

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING December 11, 2018

LOCATION: Nampa Highway District Office **TIME:** 8:00 a.m.
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from November 29, 2018
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through December 11th, 2018

8:15 A.M. – City of Nampa

- **ENGINEER'S REPORT**
 - **ACTION ITEM:** Authorize Chairman to sign Nampa & Meridian Irrigation District Crossing Agreement for Herron Lateral (Structure #10884) and 12th Ave Drain (Structure #10885) Culvert Replacements
 - **ACTION ITEM:** Happy Valley & Airport Signal Project – Select a Concept Alternative
- **NEW BUSINESS**
- **DIRECTOR'S REPORT**
- **UNFINISHED BUSINESS**
- **PUBLIC DISCUSSION**
- **ACTION ITEM: EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)**
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES
DISTRICT CLERK

DATE & TIME POSTED

4507 12th Avenue Road, Nampa, ID 83686



Phone (208) 467-6576 Fax (208) 467-9916

**NAMPA HIGHWAY DISTRICT NO. 1
REGULAR MEETING**

PRESENT: Commissioners, Dick Smith, Randy Noble and Bryce Millar; Director Devin Muchow; Engineer Eric Shannon; Assistant Engineer Nick Lehman; Attorney David Wynkoop, and District Clerk Paige Rhoades

GUEST: Daniel Badger, Don Barr, and Jeff Kasma, City of Nampa

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the Regular Meeting minutes from November 29th, 2018. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through December 11th, 2018. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Don Barr with the City of Nampa, advised the Board that crews are currently sweeping up leaves all throughout the City. Crews are working on setting up a conveyor to rescreen sand and chips. They have been doing some patching as the weather permits. Mr. Barr advised the Board that crews are mainly preparing for winter. He advised the Board that the Brine machine is up and running, so far have made 12,000 gallons, he further advised the Board to stop by and check it out.

Daniel Badger, with the City of Nampa, advised the Board that there is a public hearing tonight December 11th, 2018 for the Capital Improvement Plan with Planning and Zoning. He advised the Board that the Capital Improvement Plan will go before City Council in January. Mr. Badger also advised the Board that there is a pre-construction meeting this week for the Greenhurst Project.

Engineer Eric Shannon began his work report.

Engineer Shannon presented the Board with the Crossing Agreement for Nampa Meridian Irrigation District for the Herron Lateral and the 12th Ave Drain for approval and signature. Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the Crossing Agreement with Nampa Meridian Irrigation District. Commissioner Smith SECONDED the motion. MOTION CARRIED.

For the Happy Valley and Airport Signal project, Staff presented the Board with a request to approve Concept for Alternative 2 with Existing Lane Configuration. Commissioner Smith made

a MOTION to approve Concept for Alternative 2. Commissioner Noble SECONDED the motion. MOTION CARRIED.

For the Robinson & Amity Roundabout project, Engineer Shannon advised the Board that on December 3rd, 2018, he sent a warning letter to utility companies with 30 days for comments. On December 5th, 2018 PS&E comments were sent to the Consultant and he expects the PS&E package to be completed this week or next. Engineer Shannon asked the Board if they had a preference as to holding a Public meeting to notify the public or just send a newsletter and news release to notify. The Board advised Engineer Shannon that the news release and letter would be fine. Engineer Shannon advised the Board that the next steps shall be:

- Solicit quotes / bids for sub-contractor work
- The January 10th Board Meeting the Board shall be presented with the Order for Utility moves
- Mid-February the Pipe Crew shall begin underground pipe work
- 1st of March the Road Crew will begin road work

For the 11th Ave. & Ustick Roundabout, Staff is working on the MOU with CHD4 and City of Nampa. Tim Richard is analyzing the following and presenting to the CHD4 Board tomorrow:

- Midland & Ustick (already programmed as roundabout)
- Northside & Ustick (shared with NHD)
- Midway & Roosevelt (shared with NHD)
- Indiana & Homedale
- Indiana & Orchard
- Middleton & Linden

For the Happy Valley & Victory Roundabout, Engineer Shannon advised that the Parcel #13 residents were given 12 months to reside in the house purchase by NHD, which will be up in April of 2019. There is an Open House scheduled on January 27, 2019 at 5:00pm, where the City will present the design aircraft and runway length, and City Staff is not expecting any change. After the Open House, FAA is to review and approve the land transfer, and the City expects FAA approval in March of 2019.

Engineer Shannon advised the Board that there is a Canyon County “Cost of Growth” workshop on December 12th, 2018 from 6:30 – 8:30pm, that he intends to be present at.

Engineer Eric Shannon requested the Board go into Executive Session to discuss property acquisition.

EXECUTIVE SESSION: At 8:27 a.m. Commissioner Noble made a MOTION to go into Executive Session pursuant to IC 74-206(1) (c). Commissioner Smith SECONDED the motion. Upon roll call, Commissioner Smith voted “aye”, Commissioner Noble voted “aye”. MOTION CARRIED. The Board concluded executive session at 9:11 a.m.

Director Devin Muchow began his work report.

He presented the Board with a copy of the shop department report.

The Crusher is working on 1-inch road mix in the Nelson Deppe Pit. So far have completed 16,902 yards.

The Bridge crew is working on the culvert replacements on DeerFlat between Robinson and McDermott and will continuing to the next mile by next week.

The Road crew has been doing some crack sealing. The Crew is also working on clearing the right-of-way on McElroy between CanAda and Southside.

Director Muchow advised the Board that the rent for the Lola Farm leases are due by the first of the year from Case Houweling and Matt Christensen.

Director Muchow advised the Board that District Clerk Paige Rhoades put together a survey regarding the employees thoughts on how the Christmas party was for the crew to fill out. Director Muchow advised the Board that he felt like she got some great feedback.

This completed Director Muchow's work report.

Chairman Smith advised the Board that he would like to spend a few moments discussing the Legislature event that the Idaho Association of Highway Districts wants one representative from each highway district to be present at.

Commissioner Noble made a MOTION to adjourn at 9:41 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble