

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING February 27, 2018

LOCATION: Nampa Highway District Office
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

TIME: 8:00 a.m.

CALL MEETING TO ORDER
PLEDGE OF ALLEGIANCE
REVIEW MINUTES
APPROVE AGENDA
PAYROLL / ACCOUNTS PAYABLE REVIEW

8:15 a.m. City of Nampa
9:00 a.m. Terry Mahoney and Jodi Olsen application to vary standards
9:30 a.m. Christopher Nutt – chain link fence and sprinklers in ROW along Lola Lane
10:00 a.m. Public Hearing regarding 2018 Official District Map
10:30 a.m. Bid opening for the NHD Sander Barn construction contract
11:00 a.m. Mark Tracy – Variance request for an approach onto Rim Rd; an arterial roadway

UNFINISHED BUSINESS:

- District Engineer Shannon:
 - Work Report
 - Resolution No. 2018-05 to Set Speed Limit for Lewis Crossing Subdivision
- Director Bequeath
 - Work Report
- Deputy Director Muchow
 - Work Report

NEW BUSINESS:

- License Agreement for Mr. & Mrs. Akers and Mr. & Mrs. George Wakefield for private irrigation crossing on McElroy Rd
- Legal Discussion with Attorney Wynkoop regarding Midway Road culvert tort claim

PUBLIC DISCUSSION
EXECUTIVE SESSION
MEETING ADJOURNMENT

PAIGE RHOADES
DISTRICT CLERK

DATE & TIME POSTED

4507 12th Avenue Road, Nampa, ID 83686



Phone (208) 467-6576 Fax (208) 467-9916

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioners, Dick Smith, Randy Noble and Bryce Millar;
Director Casey Bequeath; District Engineer Eric Shannon; Deputy Director Devin Muchow; Attorney David Wynkoop and District Clerk Paige Rhoades

GUEST: Tom Points, City of Nampa; Don Barr, City of Nampa; Jeff Kasma, City of Nampa; Jeff Barnes, City of Nampa; ROW Agent Eddy Thiel; Larry Rincover; Terry Mahoney; Jodi Olson; Christopher Nutt; Dennis Schick; Jake Browning.

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the regular minutes from February 8th, 2018. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Don Barr with the City of Nampa, had crews out for the recent snowfall and are now working on doing some patching and crack sealing as the weather permits. The crews have also been working on the shoulders at some of the intersection corners.

Tom Points with the City of Nampa, advised the Board that the open house for the 2nd & 3rd Street project was held recently. Construction is to begin in the Spring and they anticipate it taking 4 to 5 months to complete the project. Mr. Points advised that the traffic control crew should be closing down Burke Lane at any time for NHD crews to replace the culvert. Mr. Points advised that there is a Transportation Master Plan workshop # 2 tonight at the Civic Center from 4pm to 6pm. Mr. Points demonstrated the GIS map system that the City of Nampa has available on their website.

Jeff Barnes with the City of Nampa, advised the Board that the traffic control crew was working on the closure at Burke at this time. Mr. Barnes advised the Board that the Burke project will be going before the Council. He advised that there will not a MOU for this project but that he will be presenting NHD's board minutes from the February 8th 2018 meeting that discusses the procedures of the project between NHD and the City of Nampa. Mr. Barnes advised the Board that Council shall be approving 2 separate change orders for this project.

Engineer Shannon advised the Board that he would like to recommend Executive Session at this time to discuss real estate acquisitions.

EXECUTIVE SESSION: At 8:17 a.m. Commissioner Millar made a MOTION to go into Executive Session pursuant to IC 74-206(1)(c). Commissioner Noble SECONDED the motion. Upon roll call, Chairman Smith voted "aye", Commissioner Noble voted "aye" and Commissioner Millar voted "aye". MOTION CARRIED. The Board concluded the Executive Session at 8:49 a.m.

Engineer Shannon requested a motion to make an offer for Parcel 13 for the Happy Valley & Victory Roundabout project based on assessed values. Chairman Smith made a MOTION to make an offer for Parcel 13 of the Happy Valley and Robinson Roundabout Project. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Terry Mahoney and Jodi Olson appeared before the Board to request a variance of the standards to waive the setback requirement off a section line in its entirety. The Board advised that they would like to some time to have physical look at the property in question. Commissioner Noble made a MOTION to continue this variance request to the March 8th, 2018 Board meeting. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Engineer Shannon began his work report.

For the Robinson & Victory Roundabout project, Parcel 17 will close today February 27th, 2018 when the check is presented to the title company. This project is scheduled to be advertised and put out for bid in April / May and construction shall begin this summer.

For disposal of the Bowmont Road surplus properties, Engineer Shannon advised that there was no response from other governmental agencies being interested in the parcels. The next step is a seal bid auction that will be held on April 26th, 2018 and Engineer Shannon will set up all public notices.

Engineer Shannon presented the Board with a request of approval of Resolution 2018-05 A Resolution to Alter or Establish Speed Limits on Selected Road Segments. Commissioner Millar made a MOTION to approve and adopt Resolution 2018-05 as stated above. Commissioner Noble SECONDED the motion. MOTION CARRIED.

This completed Engineer Shannon's work report.

Deputy Director Devin Muchow began his work report.

The Bridge crew is beginning the work on Burke Lane culvert project today and will soon begin working on the slip line culvert for the Isaiah Drain on Orchard Ave.

He presented the Board with a copy of the shop department report.

The Road crew has begun working on Lola Lane today pulling shoulders and preparing to begin grinding soon. There is still a blade and roller operator on Hill Road and Warren Spur working on the processing and cleaning up of the projects prior to paving. A few members of the crew are working on the sand shed out back getting the ground ready for the building to be built. Trying to get sweepers out to clean up some sand but crews are busy working on road rehabs with deadlines approaching.

This completed Deputy Director Muchow's work report.

Christopher Nutt appeared before the Board to discuss his chain link fence and ditch that is in the right-of-way on Lola Lane. The Board decided that this needed to be a road review. This matter will be discussed with the patron's after an onsite visit has taken place.

Director Bequeath began his work report.

NHD received payment from the patron's insurance for damages to the guardrail on Lake Shore Drive in the full amount of costs to the highway district.

Director Bequeath advised the Board that there is a sidewalk issue in the Castleton Subdivision. After discussion, it has been determined that the sidewalk is NHD's responsibility and Director Bequeath has looked into getting a quote to repair the damages.

The old crusher trailer was sent to be sold at Musick Auction this week.

The shop lights were replaced with all LED lights this week. The old lights will be salvaged due to the age of the lights.

On February 21st, 2018 there were 3 employees selected for random drug tests and all came back normal.

One of the new sander and plow sets were not working properly and were sent back to have them looked at.

All FY 2018 equipment has been paid for and received at this time.

Director Bequeath advised the Board that there is a Transportation Meeting on March 5th, 2018.

Director Bequeath advised the Board that there is a NHD safety meeting on March 5th, 2018 that Nick Oliver from Idaho Power will be speaking with NHD staff.

This completed Director Bequeath's work report.

10:00 a.m. Public Hearing for 2018 District Map

At 10:00 a.m. Chairman Smith declared the Public Hearing open for the proposed *2018 District Map*. Chairman Smith asked for comments for or against the proposed district map, but no one was present to testify. Chairman Smith closed the public hearing at this time. Commissioner Millar made a MOTION to approve and adopt the 2018 Official District Map. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve accounts payable and payroll for the Month of February. Commissioner Millar SECONDED the motion. MOTION CARRIED.

10:30 a.m. Bid Opening – Sander Barn Construction

At 10:30 a.m. Chairman Smith announced this portion of the meeting was to publicly open bids for NHD sander barn construction. He asked Engineer Shannon to open and read the contents of the sealed bid packages that have been received.

Engineer Shannon opened each bid in the order of which was received, read the name of the bidder, verified the bid form being enclosed, identified their public works license, bid bond enclosed and the sum of the bid. The bids were as follows:

- Custom Steel Structures Inc, Meridian, Idaho \$569,138.00
- Perkins Construction, Boise, Idaho \$437,000.00
- Gafford Construction, Boise, Idaho \$413,000.00
- Hill Construction, Meridian, Idaho \$522,900.00

Chairman Smith advised that Engineer Shannon will review all the bids for compliance. Commissioner Noble made a MOTION to direct staff to review the bids for compliance and award a contract to the lowest responsive bid. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Attorney Wynkoop advised the Board that he would like to recommend Executive Session at this time to discuss litigation.

EXECUTIVE SESSION: At 10:44 a.m. Commissioner Millar made a MOTION to go into Executive Session pursuant to IC 74-206(1)(f). Commissioner Noble SECONDED the motion. Upon roll call, Chairman Smith voted "aye", Commissioner Noble voted "aye and Commissioner Millar voted "aye". MOTION CARRIED. The Board concluded the Executive Session at 11:00 a.m.

ROW Agent Eddy Thiel presented the Board with a variance request by Mark Tracy for an approach on to Rim Road. ROW Agent advised the Board that Mr. Tracy was not able to be present today so ROW Agent will represent Mr. Tracy. After discussion, the Board decided to allow a new permanent multi-family residential approach, and temporarily commercial/industrial approach for the gravel pit. The temporary approach must be removed when the gravel pit activities end, or when the CUP expires for the gravel pit activities, whichever comes first. The variance shall be subject to a Deed Restriction that includes these conditions. Commissioner Millar made a MOTION to approve the variance subject to deed restriction as stated above. Commissioner Noble SECONDED the motion. MOTION CARRIED.

ROW Agent Thiel advised the Board that all the parties have not signed the license agreement for the Aker's and the Wakefield's private irrigation crossing. This matter will be brought back to the Board once that takes place.

Commissioner Millar made a MOTION to adjourn at 11:05 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble