nampa Paving has paved the 2 miles between Rim Road and Pump Road and the road crew already got it shouldered this week. The Road Crew has installed some conduits between all the buildings for the new security camera system. They have also been installing bird netting in the sander barn and equipment barn to help mitigate the pigeon issue.

The Bridge Crew will paint Deer Flat next week once the road crew finishes shouldering. The Bridge Crew has been working on Melba Road between Highway 45 and Rim Road, replacing culverts.

The Crusher Crew is set up and running 3/8” chips and 1/4” chips. They have been using the screen deck that was rented for two months.

Director Nick Lehman advised the Board there was no Shop Report this week.

Director Lehman advised the Board that he spoke with ITD yesterday regarding Highway 45 and Locust Lane. He stated that the Surety Bond company has a contractor to finish the work at the intersection. They are going to focus on getting things put back together so they can reopen Locust Lane safely. They aren’t sure when they will be able to get the light poles but would like to have them up by this winter. They will have to come back in the spring for permanent paving.

Director Lehman stated that he would need a decision on the Local Registration Fee allocation split. After discussion, Commissioner Lowry made a MOTION to approve Option new #1 based on the $60,000 to the smaller cities and a 30/70 split and authorize Staff to send a letter to the City of Nampa. Commissioner Kennedy SECONDED the motion. MOTION CARRIED.

At 10:00 a.m., Joe Thompson, appeared before the Board to request a Setback Variance from 70 feet to 60 feet to build a garage on his property. ROW Agent Eddy Thiel discussed the details with the Board. Mr. Thompson provided some additional information as to where the well was on his property. After discussion, Commissioner Lowry made a MOTION to approve the Setback Variance from 70 feet to 60 feet to build a garage on the property. Commissioner Kennedy SECONDED the motion. MOTION CARRIED.

At 10:05 a.m., Melany Hankerd, appeared before the Board on behalf of LGD Ventures, to request an application to Vary the Standards to allow for sub-surface drainage system and a well to remain in the ROW on West Lewis Lane. ROW Agent Eddy Thiel addressed the details with the Board. Ms.

Hankered provided additional information. After discussion, the Board advised that they would make two separate motions to handle this request. For the request to vary standard 3070.040 which allows no sub-surface drainage system without district approval and to allow the developer to use a sub-surface drainage system. Commissioner Kennedy made a MOTION to allow the sub-surface drainage system and seepage bed to be used in the Lewis Heights Subdivision. Commissioner Lowry SECONDED the motion. MOTION CARRIED. For the well to remain within the ROW along West Lewis Lane: Commissioner Lowry made a MOTION to approve the Variance Request to allow the well to remain in the newly dedication ROW until phase two has begun, subject to a license agreement with traffic rated jersey rail to protect the well, approved by the Engineer. Commissioner Kennedy SECONDED the motion. MOTION CARRIED.

Director Lehman advised the Board that Convention in Coeur d'Alene is coming up on November 9-12. Director Lehman advised that he would need to leave early on Thursday the 12th. Director Lehman advised the Board that there are not a whole lot of clerk-oriented classes at the convention this year and that District Clerk Paige Rhoades would like to not spend the money to attend this conference. The Board advised that it would be okay for District Clerk Rhoades to skip the convention this year.

Director Lehman and ROW Agent Eddy Thiel discussed with the Board that ROW Agent Thiel received a call from Greg Hipwell this week, he stated that when he purchased the property, the mineral rights were excluded from the contract so he will not be able to sell NHD the property for a gravel pit. ROW Agent Thiel has contacted another source and NHD will work with him to get an access agreement in place so NHD can do some bores to determine gravel content.

The three commissioners and Staff discussed whether or not NHD should implement Impact Fees or continue to wait for better timing.

District Clerk Paige Rhoades advised the Board that the Financial Report for Fiscal Year End will be provided at the next Board meeting.

District Clerk Paige Rhoades presented the Board with the Record Retention Policy for approval and adopt the Resolution. Commissioner Lowry made a MOTION to approve the Record Retention Policy and adopt Resolution 2026-10: A Resolution for Document Maintenance and Retention Policy. Commissioner Kennedy SECONDED the motion. MOTION CARRIED.

District Clerk Paige Rhoades presented the Board with the Records Destruction Request No.1 for approval. Commissioner Kennedy made a MOTION to approve Records Destruction Request No. 1. Commissioner Lowry SECONDED the motion. MOTION CARRIED.

Commissioner Lowry made a MOTION to adjourn at 11:12 a.m. Commissioner Kennedy SECONDED the motion. MOTION CARRIED.

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Chairman, Dick Smith Vice-Chairman, Ernest Lowry