

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioners, Dick Smith, Randy Noble and Bryce Millar;
Director Casey Bequeath; District Engineer Eric Shannon; Deputy Director Devin Muchow; Attorney David Wynkoop and District Clerk Paige Rhoades

GUEST: Right-of-Way Agent Eddy Thiel; Jeff Barnes, City of Nampa; Dave Dykstra;
Doug Moore

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the regular minutes from November 7, 2017. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Don Barr with the City of Nampa advised the Board that crews have been continually sweeping leaves throughout the City. Mr. Barr has filled the 2 positions for the new storm water department. Mr. Barr advised the Board that crews have slowed down on crack sealing for the season and are doing some minor patching. The City's new salt shed is 1/3 full of salt and the rest is filled with blue sand. Mr. Barr thanked the Board and staff for the trade the City sand for recycled asphalt pavement.

Tom Points with the City of Nampa gave the Board the City's updates on the projects going on throughout the City. Mr. Points advised the Board that the Crews are still having issues on 11th Ave and they have not been able to get it paved yet. Victory and Kings project has been repaved prior to winter due to concerns it would not be able to hold out through winter. Mr. Points advised that he attended an Impact Fee meeting and funds were approved for the Karcher interchange project.

ROW Agent Eddy Thiel discussed a recent pavement patch in the Stanciu Subdivision. Asphalt Driveways, the contractor who performed the work, did not perform the required compaction tests. As such, they are offering a three-year guarantee in exchange for the District accepting the work. The Board said it would accept such a guarantee if it were in the form of a financial bond.

ROW Agent Thiel presented a copy of a recent license agreement between Mobilite and ACHD for utility poles on public right-of-way. He asked whether the Board would consider a similar agreement with NHD. The Board said it would and to have Mobilite draft one for the Board's review and approval.

David Dykstra appeared on behalf of Warren Mallory to request a variance from standards to allow additional access onto Southside Blvd. After much discussion, the variance was not approved.

Engineer Shannon requested that the Board go into Executive Session to discuss right-of-way acquisitions on various projects.

EXECUTIVE SESSION: At 9:11 a.m. Commissioner Smith made a MOTION to go into Executive Session pursuant to IC 74-206(1)(c). Commissioner Noble SECONDED the motion. MOTION CARRIED. Upon roll call, Chairman Smith voted "aye", Commissioner Noble voted "aye" and Commissioner Millar voted "aye". The Board conclude Executive Session at 9:54 a.m.

Engineer Shannon recommended a motion to accept the counter offer on Parcel 8 for the Middleton and Orchard signal project. Commissioner Noble made a MOTION to accept the counter offer on Parcel 8. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Engineer Shannon recommended a motion to authorize Engineer Shannon to hire an appraiser / negotiator to appraise and negotiate the purchase of Parcel 13 for the Happy Valley and Victory

roundabout project. Commissioner Millar made a MOTION to authorize Engineer Shannon to hire an appraiser and negotiator to appraise and negotiate the purchase of Parcel 13. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve accounts payable and payroll for the Month of November. Commissioner Millar SECONDED the motion. MOTION CARRIED.

The Board took a recess and reconvened at 10:00 a.m.

Doug Moore from Western States appeared before the Board to discuss the purchase prices for the new equipment for FY 18. The Board and staff agreed that NHD would purchase the new 2018 Dozer with a 7-year buyback program. Mr. Moore and Director Bequeath also discussed the tires for the smooth drum roller that NHD has agreed to purchase from Western States. After discussion, the Board and staff agreed that they would keep the smooth tires from the old machine. Commissioner Smith made a MOTION to modify the purchase price agreed upon for the smooth drum roller due to the cost of the tires. Commissioner Millar SECONDED the motion. MOTION CARRIED. Mr. Moore advised the Board that he will put a \$3,000 credit to NHD's account.

Engineer Shannon advised the Board that the MOU for the Midland and Ustick Roundabout project has been signed by all parties. It was mutually agreed upon by all parties that Six Mile Engineering would proceed to design the project. Assistant Engineer Nick Lehman is working on obtaining the scope and budget from Six Mile Engineering.

Engineer Shannon presented two proposals he received for the Guffey Bridge sculpture to go in the center island of the Robinson and Victory Roundabout project. After reviewing details of the proposals, the Board decided to wait until the next meeting to make a selection.

Engineer Shannon advised the Board that he is currently reviewing the Final Design review package from Keller Associates for the Robinson & Amity Roundabout project. Engineer Shannon advised the Board that the Construction cost estimate is \$835,000.

Engineer Shannon advised the Board that he has received some feedback from the adjacent property owners for the Bowmont Surplus Property disposal regarding interests in the parcels. The reply back date is December 18, 2017. Engineer Shannon advised the Board that he had received a letter from ITD stating that the final project accounting has been completed and they will be submitting a refund check to NHD in the amount of \$73,810.47.

Engineer Shannon advised the Board that the structural plans for the sander barn have been completed. The electrical engineer will inspect the site to verify the power source and complete the electrical plans. Engineer Shannon expects to advertise the project in December, put the project out for bid in January and break ground in February.

Deputy Director Muchow provided the Board with a copy of the Shop report.

Deputy Director Muchow advised the Board that the Road Crew has been split up to help the Bridge Crew. Currently the Bridge Crew is running 3 crews working on the Bridge repair list. The Bridge crew repaired a gopher run on Randolph Drive and replaced a culvert on Lawrence Drive. The Bridge crew also put a sleeve on a pipe on Amity.

Deputy Director Muchow advised the Board that the Crusher has completed screening blue sand and the crusher has been hauled back to the yard to be winterized.

Deputy Director Muchow advised the Board that the Road crew has been doing some patch work and patching over the culvert repairs from the Bridge Crew. The Crew is now hauling 1 inch into the blue sand pit for the upcoming Hill Road / Warren Spur project. The Crew also removed some trees on Lola Lane.

Director Bequeath advised the Board that he and staff looked into the FY 2017 Seal Coat contract. He found that NHD over paid for the oil distributor work, so the Contractor will issue a refund accordingly.

Director Bequeath provided the Board with a flyer from ITD regarding I84 projects.

Director Bequeath advised the Board that 5 employees were recently drug tested as standard procedure and all came back with good results.

Director Bequeath advised the Board that there is a Nampa Chamber of Commerce breakfast on December 19th, 2017 from 7:30 a.m. to 8:30 a.m. at the Hampton Suites by the Idaho Center. He has been invited to attend and speak regarding winter maintenance, and the Board members are also invited.

Director Bequeath requested the Board's approval to grant longevity checks for the employees for this season. Commissioner Millar made a MOTION to approve issuing longevity checks. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Director Bequeath asked whether the District will pay the \$11.00 Delta Dental employee premium increase this year, as previously discussed. The Board said yes.

Director Bequeath asked whether the Board would like to continue buying gifts for the employee spouses for the Christmas party dinner. After discussion, the Board agreed that Staff can continue to purchase the gifts for the employee spouses.

Director Bequeath advised the Board that he had contacted the place he buys the Christmas hams from to get them scheduled. The Board advised Director Bequeath that it was fine to place the order. Director Bequeath advised the Board that he will arrange to pick the hams up on December 21st, 2017.

Director Bequeath advised the Board that the District audit is scheduled for next week December 6th, 2017 thru December 8th, 2017.

Director Bequeath reminded the Board that the Christmas party will be held on December 9th, 2017 at 6:00 p.m. at the Nampa Civic Center.

Director Bequeath reminded the Board that the Transportation meeting is December 4th, 2017 at Stewart's in Caldwell.

Commissioner Millar made a MOTION to adjourn at 11:41 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble