

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING September 27, 2018

LOCATION: *Nampa Highway District Office
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686* **TIME:** *8:00 a.m.*

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - *Regular Meeting Minutes from September 11th, 2018*
 - *Review and Approve Agenda including Amendments*
 - *Accounts Payable Review through September 27th, 2018 and Payroll for September*

8:15 A.M. – City of Nampa

9:00 A.M. – ACTION ITEM – Application to Vary Set Back for Philip Guanzon at 7323 Deer Flat Road

- **ENGINEER'S REPORT**
 - *ACTION ITEM – Decision on next steps for Right-of-Way acquisitions*
- **NEW BUSINESS**
- **DIRECTOR'S REPORT**
 - *ACTION ITEM – Discussion regarding salary adjustments*
- **UNFINISHED BUSINESS**
- **PUBLIC DISCUSSION**
- **ACTION ITEM: EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)**
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES
DISTRICT CLERK

DATE & TIME POSTED



**NAMPA HIGHWAY DISTRICT NO. 1
REGULAR MEETING**

PRESENT: Commissioners, Dick Smith, Randy Noble and Bryce Millar;
District Engineer Eric Shannon; Director Devin Muchow; Attorney David
Wynkoop and District Clerk Paige Rhoades

GUEST: Don Barr, Jeff Kasma, City of Nampa; Jordan Hill, Empire Solar Group

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular meeting minutes from September 11th, 2018. Chairman Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through September 30, 2018 and Payroll for the month of September. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Don Barr with the City of Nampa, advised the Board that crews are preparing for the season changes. Crews are doing some patching, preparing sanders and sweepers and are hoping to do some fall crack sealing. Mr. Barr stated that the storm water crew is working on 12th Ave, where the lines were filled with sand when a fire hydrant was damaged during a vehicle accident. Crews are doing yard work preparing to receive ¼ inch chips for chip sealing subdivisions this coming year. Mr. Barr stated that the electrical work is being completed for the new brine machine system. The Downtown project is wrapping up and is almost completed. The Greenhurst Road, Elijah Drain project, shall be completed and reopened by this Saturday.

Engineer Shannon began his work report.

Engineer Shannon advised the Board that he would like to recommend Executive Session at this time to discuss real estate acquisitions.

EXECUTIVE SESSION: At 8:18 a.m. Commissioner Millar made a MOTION to go into Executive Session pursuant to IC 74-206(1) (c). Commissioner Noble SECONDED the motion. Upon roll call, Commissioner Smith voted "aye", Commissioner Noble voted "aye". and Commissioner Millar voted "aye". MOTION CARRIED.

The Board concluded Executive Session at 9:00 a.m. to handle the 9:00 a.m. agenda items.

Jordan Hill from Empire Solar Group appeared before the Board for the application to Vary Setback application for Phillip Guanzon. ROW Agent Eddy Thiel addressed the Board regarding

the details behind the request. Mr. Jordan Hill addressed the Board regarding the specifics of the request. After discussion, the Board advised Mr. Hill to look into more options of possibly relocation the septic issues due to the Board being concerned with safety. Commissioner Noble made a MOTION to table this matter until October 11th, 2018 Board meeting. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Engineer Shannon continued his report.

For the Middleton & Orchard Signal project, Engineer Shannon requested a motion to authorize staff to pursue a declaratory judgment regarding the validity of the existing right-of-way on Orchard Ave based on the conversation had between Attorney Wynkoop and Attorney Kim Gourley. Commissioner Noble made a MOTION to authorize Staff to pursue a Declaratory Judgment regarding the validity of the existing right-of-way on Orchard Ave. Commissioner Millar SECONDED the motion. MOTION CARRIED.

For the Robinson & Amity Roundabout project, Engineer Shannon requested a motion to authorize staff to send a final offer letter and to pursue condemnation if no satisfactory response is received. Commissioner Millar made a MOTION to authorize staff to send the final offer letter as stated. Commissioner Noble SECONDED the motion. MOTION CARRIED. Engineer Shannon advised the Board that the Requests for Proposal's for the trolley sculpture are due back by October 24th, 2018.

For the Sander Barn, Engineer Shannon is awaiting contractor's proposal for fixing the concrete issues. Engineer Shannon also advised the Board that they are awaiting final inspection.

For the Happy Valley & Airport Signal project, the center turn lane requires some minor right-of-way acquisitions. Engineer Shannon advised the Board that he has spoken to all the property owners, they seem generally okay but are considering prices.

For Project Bronco, Engineer Shannon advised the Board that he attended a follow-up meeting held on September 13th, 2018 and that there was no additional information at this time.

For the Star & Cherry Roundabout project, Engineer Shannon advised the Board that Parametrix has been selected as design consultant and they are working on the scope and budget.

For the 11th Ave & Ustick Roundabout project, Engineer Shannon advised the Board that the project is currently scheduled for FY 2023. Engineer Shannon has discussed an MOU with Tim Richard at Canyon Highway District. Nampa Highway District will manage the project and Canyon Highway District would pay half of the costs. Mr. Richard advised Engineer Shannon that he would discuss it with the Canyon Highway District Board at their next meeting.

This completed Engineer Shannon's work report.

Director Devin Muchow began his work report.

He presented the Board with a copy of the shop department report.

The Bridge crew has been divided into two groups to get caught up on the painting.

The Road crew has been working on the roundabout project and doing some road side tree trimming.

The Crusher has been crushing rock, so far, 2832 yards of 5/8 inch chips and 1122 yards of ¼ inch chips.

Director Muchow advised the Board that he spoke with Case Houwelling regarding the unfarmed lease ground. Mr. Houwelling advised Director Muchow that he is not farming all his ground due to the mass number of gophers he has been trying to eliminate.

Director Muchow advised the Board that he has received quotes for the request of a new excavator from Arnold, which is a Volvo machine; Western States, which is a Caterpillar machine; and Coastline, which is a John Deere machine. The Board advised Director Muchow to look into the buy back options for all 3 machines.

Director Muchow advised the Board that he would like to request Executive Session to discuss some salary proposals for a few employees. Commissioner Millar made a MOTION for Executive Session pursuant to I.C. 74-206(1)(b) at 10:03 a.m. Commissioner Noble SECONDED the motion. Upon roll call, Commissioner Smith voted "aye", Commissioner Noble voted "aye". and Commissioner Millar voted "aye". MOTION CARRIED. Executive Session concluded at 10:13 a.m.

Commissioner Noble made a MOTION to approve salary adjustments for the Director and the Backhoe Operator. Commissioner Millar SECONDED the motion. MOTION CARRIED.

This completed Director Muchow's work report.

Commissioner Noble made a MOTION to adjourn at 10:27 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble