

# NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Ernest Lowry, Franklin Kennedy

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## NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING November 25, 2025

**LOCATION:** Nampa Highway District Office  
Main Conference Room  
4507 12<sup>th</sup> Avenue Road  
Nampa, ID 83686

**TIME:** 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
  - Approve Regular Meeting Minutes from November 6, 2025
  - Review and Approve Agenda including Amendments.
  - Accounts Payable Review through November 25, 2025, and Payroll for the Month of November
  - Approve and Sign Longevity Checks
- **8:15 A.M. – ACTION ITEM:** City of Nampa
- **9:00 A.M. – ACTION ITEM:** Ellie Willoughby Application to Vary Standards - Upgrade access onto Hove Rd.
- **DIRECTOR / ENGINEER’S REPORT**
  - **ACTION ITEM:** Approve and Sign Interagency Agreement & Resolution for Lake Shore & Highway 45 intersection ITD project no. A025(104)
  - **ACTION ITEM:** Robinson & Kuna Roundabout Project – Resolution No. 2026-02 – Order for Utility Moves
  - **ACTION ITEM:** Discussion regarding Silver Star letter and public records request
- **NEW BUSINESS:**
- **UNFINISHED BUSINESS:**
  - **ACTION ITEM: PUBLIC DISCUSSION**
- **ACTION ITEM: EXECUTIVE SESSION** – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

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PAIGE RHOADES DISTRICT CLERK

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DATE & TIME POSTED



## **NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING**

**PRESENT:** Commissioner Dick Smith, Commissioner Franklin Kennedy & Commissioner Ernest Lowry; Director Nick Lehman; ROW Agent Eddy Thiel; District Clerk Paige Rhoades;  
**GUESTS:** Ellie Willoughby

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Kennedy made a MOTION to approve the Regular Meeting Minutes from November 6, 2025. Commissioner Lowry SECONDED the motion. MOTION CARRIED.

Commissioner Lowry made a MOTION to approve the agenda as posted. Commissioner Kennedy SECONDED the motion. MOTION CARRIED.

Commissioner Lowry made a MOTION to approve Accounts Payable through November 25, 2025, and Payroll for the month of November. Commissioner Kennedy SECONDED the motion. MOTION CARRIED.

Commissioner Lowry made a MOTION to approve Longevity Checks for FY2025. Commissioner Kennedy SECONDED the motion. MOTION CARRIED.

Director Nick Lehman began the Director's work report.

ROW Agent Eddy Thiel and Director Lehman discussed the Public Records Request and letter that Staff received from Silver Star.

ROW Agent Eddy Thiel and Director Lehman discussed Ziply, the fiber company, regarding how to handle a refusal to sign a license agreement.

For the Northside & Cherry Roundabout, Director Lehman advised the Board that LaRiviere continues to work on the punch list to finish up the project. They have been into liquidated damages since October 14<sup>th</sup>, 2025. Some of the issues that still need to be resolved are:

- There is a section of the concrete pavement that is too flat, causing water to pond. The most likely solution is to remove a section of the concrete and repour it, which may include a section of a splitter island. NHD is still waiting for a proposed solution from LaRiviere.
- Lowering of a storm drain lid.

NHD Crews will start prepping the multi-use path on the west leg of the intersection. On the east leg, there are some water services lines that still need to be installed prior to being able to complete the multi-use path.

For Lake Shore & Highway 45, Director Lehman presented the Board with the Interagency Agreement & Resolution for Lake Shore & Highway 45 intersection, ITD project no. A025(104) for approval. Commissioner Lowry made a MOTION to approve and authorize the Chairman to sign the Interagency Agreement & Resolution for Lake Shore & Highway 45 Intersection, ITD project no. A025(104). Commissioner Kennedy SECONDED the motion. MOTION CARRIED.

Director Lehman advised the Board that he has 2 interviews for Design Engineer candidates scheduled for next week. The plan would be for the new Design Engineer to begin this intersection as their first project.

Director Lehman requested that the Board go into Executive Session to discuss personnel matters.

At 8:41 a.m., Commissioner Lowry made a MOTION to go into Executive Session pursuant to IC 74-206 (1)(a). Commissioner Kennedy SECONDED the motion. MOTION CARRIED. Upon roll call, Commissioner Smith voted “aye”, Commissioner Lowry voted “aye” and Commissioner Kennedy voted “aye”.

The Board concluded Executive Session at 8:57 a.m.

At 9:00 a.m., Ellie Willoughby, appeared before the Board to discuss an Application to Vary the Standards to upgrade access onto Hove Road. ROW Agent Eddy Thiel discussed the details with the Board. Ms. Willoughby discussed her reasoning behind why she would like to change locations for access. After discussion, Commissioner Kennedy made a MOTION to approve the Variance to the Standards subject to a deed restriction to allow for a change in approach locations. Commissioner Lowry SECONDED the motion. MOTION CARRIED. Commissioner Kennedy made a comment that he was not fully happy with this decision and wanted it known that Ms. Willoughby was already given a chance to get the location of access where she wanted it.

Director Lehman presented the Board with Resolution 2026-02: Order for Utility Moves for the Robinson & Kuna Roundabout Project. Commissioner Lowry made a MOTION to approve and adopt Resolution 2026-02: Order for Utility Moves for the Robinson & Kuna Roundabout Project. Commissioner Kennedy SECONDED the motion. MOTION CARRIED.

The Road Crew has been pulling shoulders and grading the gravel roads, brushing throughout the district. The Crew has been doing some crack sealing and fixing potholes. Director Lehman advised the Board that they did a patch using recycled asphalt for some of the temporary patches. The hope is that they will hold together better than just gravel.

The Bridge Crew has finished replacing culverts on Dewey Lane and Lake Shore Drive. They have moved on to doing the scheduled culvert replacements on Deer Flat Road.

The Crusher Crew has the crusher in the Lola Pit crushing 1” material.

Director Lehman provided the Board with the shop report.

Director Lehman advised the Board that the extensions for the Sand Shed arrived yesterday, and the contractor is planning to start work on it next week.

Director Lehman advised the Board that the upstairs remodel is just about complete. They are working on the bathroom remodel now.

The flooring contractor will start work in the back break room on Monday, December 8<sup>th</sup>, 2025. They will be redoing the floor with epoxy.

Director Lehman advised the Board that the Christmas party is next Saturday, December 6<sup>th</sup> at 5pm at the Top Golf in Meridian.

Commissioner Lowry made a MOTION to adjourn at 9:23 a.m. Commissioner Kennedy SECONDED the motion. MOTION CARRIED.

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Chairman, Dick Smith

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Vice Chairman, Ernest Lowry