

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioners, Dick Smith, Randy Noble and Bryce Millar;
Director Casey Bequeath; District Engineer Eric Shannon; Deputy Director Devin Muchow; Attorney David Wynkoop and District Clerk Paige Rhoades

GUEST: Tom Points, City of Nampa; Don Barr, City of Nampa; Jeff Kasma, City of Nampa; ROW Agent Eddy Thiel; John Raff; Jim Buffington; Josh Tyree; Kevin Congo; Mike & Linda Dutton

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the regular minutes from January 9th, 2018 and January 30th, 2018. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Noble requested that the agenda be amended to add Mr. Jim Buffington in case he appears to discuss the City of Nampa's Burke Lane Water Line project. Commissioner Millar made a MOTION to amend as stated above. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Don Barr with the City of Nampa, advised the Board that the City is doing their annual pavement inspections in Zone E. The crews have been using the new crack seal machine in Zone C. Mr. Barr advised the Board that the City accepted the ACHD piggyback for the Sherwin Williams paint for this year. Director Bequeath and Mr. Don Barr discussed trading some work to cover areas where projects are on the borders of each jurisdiction. All parties involved felt that was the best way of handling the situation.

Tom Points with the City of Nampa, advised the Board that the City of Nampa has begun opening up bids for FY2018 construction work. Mr. Points advised that Central Paving was the low bidder for the Karcher / Midland / I-84 project that the City is partnered with ITD in completing. For the 2nd and 3rd Street rehab project, Idaho Materials was the low bidder and that project is scheduled to begin around March. There will be a Transportation Master Plan meeting at the Nampa Civic Center on February 27th, 2018 from 4 p.m. to 6 p.m. Mr. Points advised the Board that the City held a public hearing for the City's LID sidewalk project and only had one patron appear. Mr. Points advised the Board that a flyer was sent out to the public to notify about all the upcoming projects for the year that will take place within the City limits. The City has also set up an app on their website for GIS projects. The app shows all the upcoming projects as well as all active ROW projects.

In discussing the Burke Lane Water Line Project, the Commissioners and City of Nampa decided on a tentative shared work arrangement as follows:

- NHD forces will replace the Thacker Lateral Culvert, NHD is ordering the materials now and the work will begin mid-March prior to the start of irrigation season.
- City's contractor, Jim Buffington, will need to coordinate with NHD regarding doing any trench work under the new culvert before NHD installs it.
- The City will pay NHD the savings (not to exceed \$10,000.00) from not having to bore under the culvert.
- NHD will pulverize the full width of Burke Lane, from Nampa City Limits to SH-45, a length of ½ mile. Mill tailings shall be left in place.
- NHD will pay the City the cost of paving ½ lane mile. This is estimated to be \$42,000.00, based on \$165,000 a mile paving cost.
- City will perform the water line work and the valve covers are NOT to be placed in the wheel paths.
- City will pave the ½ mile length full width, including all associated survey and grading work.

Engineer Shannon further discussed with Mr. Tom Points the following information regarding Burke Lane:

- NHD will handle Traffic Control and Public Involvement for the culvert work, unless it overlaps with City work on the waterline and paving.
- City will handle Traffic Control and Public Involvement for the waterline and paving work (including NHD pulverization); it will also include NHD culvert work, if the work occurs during the other City work.
- Seal Coating will be handled in future year by trade between Casey Bequeath and Don Barr, similar to what they have agreed to in regards to Locust Lane.
- NHD will pay the City the net amount owed for paving, less credit from not having to bore.

Commissioner Noble made a MOTION to rehab Burke Lane and replace the Thacker Lateral culvert with specifications as approved by Engineer Shannon. NHD to repay ½ of the paving costs to the City of Nampa. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Josh Tyree and Kevin Congo appeared before the Board to present the FY 2017 Audit report. Mr. Tyree presented the Audit report and answered any questions provided to him. Mr. Tyree stated to the Board that the Audit for FY 2017 went very well.

ROW Agent Eddy Thiel presented the Board with a plat that needed to be resigned for the Basin View Subdivision. Commissioner Millar made a MOTION to approve the mylar to be resigned and authorize the Chairman to sign. Commissioner Noble SECONDED the motion. MOTION CARRIED.

ROW Agent Eddy Thiel presented the Board with the plat for the Stanciu Subdivision to be signed by the Board. Commissioner Millar made a MOTION to approve and authorize the Chairman to sign the plat for the Stanciu Subdivision. Commissioner Noble SECONDED the motion. MOTION CARRIED.

ROW Agent Eddy Thiel presented the Board with a license agreement for the ditch to remain in the right-of-way for the Basin View Subdivision for Mr. and Mrs. Daniel Caldwell. Commissioner Noble made a MOTION to approve the license agreement and authorize the Chairman to sign. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Assistant Engineer Nick Lehman presented the Board with the findings for FY2018 Misc Paving Bids. Assistant Engineer Lehman recommended the Board accept the low bid and authorize Staff to issue the contract to Nampa Paving. Commissioner Noble made a MOTION to accept the low bid and authorize Staff to issue the contract to Nampa Paving. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Assistant Engineer Nick Lehman presented the Board with the findings for FY2018 Seal Coat Bids. Assistant Engineer Lehman recommended the Board accept the low and only bid received and authorize Staff to issue the contract to Idaho Asphalt. Commissioner Millar made a MOTION to accept the bid and authorize Staff to issue the contract to Idaho Asphalt. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Engineer Shannon advised the Board that he would like to recommend Executive Session at this time to discuss real estate acquisitions.

EXECUTIVE SESSION: At 9:34 a.m. Commissioner Millar made a MOTION to go into Executive Session pursuant to IC 74-206(1)(c). Commissioner Noble SECONDED the motion. Upon roll call, Chairman Smith voted "aye", Commissioner Noble voted "aye" and Commissioner Millar voted "aye". MOTION CARRIED. The Board concluded the Executive Session at 9:59 a.m.

Mike and Linda Dutton appeared before the Board to discuss a variance of the standards to reduce the ROW standards from 50 feet to 40 feet on Pit Lane. Commissioner Noble made a MOTION to approve the variance of the standards from 50 feet to 40 feet. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Engineer Shannon recommended a motion to accept the counter offer for Parcel 13 for the Middleton & Orchard signal project as discussed during Executive Session. Commissioner Noble made a MOTION to accept the counter off for Parcel 13. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Engineer Shannon recommended a motion to accept the counter offer for Parcel 17 for the Robinson and Victory Roundabout project as discussed during Executive Session. Commissioner Millar made a MOTION to accept the counter off for Parcel 17. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Engineer Shannon began his work report.

For the Robinson & Amity Roundabout project, the owner of parcel #2 has passed away and Engineer Shannon is in contact with the estate executor to determine the next step for this parcel.

For the Happy Valley & Victory Roundabout project, Engineer Shannon discussed with the Board, Parcel #13, regarding the total buyout of that parcel. Engineer Shannon discussed appraised and assessed values of the property and provided the Right of Way document templates for Attorney Wynkoop to review. Engineer Shannon presented the Board with Resolution 2018-01, A Resolution to Authorize Staff to Sign Right-of-Way Documents. Commissioner Noble made a MOTION to authorize Resolution 2018-01, A Resolution to Authorize Staff to Sign Right-of-Way Documents. Commissioner Millar SECONDED the motion. MOTION CARRIED.

For the Motor Vehicle Waste Disposal Well (floor drains) project, the next step is to perform soil sampling, which will take place in late March 2018.

For disposal of the Bowmont Road surplus properties, Engineer Shannon is awaiting the February 16, 2018 due date for government agency replies for the East and West remaining parcels.

For the Sander Barn, the estimated construction cost is \$500,000. There will be 2 advertisements in the Idaho Press Tribune, one on February 13th and one on February 20th, 2018. Bid opening will be held at the February 27th, 2018 Board meeting. A pre-construction meeting has been scheduled for March 12th, 2018 and the project is expected to take roughly 4 months to complete.

Engineer Shannon presented the Board with 3 Resolutions for the Board to approve in regards to recording Right-of-Way in real property records.

- Resolution 2018-02: A Resolution to Record Public Rights-of-Way in the Real Property Records of Canyon County (Road Book pg. 103-104 Locust Lane, Middleton to Midland: unmaintained w/ 60-foot right-of-way). Commissioner Noble made a MOTION to approve and authorize Resolution 2018-02. Commissioner Millar SECONDED the motion. MOTION CARRIED.
- Resolution 2018-03: A Resolution to Record Public Rights-of-Way in the Real Property Records of Canyon County (Road Docket pg. 119 Stage Coach Road, Dry Lake to Lynwood: unmaintained). Commissioner Millar made a MOTION to approve and authorize Resolution 2018-03. Commissioner Noble SECONDED the motion. MOTION CARRIED.
- Resolution 2014-04: A Resolution to Record Public Rights-of-Way in the Real Property Records of Canyon County (Road Docket pg. 185 Unmaintained right-of-way: ½ mile north of Melba Road). Commissioner Noble made a MOTION to approve and authorize Resolution 2018-04. Commissioner Millar SECONDED the motion. MOTION CARRIED.

This completed Engineer Shannon's work report.

Director Bequeath began his work report.

The D8 Dozer has arrived from Western States. Both sanders and both plows have also arrived. All Equipment for the year has been delivered at this time.

Director Bequeath discussed with the Board the piggybacks on the paint and beads.

- ITD (Ennis Paint)
- ACHD (Sherwin Williams)

Paint Crew will need 13,000 gallons of white paint. If we go with Ennis Paint, the price per gallon is \$9.11. Total cost for white paint with Ennis Paint would be \$118,430. If we go with Sherwin Williams, the price per gallon is \$8.20. Total cost for white paint with Sherwin Williams would be \$106,600.

Paint Crew will need 8,290 gallons of yellow paint, if we go with Ennis Paint, the price per gallon is \$9.26. Total cost for yellow paint with Ennis Paint would be \$76,395. If we go with Sherwin Williams, the price per gallon is \$8.20. Total cost for yellow paint with Sherwin Williams would be \$67,978.

Beads would be a piggyback from ITD for \$55,000.

Total cost with Ennis Paint for all paint and beads would be \$250,425.

Total cost with Sherwin Williams for all paint and beads would be \$229,850.

Chairman Smith made a MOTION to accept the Ennis Paint and Beads (both ITD piggybacks) in the amount of \$250,425. Commissioner Millar SECONDED the motion. Commissioner Noble was not in favor of Ennis Paint bid. MOTION CARRIED.

Director Bequeath and ROW Agent Eddy Thiel has been dealing with a few issues on Mahogany Road and Hemlock Way that they are monitoring.

Deputy Director Devin Muchow began his work report.

He presented the Board with a copy of the shop department report. He advised the Board that they had to replace a broken axle on the 3-6 truck this past week.

The Bridge crew has been moving forward on culverts on Track Road. They will be fitting in working on the Burke Lane project once the materials are ordered and the City is ready to proceed with the project.

The Road crew has almost completed work on Warren Spur. Part of the Road crew will help do the prep work for the new sander shed and the Road crew will spread out to get the road projects done as well. The crew has been doing a little bit of sweeping in between jobs. The crew will move to Lola Lane off Southside Blvd once the work on Warren Spur Road is completed.

This completed Deputy Director Muchow's work report.

Commissioner Noble made a MOTION to approve accounts payable for the Month of January. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to adjourn at 10:46 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble