

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioners, Dick Smith, Randy Noble and Bryce Millar;
Director Casey Bequeath; District Engineer Eric Shannon; Deputy Director Devin Muchow; Attorney David Wynkoop and District Clerk Paige Rhoades

GUEST: Don Barr, City of Nampa; Jeff Kasma, City of Nampa; Tom Points, City of Nampa; ROW Agent Eddy Thiel; Assistant District Engineer Nick Lehman; Kody Aldrich

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the regular minutes from April 10th, 2018. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Don Barr with the City of Nampa, advised the Board that crews have been striping the Middleton Road areas. Crews have been doing some crack sealing in a few subdivisions. Mr. Barr advised the Board that the new storm water truck arrives today. Chip seal season will begin June 4th, 2018. Mr. Barr advised the Board that he is anticipating request to purchase a new sewer cleaner truck as well as a new road grader for next Fiscal Year 2019.

Tom Points with the City of Nampa, began with discussion regarding the work being completed on Burke Lane. Director Bequeath and ROW Agent Eddy Thiel discussed their concerns and Mr. Points thanked the Board for their feedback on the project. Mr. Points advised the Board that the downtown project is slightly ahead of schedule. They hold weekly open houses for public comment due to the construction and business impacts. City of Nampa opened bids for the Greenhurst Elijah drain project. Bids came back \$50,000 under cost estimate. Tom Points advised the Board that Central Paving received the contract for the Karcher / Midland interchange project. There will be workshop #3 in June for the Transportation Master Plan.

Right-of-Way Agent Eddy Thiel presented the Board with the License Agreement for Steve & Kylee Sobien for fence in the right-of-way on Southside Blvd. Commissioner Millar made a MOTION to approve the License Agreement and authorize the Chairman to sign the agreement. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Right-of-Way Agent Eddy Thiel presented the Board with the License Agreement for Edward & Marcie Rivas for fence in the right-of-way on Southside Blvd. Commissioner Millar made a MOTION to approve the License Agreement and authorize the Chairman to sign the agreement. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Engineer Shannon began his work report.

Engineer Shannon advised the Board that he would like to recommend Executive Session at this time to discuss real estate acquisitions.

EXECUTIVE SESSION: At 8:26 a.m. Commissioner Noble made a MOTION to go into Executive Session pursuant to IC 74-206(1)(c). Commissioner Millar SECONDED the motion. Upon roll call, Chairman Smith voted "aye", Commissioner Noble voted "aye" and Commissioner Millar voted "aye". MOTION CARRIED. The Board concluded the Executive Session at 8:36 a.m.

For the Robinson & Victory Roundabout project, bid openings will be held during today's meeting. Utility moves for the project have begun, Idaho Power has already completed the moves, Intermountain Gas has been scheduled and Century Link is going to be scheduled.

For the Robinson & Amity Roundabout project, Design / Owner contact meetings begin in early May. Keller Associates will begin appraisal / acquisition process in June.

For the Midland & Ustick Roundabout project, there has been a public meeting scheduled for Tuesday, May 15th, 2018 from 4:00 p.m. to 7:00p.m. at the Sage Valley Middle School. Six Mile Engineering will present displays to the Board on May 10th, 2018.

For the Happy Valley & Victory Roundabout project, Parcel 13 has been purchased, closed and recorded on April 11th, 2018. Further work on the project is on hold until the City of Nampa obtains permission from the FAA to transfer airport owned land to the project.

For the Motor Vehicle Waste Disposal Well (floor drains) project, all field work has been completed. The Consultant has finished the Final Report for IDEQ. NHD will have to monitor how quickly the tanks fill with future use.

For disposal of the Bowmont Road surplus properties, bid opening will be held during today's meeting.

For the Sander Barn, there was an on-site meeting on April 17th, 2018 with Idaho Power for electrical hook up. Idaho Power will do work in July concurrent with the Contractor. Staff and the Board discussed the placement of over-head outdoor lights.

For the Intersection of Robinson & Kuna, Engineer Shannon advised that this has been a high accident location. Staff has gotten the fence on the NE corner relocated and also removed a tree on the same corner. Engineering staff is going to install an *experimental* flashing stop signs to see if they will help with the accidents at this location.

Engineer Shannon presented the Board a copy of the Draft Five Year - Work Plan for FY2019-2023. He informed the Board with information regarding a few of the projects on the list. Engineer Shannon will request approval of the Five - Year Work Plan during the June 7th, 2018 Board Meeting.

This completed Engineer Shannon's work report.

Deputy Director Devin Muchow began his work report.

He presented the Board with a copy of the shop department report.

The Bridge crew has finished up the storm drains in the yard. The crew has been working on driveway culverts on Track Road and Lola Lane. The concrete work for the storm drains in Castleton subdivision has been completed. This past week the Bridge Crew has removed some shrubs in the yard and preparing the ground to pave a few extra spaces in the parking lot.

The Road crew has been working on the last mile of Track Road, they will be working on processing back here within the week. The crew has began pulling shoulders on South Powerline between Bennett and Bowmont and they will begin setting the hubs.

Deputy Director Muchow advised that the Board that he has contacted Nampa Paving to see about getting the schedule set for paving. Within a few weeks Nampa Paving will begin on Warren Spur Road.

This completed Deputy Director Muchow's work report.

Director Bequeath began his work report.

Director Bequeath advised the Board that staff is working on budget items and was looking for guidance on purchasing trucks and vehicles. The Board advised Director Bequeath to provide a list of equipment and mileage for discussion at the next meeting.

Kody Aldrich addressed the Board to discuss a license agreement to allow him to install a fence and landscape in the right-of-way in the Timberstone Creek Subdivision on Southside Blvd. He advised the Board that he is wishing to better maintain the right-of-way instead of having weeds. Commissioner Noble made a MOTION to approve the license agreement and authorize the Chairman to sign. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Bequeath advised the Board that there has been talk between Staff about the entire crew taking off July 5th as a vacation day for a long weekend. The Board advised that it would be okay if everyone wanted to take a day of vacation and have the office closed with public notice of the closure.

Chip seal will begin on July 9th, 2018. There are more subdivisions on this year's list that tend to take a little bit longer so the crew should get it completed around the 2nd week of August.

Director Bequeath advised the Board that Winston Goss from COMPASS Benefits will be at the May 10th, 2018 Board Meeting to discuss next year's insurance options.

Director Bequeath advised the Board that he has requested that a patron on Kuna and Southside trim some of their trees for visibility at the intersection. He is monitoring the situation to make sure it gets completed.

May 16th, 2018 staff will have a budget meeting to discuss FY2019 purchases.

Director Bequeath advised the Board that he received notice that that IAHD regional meeting has been scheduled for May 23rd, 2018 at 11:30 a.m. at the Caldwell Airport.

Staff and the Board took some additional time to discuss the Burke Lane project.

10:00 a.m. Bid Opening – Robinson & Victory Roundabout project

At 10:00 a.m. Chairman Smith announced this portion of the meeting was to publicly open bids for Robinson & Victory Roundabout project. He asked Engineer Shannon to open and read the contents of the sealed bid packages.

Engineer Shannon advised the Board that he had not received any bids for this project. Engineer Shannon advised the Board that he will look into how to proceed when no bids were received.

Chairman Smith advised that Engineer Shannon to come back at the next meeting with recommendations on how to proceed with the bidding process and or how to proceed with this project.

Director Bequeath briefly discussed the bridge inspection report from David Hughes with the Board.

Director Bequeath advised the Board that the Bridge crew completed the work in Castleton Subdivision under cost of the quote that was received by Paul's Construction. The quote from Paul's Construction was \$29,700, NHD crew completed the work with a cost of \$9,554.12. Director Bequeath advised the Board that the Bridge crew did a great job on this project.

Director Bequeath advised the Board that the Bridge crew also did a great job cleaning up the yard and preparations for the parking lot additions.

This completed Director Bequeath's work report.

Commissioner Millar made a MOTION to approve Accounts Payable and Payroll for the month of April. Commissioner Noble SECONDED the motion. MOTION CARRIED.

10:30 a.m. Bid Opening – Bowmont Surplus Property Auction

At 10:30 a.m. Chairman Smith announced this portion of the meeting was to publicly open bids for the Bowmont Surplus Property Auction. He asked Engineer Shannon to open and read the contents of the sealed bid packages that have been received.

Engineer Shannon opened each bid in the order of which was received, read the name of the bidder, bid bond enclosed and the sum of the bid. The bids were as follows:

- **West lot parcel**
 - Jethro Batchelor \$11,001
 - Harold Stone \$4,200
 - Michelle Van Schoiack \$11,000
- **East lot parcel**
 - Harold Stone \$14,200
 - Michelle Van Schoiack \$35,000

Commissioner Noble made a MOTION to accept the appropriate valid bids for each parcel and authorize the Chairman to sign the warranty deeds once Engineer Shannon has them prepared. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to adjourn at 10:42 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble