

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING June 7, 2018

LOCATION: *Nampa Highway District Office* **TIME:** *8:00 a.m.*
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

- 1) **CALL MEETING TO ORDER**
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **ACTION ITEM:** *Review and Approve Agenda including Amendments*
- 4) **ADMINISTRATIVE ACTION**
 - a. **ACTION ITEM:** *Accounts Payable Review from through May 31st*
 - b. **ACTION ITEM:** *Regular Meeting Minutes from May 31st, 2018*
- 5) **ENGINEER'S REPORT**
- 6) **DIRECTOR'S REPORT -ABSENT**
- 7) **DEPUTY DIRECTOR'S REPORT**
- 8) **UNFINISHED BUSINESS**
 - a. *8:15 A.M. City of Nampa*
 - b. *8:30 A.M. ACTION ITEM: Approve FY2019-2023 Five Year Work Plan*
- 9) **NEW BUSINESS**
 - a. *9:00 A.M. Compass Benefit Advisors – Winston Goss & Melinda McDaniel, Life & Disability Insurance Discussion*
- 10) **PUBLIC DISCUSSION**
- 11) **ACTION ITEM: EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)**
- 12) **LEGAL COUNSEL REPORT**
- 13) **ACTION ITEM: ADJOURNMENT**

ATTEST:

PAIGE RHOADES
DISTRICT CLERK

DATE & TIME POSTED



NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioners, Dick Smith, Randy Noble and Bryce Millar;
District Engineer Eric Shannon; Deputy Director Devin Muchow; Attorney David Wynkoop and District Clerk Paige Rhoades

ABSENT: Director Casey Bequeath

GUEST: Tom Points, and Don Barr, City of Nampa; Assistant District Engineer Nick Lehman; Assistant District Clerk Nicole Riley; Compass Benefit Advisors – Winston Goss & Melinda McDaniel;

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve the regular minutes from May 31st, 2018. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Don Barr with the City of Nampa, advised the Board that the majority of his crew his working on chip sealing roads. Lots of traffic and lots of roads to chip seal so the crews are super busy at this time.

Tom Points with the City of Nampa, advised the Board that 2nd and 3rd Street project as of right now should be done for the contract deadline in early August. Mr. Points advised that half of 3rd Street has been paved and are moving on to the other half. They were originally planning on paving 2nd Street first but it had some base issues that needed repaired first. Mr. Points advised the Board that they have received federal relief freight grants for Karcher Road and Franklin Road roundabout and for Franklin Road, 3rd Street and Industrial Road realignment project total grant estimated cost to be \$8 million.

Engineer Shannon began his work report.

For the Robinson & Victory Roundabout project, Engineer Shannon advised the Board that since the closure has taken place for the roundabout that Happy Valley & Victory intersection has increased traffic flows. Due to this increase Engineer Shannon advised that he would like to temporarily go to a 2-way stop for the intersection of Happy Valley & Victory for the duration of the roundabout construction on Robinson & Victory. The Board concurred with that decision and the proper notifications will be made.

For the Robinson & Amity Roundabout project, appraisal staking was done on June 4, 2018 and the appraisals are now in the process of completion.

For the Happy Valley & Victory Roundabout project, FAA funds for the Airport Master Plan update are expected in mid-July. The Master Plan update is expected to be done by the end of 2019.

For the Motor Vehicle Waste Disposal Well (floor drains), a letter from DEQ was received dated June 1, 2018 with no additional assessment or action is required.

For the 5-year Work Plan, Engineer Shannon advised he presented it a few meetings back and is now looking for approval of that 5-year Work Plan. Commissioner Millar made a MOTION to approve and adopt the 5-year Work Plan. Commissioner Noble SECONDED the motion. MOTION CARRIED.

This completed Engineer Shannon's work report.

Deputy Director Devin Muchow began his work report.

He presented the Board with a copy of the shop department report.

The Bridge crew has been working on culverts for the roundabout project. They are on their last crossing for Robinson and Victory project.

The Road crew has been busy working on the roundabout project at Robinson and Victory. The crew has 3 legs of the roundabout cleaned out and shaped. The gas company is working on their last leg toward Happy Valley on Victory Road to complete. Part of the Road Crew had completed a mile of shouldering on Hill Road before they had to leave to do the backfilling on the sanding shed that is being built. Deputy Director Muchow advised the Board that Nampa Paving will be in to do the grade work on June 17th, 2018 and will begin paving on June 20th, 2018.

Deputy Director Muchow discussed with Commissioner Millar on his plans of flying to Coeur d'Alene for Convention in November. The Clerk will arrange the flight for Commissioner Millar.

This completed Deputy Director Muchow's work report.

Engineer Shannon advised the Board that he would like to recommend Executive Session at this time to discuss real estate acquisitions for the Middleton & Orchard signal project.

EXECUTIVE SESSION: At 8:40 a.m. Commissioner Noble made a MOTION to go into Executive Session pursuant to IC 74-206(1)(c). Commissioner Millar SECONDED the motion. Upon roll call, Chairman Smith voted "aye", Commissioner Noble voted "aye and Commissioner Millar voted "aye". MOTION CARRIED. The Board concluded the Executive Session at 9:05 a.m.

At 9:00 a.m. Melinda McDaniel and Winston Goss with Compass Benefit Advisors appeared before the Board to discuss some additional life insurance options for employees. They presented the Board with some options that could be of benefit to the employees. Assistant District Clerk Nicole Barlow will look into the options further and get back with the Board at a later date.

Commissioner Millar made a MOTION to approve Accounts Payable for the month of June. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Chairman Smith advised the Clerk that for the next meeting agenda we need to discuss and take necessary action regarding Director Casey Bequeath's retirement.

Commissioner Noble made a MOTION to adjourn at 9:34 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble