

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING October 11, 2018

LOCATION: Nampa Highway District Office **TIME:** 8:00 a.m.
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from September 27th, 2018
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through October 11th, 2018

8:15 A.M. – City of Nampa

9:00 A.M. – **ACTION ITEM** - Jason Perkins and Tristan Asher – License Agreement for access to unmaintained public rights of way

9:30 A.M. – **ACTION ITEM** – Application to Vary Set Back for Phillip Guanzon at 7323 Deer Flat Road (Continued from September 27th, 2018)

10:00 A.M. – **ACTION ITEM** - Joseph Tague – Application to Vary Standards for access onto Happy Valley Road

- **ENGINEER'S REPORT**
 - Larry Rincover – Executive Session **ACTION ITEM** to discuss property acquisition
 - Middleton & Orchard Signal project – **ACTION ITEMS** for property acquisition decisions
 - Robinson & Amity Roundabout – **ACTION ITEM** for property acquisition decisions
- **NEW BUSINESS**
 - FY2019 Dave Hughes culvert inspections
 - Valley Regional Transit dues for FY2019
- **DIRECTOR'S REPORT**
- **UNFINISHED BUSINESS**
- **PUBLIC DISCUSSION**
- **ACTION ITEM: EXECUTIVE SESSION** – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES
DISTRICT CLERK

DATE & TIME POSTED

4507 12th Avenue Road, Nampa, ID 83686



Phone (208) 467-6576 Fax (208) 467-9916

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioners, Dick Smith, Randy Noble and Bryce Millar;
Assistant District Engineer Nick Lehman; Director Devin Muchow; Attorney
David Wynkoop and District Clerk Paige Rhoades

GUEST: Daniel Badger; Victor Rodriguez, City of Nampa; Jordan Hill, Empire Solar
Group; Jason & Alan Perkins; Malerie Asher

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular meeting minutes from September 27th, 2018 with the changes as stated by Assistant District Engineer Nick Lehman. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through October 11th, 2018. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Daniel Badger with the City of Nampa, advised the Board that the City has put out to bid Greenhurst Road rebuild project. He advised that the bid came in a few hundred thousand over budget but there are excess funds to cover that increased bid. Construction for this project is scheduled to begin at the Wilson Drain Crossing East of 12th Ave this winter. Mr. Badger advised the Board that the Southside and Greenhurst project has been completed and reopened at this time. Clemente Salinas has taken over the position of Assistant City Engineer over projects. Mr. Badger advised the Board that the engineering division will be relocating into the First Interstate Bank building on 12th Ave within the next 6 weeks.

Victor Rodriguez with the City of Nampa, advised the Board that he was excited for the upcoming Highway 16 project. He advised that he is a member of the Compass Board and the Highway 16 project will be huge for the City of Nampa. Mr. Rodriguez thanked the Nampa Highway District for the continued joint efforts for the work within the City of Nampa.

ROW Agent Eddy Thiel addressed the Board regarding how they want handle inspections on City of Nampa permitted projects on NHD roads. ROW Agent Thiel advised the Board that a few of the projects really have him concerned that there are no inspections being completed as regularly as they should. The Board directed Staff to write a letter to the City of Nampa staff to discuss the concerns regarding inspections.

Assistant Engineer Lehman began his work report.

For the Midland & Ustick Roundabout project, Staff has been meeting with the property owners affected by the roundabout. Assistant Engineer Lehman advised the Board that majority of the property owners have farm ground but there is one house that will be affected. Those property owners have been very reasonable so far with discussions.

For the Star & Cherry Roundabout project, Assistant Engineer Lehman advised the Board that Staff has received the Scope of work and budget from Six Mile Engineers with the design cost of \$183,639.00. Assistant Engineer Lehman advised the Board that he should have the agreement by next week. He further advised the Board that this project has been fast tracked from 2022 to be ready for construction 2020 just in case another project can not be completed as scheduled.

For the Sander Barn, the Contractor should be working on the concrete issues this week. They have to grind down the concrete and redo half of the building's concrete flooring.

For the Interstate 11 Corridor, Assistant Engineer Lehman advised the Board that he attended a workshop regarding the Interstate 11 Corridor. He advised that a group of local Highway District Commissioners and Directors from Nevada met with the Canyon County Commissioners and other local agencies to discuss supporting the selection of US Highway 95 as the preferred route for Interstate 11. Assistant Engineer Lehman advised the Board that Dave Jones from Canyon Highway District No. 4 will discuss this further in detail at the ACCHD meeting on October 18th, 2018.

For State Highway 16, ITD is working on updating the Environmental Impact Study, Assistant Engineer Lehman advised the Board that Ustick Road is going to be drastically impacted by this project.

Assistant Engineer Lehman advised the Board that this concluded this portion of his report until Executive Session scheduled for 10 a.m.

Director Devin Muchow began his work report.

Director Muchow advised the Board that they had received the FY2019 David Hughes pipe inspection contract. Commissioner Noble made a MOTION to approve and authorize David Hughes to complete the pipe inspections per the list. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Jason Perkins and Mallery Asher appeared before the Board to discuss 2 separate license agreements. Mr. Perkins and ROW Agent Eddy Thiel discussed the details of his 2 license agreements he is requesting. Mr. Perkins stated to the Board that he is also requesting permission to add the cul-de-sac turn around bulb as a requirement for the fire station. Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the license agreement. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Ms. Asher and ROW Agent Eddy Thiel addressed the Board regarding the license agreement she is requesting. Commissioner Millar made a MOTION to approve and authorize the Chairman to

sign the license agreement. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Director Devin Muchow continued his report.

Director Muchow presented the Board with FY 2019 Valley Regional Transit annual dues. Director Muchow advised the Board of the increases over the past few years. Commissioner Millar made a MOTION to approve and authorize the Chairman to sign the agreement. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Director Muchow stated to the Board that District Clerk Paige Rhoades is going to work on scheduling the Audit from FY2018 and if the Board wished to continue with Harris and Company. The Board agreed and advised District Clerk Rhoades to schedule the audit.

He presented the Board with a copy of the shop department report.

The Bridge crew has been working on painting mainlines and stop ahead signs. The Bridge crew should be completed with all the painting within two weeks. The Bridge crew will go into November doing pipe work while water is out of the irrigation canals.

The Crusher has been crushing rock, so far, 4632 yards of 5/8 inch chips and 1854 yards of ¼ inch chips. The Crusher should finish with chips next week and will move on to doing some drain rock for the next roundabout.

Director Muchow presented the Board with the buyback options for purchasing the new excavator from Coastline, Arnold and Western States. After discussions regarding the costs, Commissioner Noble made a MOTION to approve the purchase of the 2019 330 CAT Excavator from Western States per piggy back requirements and authorized Staff to reallocate funds within the budget. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve the purchase of the low flow track skid steer. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Director Muchow advised the Board that Jason from Western States has been in contact with him regarding the dinner during Convention. The Board advised Director Muchow that the Thursday during Convention would be the best night to attend dinner with Western States.

Director Muchow advised the Board that the engineer's estimate for the recent roundabout project was \$1,355,000 after completion of the project the cost for the roundabout came in at \$1,109,000. Director Muchow advised the Board that one of the drain ponds needed some additional work after the recent rainstorm completely filled up the pond and water was almost on the roadway.

Jordan Hill from Empire Solar appeared before the Board for the second time to discuss installing a solar panel on a property after discussing that no changes to the location of septic

services can happen. Commissioner Millar and Chairman Smith were still concerned about the location of the solar panel. Commissioner Noble made a MOTION to approve the requested variance. But due to no SECOND to the motion, the motion was DENIED.

Director Muchow advised the Board that the El Rancho Verde LID has been completely paid and there are no more outstanding debts owned to the Highway District.

This completed Director Muchow's work report.

Joseph Tague appeared before the Board to discuss a variance to the standards to allow access onto Happy Valley Road. ROW Agent Eddy Thiel discussed the details with the Board. Commissioner Millar made a MOTION to approve the variance request. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Assistant Engineer Lehman advised the Board that he would like to recommend Executive Session at this time to discuss real estate acquisitions.

EXECUTIVE SESSION: At 10:00 a.m. Commissioner Millar made a MOTION to go into Executive Session pursuant to IC 74-206(1) (c). Commissioner Noble SECONDED the motion. Upon roll call, Commissioner Smith voted "aye", Commissioner Noble voted "aye". and Commissioner Millar voted "aye". MOTION CARRIED.

The Board concluded Executive Session at 10:57 a.m.

For the Middleton and Orchard Signal Project, Commissioner Noble made a MOTION To approve and authorize staff to sign the counter offer as presented. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Also, for the Middleton and Orchard Signal Project, Commissioner Millar made a MOTION to approve appraised valuations and authorize the negotiator to make offers for a separate parcel. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to adjourn at 11:09 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble