

# NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Ernest Lowry, Franklin Kennedy

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## NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING April 9, 2026

**LOCATION:** Nampa Highway District Office  
Main Conference Room  
4507 12<sup>th</sup> Avenue Road  
Nampa, ID 83686

**TIME:** 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
  - Approve Regular Meeting Minutes from March 26, 2026
  - Review and Approve Agenda including Amendments.
  - Accounts Payable Review through April 9, 2026
  - Financial Reports
- **8:15 A.M. – ACTION ITEM:** City of Nampa
- **9:00 A.M. – ACTION ITEM:** Greg Troost – Locust Lane irrigation crossing
- **9:30 A.M. – ACTION ITEM:** Jill Koudelka – Application to Vary Setback along Lake Hazel Rd.
- **10:00 A.M. – ACTION ITEM:** Tim Andra – Application to Vary Setback along Pit Ln.
- **10:30 A.M. – ACTION ITEM:** Cailin Thomas – License Agreement to use portion of the Unmaintained Public ROW on 8<sup>th</sup> Street.
- **DIRECTOR / ENGINEER’S REPORT**
  - **ACTION ITEM:** Discussion RE: FY2026 Surplus property list
  - **ACTION ITEM:** Approve and Authorize the Chairman to Sign the Temporary Utility & Access Easement for White Cloud Communication across NHD-owned property
  - **ACTION ITEM:** Approve and Authorize the Chairman to Sign the Utility Easement for Idaho Power Utilities across NHD-owned property.
  - **ACTION ITEM:** Adopt Resolution 2026-08: To Authorize NHD Staff to Execute Right-of-Way Acquisition Documents for the McDermott Road & Franklin Road Intersection Project.
- **NEW BUSINESS:**
  - **ACTION ITEM:** Sign Easement Agreement for Idaho Power for White Cloud Communications
  - **ACTION ITEM:** Sign License Agreement for Ziplly Fiber LLC
  - **ACTION ITEM:** Sign License Agreement for NFC Northwest LLC
- **UNFINISHED BUSINESS:**
  - **ACTION ITEM: PUBLIC DISCUSSION**
- **ACTION ITEM: EXECUTIVE SESSION** – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

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PAIGE RHOADES DISTRICT CLERK

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DATE & TIME POSTED



**NAMPA HIGHWAY DISTRICT NO. 1  
REGULAR MEETING**

**PRESENT:** Commissioner Ernest Lowry, and Commissioner Franklin Kennedy; Director Nick Lehman; ROW Agent Eddy Thiel; Clerk Nicole Barlow; Attorney Jay Kiiha  
**GUESTS:** Sakena Lesmeister, Aden Johnston, Timmy Andra, Eric Plimmer, Cailin Thomas  
**ABSENT:** Commissioner Dick Smith; District Clerk Paige Rhoades

Vice Chairman Ernest Lowry called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Kennedy made a MOTION to approve the Regular Meeting Minutes from March 26, 2026. Commissioner Lowry SECONDED the motion. MOTION CARRIED.

Commissioner Kennedy made a MOTION to approve the agenda with the amendment of moving the Financial Report to the next meeting. Commissioner Lowry SECONDED the motion. MOTION CARRIED.

Commissioner Kennedy made a MOTION to approve Accounts Payable through April 9, 2026. Commissioner Lowry SECONDED the motion. MOTION CARRIED.

ROW Agent Eddy Thiel presented the Board with a License Agreement for Ziplly Fiber LLC & a License Agreement for NFC Northwest LLC for the Vice Chairman to sign. Commissioner Kennedy made a MOTION to authorize the Vice Chairman to sign the License Agreement for Ziplly Fiber LLC & Sign the License Agreement for NFC Northwest LLC. Commissioner Lowry SECONDED the motion. MOTION CARRIED.

Director Nick Lehman began the Director's work report.

For the Northside & Cherry Roundabout, Director Lehman advised the Board that we are waiting on LaRiviere to submit a schedule to start the concrete pavement repair. Once they close the road, they will have 3 weeks to do the work.

For the Robinson & Kuna Roundabout, the bridge crew has finished working on the pipe work. The road crew has been removing asphalt and digging out the old road on the east leg of the intersection. They did have to dig down further on the east leg than anticipated because the material that was under the relocated irrigation ditch was not good.

For the Robinson & Locust Roundabout, Director Lehman advised the Board that he has not heard back from any public agency regarding purchasing the property at 6240 E. Locust Ln. They have until Friday, April 10<sup>th</sup> to respond if they are interested or not. If none of the public agencies are interested, then he will list the house for sale with a realtor next week.

For White Cloud Communications, Director Lehman advised the Board that ROW Agent Thiel and himself met with Simplot to discuss the access easement from Hwy 45. They provided Simplot with the full access easement document from the county. After discussion, it was determined that NHD did not need a new easement and that NHD would move forward with the existing easement. Director Lehman presented the Board with a Temporary Utility & Access Easement for White Cloud

Communication, & a Utility Easement for Idaho Power Utilities for access across NHD owned Property. Commissioner Kennedy made a MOTION to approve and Authorize the Vice Chairman to sign the Temporary Utility & Access Easement for White Cloud Communication across NHD owned property. Commissioner Lowry SECONDED the motion. MOTION CARRIED.

Commissioner Kennedy made a MOTION to approve and Authorize the Chairman to Sign the Utility Easement for Idaho Power Utilities across NHD-owned property. Commissioner Lowry SECONDED the motion. MOTION CARRIED.

For the McDermott & Franklin Intersection NHD is working with the City of Nampa & ACHD on this intersection. There is one corner NHD needs to acquire, we have control of the NW corner. Director Lehman needs the Board to Authorize staff to sign documents to move forward. Commissioner Kennedy made a MOTION to Adopt Resolution 2026-08: to Authorize NHD Staff to Execute Right-of-Way Acquisition Documents for the McDermott Road & Franklin Road Intersection Project. Commissioner Lowry SECONDED the motion. MOTION CARRIED.

The Road Crew has finished shouldering on Lake Shore, Dewey, York, and Nez Perce. These roads are now open but still need pavement markings once the paint truck is running. The full crew is now working on the Robinson- Kuna Roundabout. We currently have an open Road Crew position and staff plans to start interviews the last week of April.

Director Lehman advised the Board that we had planned to rebuild 5 more subdivision roads this year. Brent, Clark, Oak, Queen Anne Ct, and Queen Victoria. As staff drove through the subdivisions, it was evident that there are a lot of encroachments that will cause significant issues getting the project done in a timely manner. Director Lehman talked with Nampa Paving, and they proposed doing a standard overlay or a Stress Absorbing Layer of Straight Asphalt (SALSA) overlay. The SALSA is a process of laying down oil that will fill the cracks and will help keep them from propagating through the new asphalt overlay, then applying a thin coat of 3/8" chips, then a 2 1/2" asphalt overlay. Director Lehman talked with Monte Mason, Tim Richard, and Mike Kaes about the process, and they all agreed that this application would be good at these locations. We would be able to do the work in a minimal amount of time with little disruption to the public. The plan would be to do this near the end of May. Director Lehman needs to know if the Commissioners are good with this plan. After discussion, Commissioner Kennedy and Commissioner Lowry said that they thought it was a great idea and to move forward with the plan.

The Bridge Crew replaced a failing culvert in the yard that went under the haul road. They are currently working on a pipe sleeve at Hill Rd. and Butte Rd. They hope to have it completed this afternoon. On Monday, they will move to Bennett Rd. & Hwy 45 to install old concrete barricades at the toe of the shoulder to help prevent shoulder material from falling into the concrete ditch adjacent to the road.

The Crusher Crew has been changing out screens and doing some maintenance on the crusher so that we can start making 1/4" chips for chip seal this year. Austin Grindstaff resigned from the crusher crew, and his last day was last week. Troy Swisher is now on the crusher crew, replacing Austin.

Director Lehman gave the Board the Shop Report & Surplus list to review. Next week, staff will begin interviews for the shop mechanic position. This position will replace Nate when he retires this summer.

For the Sander Barn Settlement, Barrier Building started work on the Sander Barn last week. They removed the concrete slab to prepare for the piles they'll install. They are waiting for their building permit before they can start on the piles.

Director Lehman advised the Board that Boise projects will be notifying water users of our water rights being for sale. We will hold a bid opening for the water rights on April 30<sup>th</sup>.

Director Lehman advised the Board that health benefit renewal is approaching and asked if there were any changes the Commissioners would like to consider for next year so Clerk Nicole Barlow can begin reviewing options. After discussion, the Board stated they would like to review all options to ensure the District provides the best policies and coverage for employees.

In addition to medical benefits, the District has begun reviewing the Personnel Policy Manual. One policy being considered for modification is the vacation time off notification policy. Director Lehman brought the topic forward, after discussion with the Foreman, they would like to re-establish a 24-hour notice requirement for vacation time off, as there is currently no minimum notification requirement. Clerk Barlow also asked the Board to consider increasing the Winter Standby pay from the current \$15 per day. After discussion, the Commissioners agreed they would like to see the daily standby pay increased and asked Clerk Barlow to determine the average hourly pay of employees on call and recommend a new daily rate based on that information. Longevity Pay was also discussed. Clerk Barlow asked the Board to consider increasing the per-year amount. The Board decided to wait until Commissioner Smith returns before discussing a possible increase.

Director Lehman concluded the topic by asking the Board to notify Clerk Barlow of any additional policies they would like to review while the Personnel Policy Manual is under review.

Director Lehman advised the Board that he received a call from a local bee owner asking if we'd allow him to set up some bee boxes on our property. He said they would set them up out of the way of trucks and workers. After discussion, the Board decided this was not something we wanted on our property.

Director Lehman advised the Board that he is considering going on a mission trip during the last week of July. Because that timeframe falls during Chip Seal operations, he asked the Commissioners if they would allow him to take that time off. After discussion, the Board stated that as long as Director Lehman trusts his crew to manage operations, they did not see an issue with him being gone that week.

At 9:00 a.m., Aden Johnston with Agri lines irrigation appeared on behalf of Greg Troost, to discuss an irrigation crossing on Locust Ln. ROW Agent Thiel discussed the details with the Board. Mr. Johnston further discussed details of the need & materials going to be used for the crossing. After discussion, Commissioner Lowry Made a MOTION to approve the irrigation crossing with a sleeve & allow Director Lehman to sign the license agreement. Commissioner Kennedy SECONDED the motion. MOTION CARRIED.

At 9:30 a.m., ROW Agent Eddy Thiel, on behalf of Jill Koudelka presented an application to Vary Setback along Lake Hazel Rd. to an existing farmhouse. After discussion, Commissioner Kennedy made a MOTION to approve the setback variance from 70 feet to 55 feet from the section line on Lake Hazel Rd. with the condition that the setback is for the existing house only. Commissioner Lowry SECONDED the motion. MOTION CARRIED.

At 9:51 a.m., Tim Andra appeared before the Board to request a setback along Pit Ln. ROW Agent Thiel discussed that Tim is requesting a setback variance from 70 feet to 40 feet from the section line on Pit Ln. Agent Thiel petitioned the City of Nampa for comment since it is in the area of impact for the city. The city commented that they would recommend a 60ft setback. Tim presented the Board with drawings of where he wanted to place a shop along the section line. After discussion, Commissioner Kennedy made a MOTION to approve the setback variance from 70 feet to 60 feet from the section line on Pit Ln. Commissioner Lowry SECONDED the motion. MOTION CARRIED.

10:22 a.m., Eric Plimmer & Cailin Thomas appeared before the Board to request a License agreement to use a portion of the 8<sup>th</sup> St. unmaintained public ROW in the Bowmont Subdivision, as access. ROW Agent Thiel addressed the request with the Board. Mr. Plimmer provided reasoning behind their request. After discussion, Commissioner Lowry made a MOTION to approve the license agreement to allow the property owner to use the unmaintained public ROW along 8<sup>th</sup> Street in the Bowmont Subdivision for access. Commissioner Kennedy SECONDED the motion. MOTION CARRIED.

Commissioner Kennedy made a MOTION to adjourn at 10:29 a.m. Commissioner Lowry SECONDED the motion. MOTION CARRIED.

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Vice Chairman, Ernest Lowry

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Secretary, Franklin Kennedy