

# NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

## NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING May 31, 2018

**LOCATION:** Nampa Highway District Office  
Main Conference Room  
4507 12<sup>th</sup> Avenue Road  
Nampa, ID 83686

**TIME:** 8:00 a.m.

***CALL MEETING TO ORDER***  
***PLEDGE OF ALLEGIANCE***  
***REVIEW MINUTES***  
***APPROVE AGENDA***  
***PAYROLL / ACCOUNTS PAYABLE REVIEW***

8:15 a.m. City of Nampa  
9:00 a.m. Mike Dutton license agreement for irrigation facilities to remain in the ROW on Orchard Ave east of Pit Lane  
9:30 a.m. Michael Schubert app to vary setback on Sunny Ridge Road  
10:00 a.m. Dan Beus license agreement for irrigation crossing Chaparral Ranch Subdivision

**UNFINISHED BUSINESS:**

- District Engineer Shannon
  - Work Report
- Director Bequeath
  - Work Report
- Deputy Director Muchow
  - Work Report

**NEW BUSINESS:**

- Sign license agreement for Kody and Teri Aldrich
- Middleton & Ustick Roundabout- Board Approval to proceed with Design and Right of Way

***PUBLIC DISCUSSION***  
***EXECUTIVE SESSION***  
***MEETING ADJOURNMENT***

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PAIGE RHOADES  
DISTRICT CLERK

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DATE & TIME POSTED

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4507 12<sup>th</sup> Avenue Road, Nampa, ID 83686



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Phone (208) 467-6576 Fax (208) 467-9916

## **NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING**

**PRESENT:** Commissioners, Dick Smith, Randy Noble and Bryce Millar;  
Director Casey Bequeath; District Engineer Eric Shannon; Deputy Director Devin Muchow; Attorney David Wynkoop and District Clerk Paige Rhoades

**GUEST:** Tom Points, Don Barr and Jeff Kasma, City of Nampa; ROW Agent Eddy Thiel; Mike and Linda Dutton; Michael and Heather Schubert;

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the regular minutes from May 10<sup>th</sup>, 2018. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Don Barr with the City of Nampa, advised the Board that his crew is all preparing for chip seal at this time. The crew will begin chip seal on Monday as weather permits. Paint for the year has been ordered. City of Nampa has hired temps that are certified flaggers due to having certified trainers on staff. Mr. Barr answered the Board's questions regarding the City of Nampa chip seal distributor and the process of City of Nampa's chip seal.

Tom Points with the City of Nampa, advised the Board that the waste water bond passed and now staff has moved on to planning for improvements on the sewer plant. For the Transportation Master Plan workshop, they are working on transportation funding plans to get more funding over time. Mr. Points advised the Board that they are still doing interviews for additional Engineers. Construction for the Downtown Rehab project on 2<sup>nd</sup> and 3<sup>rd</sup> is currently behind schedule. ITD will begin their project this week that goes around the Library and that will make the downtown area very messy with all the construction going on. Elijah Drain project at Greenhurst will begin in June.

ROW Agent Eddy Thiel presented the Board with the License Agreement for Kody and Teri Aldrich for fence and landscape in the ROW at Timberstone Creek Subdivision. Commissioner Millar made a MOTION to approve and authorize the Chairman to sign the License Agreement. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Engineer Shannon began his work report.

Engineer Shannon discussed a paved approach that was approved on Madison Road last year. The approach was installed under NHD permit. The approach also crossed the 9.8 S Branch Lateral, a Pioneer Irrigation District (PID) facility, but the owner did not get a PID permit. The owner told PID that he does not need a PID permit as he already has one from NHD. PID asked for NHD's opinion on permit requirements. Engineer Shannon said he understands that permits are not exclusive, and owners are responsible for obtaining all permits that are required to develop their property; so, the owner must also get any permit required by PID. The Board concurred. Engineer Shannon said he would convey this opinion back to PID.

For the Middleton & Orchard Signal project, NHD has negotiated and signed a Supplemental Agreement with the Consultant to do parking lot and drainage design for Parcel #2, Church of the Brethren, in the amount of \$20,490.00. Engineer Shannon and the Board discussed concerns regarding the process of the current negotiations.

At 9:00a.m., Mike & Linda Dutton appeared before the Board to discuss a license agreement for irrigation facilities to remain in the right-of-way on Orchard Ave east of Pit Lane. ROW Agent Eddy Thiel discussed the details of the request with the Board. Commissioner Noble made a MOTION to approve the license agreement and authorize the Chairman to sign the agreement. Commissioner Millar SECONDED the motion. MOTION CARRIED.

The Board and Engineer Shannon further discussed the Middleton & Orchard Signal project.

For the Robinson & Victory Roundabout project, NHD received the Low Erosivity Waiver Certification from EPA, therefore, no construction general permit is required for the project. The construction work for the project began on May 15<sup>th</sup>, 2018. Engineer Shannon advised the Board that he has worked out contracts for the Sub-contractors as follows:

- Electrical – Southern Idaho Electric, Inc. for \$94,227.00
- Concrete – Chadez Concrete for \$199,090.00
- Paving – Nampa Paving for \$159,100.00
- Survey – Land Solutions for \$42,000.00

Engineer Shannon is in the process of obtaining quotes for the Masonry wall at this time.

For the Robinson & Amity Roundabout project, appraisal staking will take place on June 4<sup>th</sup>, 2018. Appraisals shall be completed in June. Offers and negotiations will take place in July / August of 2018.

For the Midland & Ustick Roundabout project, the public information meeting was held on May 15<sup>th</sup>, 2018. Engineer Shannon advised the Board that he is looking for approval to proceed with design and right of way acquisition for the project. Commissioner Millar made a MOTION to approve and authorize Staff to proceed with design and right-of-way acquisitions. Commissioner Noble SECONDED the motion. MOTION CARRIED.

For disposal of the Bowmont Road surplus properties, the net proceeds of the sale were \$39,339.00. Engineer Shannon advised the Board that 92.66% of the sale is due back to the Federal Aid Program.

For the Sander Barn, there is a connection fee due to Idaho Power in order to supply the power utilities to the barn in the amount of \$19,693.00.

This completed Engineer Shannon's work report.

At 9:30 a.m., Michael & Heather Schubert appeared before the Board to discuss an application to vary the setback on Sunny Ridge Road in order to place a storage shed on their property. Commissioner Noble made a MOTION to approve to vary the setback to install a temporary structure on Sunny Ridge Road. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Deputy Director Devin Muchow began his work report.

He presented the Board with a copy of the shop department report.

The Road crew has been busy working on the roundabout project at Robinson and Victory. Dasco was in the area moving gas lines and found a leak that had been there for quite some time. NHD crew has began hauling

in pit run and will probably have to take some fabric out to a portion of the roundabout due to finding a lot of mud in one section.

The Bridge crew has been working on culverts for the roundabout project. They are on their last crossing for Robinson and Victory project.

This completed Deputy Director Muchow's work report.

Director Bequeath began his work report.

Director Bequeath provided the Board with the Engineer work schedule report of current projects.

Laila Kral with LHTAC will be here on June 28<sup>th</sup>, 2018 meeting to present Road Scholar Awards to a few NHD employees.

Attorney Michael Elia has been working with Director Bequeath and Mike Webb regarding the accident that happened on Lake Hazel Road in September of 2016.

Director Bequeath informed the Board that Staff has already had their first budget meeting to discuss the budget for FY2019.

Director Bequeath advised the Board that he has been in discussion with Kenny Pfeiffer in regards to the building for the Blue Sand Pit. Director Bequeath advised the Board that he is just waiting on Mr. Pfeiffer to provide him the engineer designs for the buildings.

Director Bequeath advised the Board that the Caldwell Chamber Transportation meeting is on Monday, June 4<sup>th</sup>, 2018 at the Golden Corral.

Director Bequeath and District Clerk Paige Rhoades discussed with the Board on how the Board would like the new agenda format to be due to the statute change that goes into effect on July 1<sup>st</sup>, 2018. The Board advised that they would allow staff to do what they felt was appropriate with the agenda. The Chairman also appointed the District Clerk and the Assistant District Clerk as the records custodians for all Highway District documents.

This completed Director Bequeath's work report.

ROW Agent Eddy Thiel discussed the possibility of a license agreement coming forward for Dan Beus for an irrigation crossing in the Chaparral Ranch Subdivision. Mr. Beus could not attend this meeting so ROW Agent Thiel will present the Board with the license agreement when more information has been provided.

Commissioner Noble made a MOTION to approve Accounts Payable and Payroll for the month of May. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to adjourn at 10:17 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

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Chairman, Dick Smith

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Vice Chairman, Randy Noble