

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioners, Dick Smith, Randy Noble and Bryce Millar, Attorney David Wynkoop, District Engineer Eric Shannon, Director Casey Bequeath, Assistant Director Devin Muchow and District Clerk Paige Rhoades

GUESTS: Tom Points, City of Nampa; Right-of-Way Agent Eddy Thiel; Deanna Turner & Jacob Velasquez, Idaho Central Credit Union; Jacob Anderson;

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the regular minutes from September 28, 2017. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Bequeath requested that the agenda be amended to add discussion regarding Hughes Engineering Contract for FY18. This was not brought to the Director's attention until after the agenda had been posted. Commissioner Noble made a MOTION to approve the agenda with the above amendment. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Tom Points with the City of Nampa advised the Board that he has begun working on FY 2018 projects. He is working on getting the chips contract prepared for the chip seal project. City of Nampa will be hiring a contractor to help with snow removal of residential areas. Mr. Points also advised the Board that throughout the City they are working on Pedestrian ramps and rebuilding sidewalks. Mr. Points advised the Board that Local Improvement Districts help pay those costs for Pedestrian ramps.

Engineer Shannon advised the Board that Parametrix looked into the possibility of shifting the design of the Middleton & Orchard Signal project. Engineer Shannon advised the Board that shifting the project one way just creates a new issue on the other side. Engineer Shannon advised the Board that the current design is best fit for all the patrons involved but will continue looking for other possibilities as the come.

Engineer Shannon advised the Board that Assistant Engineer Nick Lehman is working on revising the draft MOU regarding the City of Nampa's share in the Midland & Ustick Roundabout project.

Engineer Shannon advised the Board that the Laster Lane Culvert at Indian Creek is ready to start in December. Engineer Shannon advised the Board that Pioneer Irrigation District has okayed the plans to repair the culvert for the Caldwell Highline Canal at the same time as the Indian Creek project.

Engineer Shannon advised that Idaho Press Tribune has been in contact with him regarding a meeting to discuss NHD Bridge inspections and maintenance program. He will schedule a meeting with the reporter to discuss NHD's procedures.

Engineer Shannon advised the Board that appraisal staking was completed on October 2nd and 3rd for the Robinson & Victory Roundabout and crews are working on the appraisals.

Staff had an onsite meeting with DEQ to discuss the Floor Drains. DEQ is to provide additional information for handling the wash-bay drainage.

Engineer Shannon advised the Board that John Hill is still working on the appraisals for the Bowmont Surplus Property Disposal.

Engineer Shannon addressed the Board regarding the Sander Barn for NHD Facility. The architect is working on structural plans and Engineer Shannon submitted comments on September 21st, 2017 regarding the drawing submittal.

Deputy Director Devin Muchow provided the Board with a copy of the shop report for review.

The Bridge Crew has been continually working on the painting. The crew should finish up the mainline roads this week and next week shall move into working on the stop bars.

The Road Crew has been crack sealing. Some guys on the Road Crew are attending classes at LHTAC T2 Center.

Director Bequeath presented the Board with a work order from Hughes Engineering in the amount of \$7,000 for inspection of 20 bridges and culverts. Commissioner Millar made a MOTION to approve the work order and authorize the Chairman to sign the agreement. Commissioner Noble SECONDED the motion. MOTION CARRIED.

The Crusher Crew is finishing up 5/8 inch and 1/4 inch chips and once they are finished they will move to the blue sand pit to screen blue sand. When the Road Crew has finished crack sealing the Crew will begin hauling blue sand to the City of Nampa in exchange for recycled asphalt as agreed upon with the City.

Director Bequeath advised the Board that he will be meeting up with Doug Moore from Western States CAT to go over the purchase agreements on the new equipment. The Board discussed with Director Bequeath to possibly look into the D8 Dozer warranty agreement.

Director Bequeath provided the Board with the invoice for FY 2018 Valley Regional Transit annual dues. District Clerk Paige Rhoades advised the Board that back in May of 2017 the Board approved the annual assessment to pay the FY 2018 dues and was just awaiting the invoice. The document today is the invoice to pay for FY2018. Chairman Smith signed the document based upon the motion made back in May of 2017.

Deanna Turner and Jacob Velasquez from Idaho Central Credit Union appeared before the Board to discuss some additional banking options for the Highway District. The Board advised that they will discuss the information amongst the Board members and staff. The Board advised Mr. Velasquez that District Clerk Rhoades will be in contact with him.

Jacob and Jaclyn Anderson appeared before the Board to discuss a variance to the standards request on Deer Flat Road. ROW Agent Eddy Thiel addressed the Board regarding the details of the request. Mr. Anderson advised the Board what he is requesting. After discussion, Commissioner Noble made a MOTION to DENY the request to vary the standards. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Bequeath and staff discussed the Sander Barn and the new budget. The Sander Barn will cost more than anticipated and the budget will need to be adjusted to cover that cost. The Board advised Staff that they will need a firm cost on the barn and then the budget could be amended accordingly.

The Board and staff discussed the banking information from Idaho Central Credit Union. Commissioner Millar made a MOTION to authorize the Chairman and District Clerk Paige Rhoades to convert the checking account from First Interstate Bank to Idaho Central Credit Union. The Chairman and District Clerk Rhoades will also transfer \$2,000,000 of savings to a CD with Idaho Central Credit Union. The Chairman and District Clerk Rhoades will work together on accomplishing these goals in a timely manner. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Director Bequeath discussed purchasing the new conveyor belt that Kimball Equipment currently has on hold for NHD. Commissioner Noble made a MOTION to authorize staff to purchase the conveyor belt from Kimball Equipment in the amount of \$18,000. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the final accounts payable for the month of September. Commissioner Millar SECONDED the motion. MOTION CARRIED.

ROW Agent Eddy Thiel provided the Board with the Willis Subdivision plat for the Chairman to approve and sign. Commissioner Noble made a MOTION to approve the Willis Subdivision plat and authorize the Chairman to sign the document. Commissioner Millar SECONDED the motion. MOTION CARRIED.

ROW Agent Eddy Thiel presented the Board with the Kodiak Subdivision plat for the Chairman to approve and sign. Commissioner Millar made a MOTION to approve the Kodiak Subdivision plat and authorize the Chairman to sign the document. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Director Bequeath advised the Board that flu shots have been scheduled for October 11th, 2017 at 4:00pm in the NHD breakroom.

Director Bequeath advised the Board that the next ACCHD Meeting is scheduled for October 26th, 2017 at 1:30pm at Canyon Highway District #4.

Commissioner Millar made a MOTION to adjourn at 10:19 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble