

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioners, Dick Smith, Randy Noble and Bryce Millar, Attorney David Wynkoop, District Engineer Eric Shannon, Director Casey Bequeath, Assistant Director Devin Muchow and District Clerk Paige Rhoades

GUESTS: Tom Points, Clair Bowman & Don Barr; City of Nampa; Right-of-Way Agent Eddy Thiel; Assistant District Engineer Nick Lehman; Larry & Karen Brandt; Rachel Houkkal, COMPASS

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the regular minutes from September 7, 2017. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Don Barr with the City of Nampa advised the Board that crews have been crack sealing and other duties in preparation for winter months ahead. Mr. Barr advised the Board that the new crack seal machine should arrive by the 3rd week of October. Mr. Barr also advised the Board that there are some changes to the snow plan that will go before City Council this next month. Mr. Barr advised the Board that the new salt shed they are building has the framing complete and they are planning on laying asphalt on Friday. They anticipate the shed being completed by the end of October.

Tom Points with the City of Nampa advised the Board that he has been working on setting up the GIS system online for the public to utilize. Mr. Points advised the Board that the public can look at a map in different layers depending on what details they are inquiring about. Mr. Points advised the Board that crews ran into some issues on the 11th Avenue project and it has not been completed yet.

Engineer Shannon, Assistant Engineer Lehman and Mr. Tom Points discussed the Midland and Ustick Roundabout project. Mr. Points advised the Board that he is having issue getting funding from the City of Nampa to help with the project. Assistant Engineer Lehman advised the Board that on the agenda was a discussion regarding the MOU between the City of Nampa, City of Caldwell, Nampa Highway District and Canyon Highway District. Mr. Points advised the Board that he was not able to sign the MOU with the current language and that this matter would need to be revised to allow Mr. Points some additional time for funding. Engineer Shannon advised the Board that he will continue working with Mr. Points on the MOU and has no objection if NHD and CHD agree to split the City of Nampa's portion of the cost at this time.

Engineer Shannon requested the Board enter Executive Sessions regarding the Middleton & Orchard signal project.

EXECUTIVE SESSION: At 8:18 a.m. Commissioner Millar made a MOTION to go into Executive Session pursuant to Idaho Code 74-206(1)(C). Commissioner Noble SECONDED the motion. Upon roll call, Chairman Smith voted “aye”, Commissioner Millar voted “aye” and Commissioner Noble voted “aye”. MOTION CARRIED. The Board concluded Executive Session at 9:06 a.m. No decisions were made.

Engineer Shannon advised the Board that the Laster Lane Culvert project at Indian Creek is on track to be built in December. It was brought to Staff’s attention that there was an additional deficient culvert on Laster Lane that crews will repair at the same time as the Indian Creek culvert. Bridge Foreman Wayne Davis and Director Bequeath met with Pioneer Irrigation, UP Railroad and Idaho Power to discuss the details for repairing these culverts.

Engineer Shannon advised the Board that appraisal staking for the Robinson & Victory Roundabout project will begin the first week of October. Engineer Shannon presented the Board with Resolution 2017-02 a Resolution to Assign Signature Authority for Acquisition of Rights-of-Way and Easements. Commissioner Millar made a MOTION to approve and authorize the Chairman to sign Resolution 2017-02. Commissioner Noble SECONDED the motion. MOTION CARRIED. Engineer Shannon further advised the Board that there is a check to be signed today for the first temporary easement in the amount of \$500. This will be the first check of seven total.

Engineer Shannon advised the Board that on September 15th, 2017 DEQ stated that they support NHD’s request for a waiver from MS4 Permit requirements. Engineer Shannon finalized and submitted the Waiver Request to EPA with a copy sent to DEQ.

Engineer Shannon advised the Board that there is an onsite visit with DEQ and IDWR for the floor drains on October 3rd, 2017 to determine a solution.

Engineer Shannon advised the Board that John Hill will be doing the appraisals for the Bowmont Road Surplus Property Disposal by the end of October. The cost of the appraisals will be \$5,750.00 (\$2,500.00 for each regular appraisal and \$750 for the abbreviated appraisal).

Engineer Shannon advised the Board that Six Mile Engineering will help with the Center Island Design of the Guffey Bridge for the Robinson & Victory Roundabout.

Engineer Shannon advised the Board that on September 21st, 2017 he received a new drawing submittal of the new sander barn. Engineer Shannon is reviewing those drawings and will get back to the Board with comments.

Engineer Shannon advised the Board that Assistant Engineer Lehman and he attended FHWA Peer Review with LHTAC in Boise. The topics of discussion were new safety issues, treatments and trends. Engineer Shannon intends to implement some of the items that they learned during these sessions.

Staff and Commissioners discussed the Midway Road ditch collapse in Canyon Highway District #4 jurisdiction. Director Bequeath advised the Board that he has received numerous calls from the local press regarding culverts and bridge inspections. Director Bequeath advised that he has asked Bridge Foreman Wayne Davis to prepare a list of all the district's bridges and culverts as well as any and all inspections completed on those bridges and culverts.

Deputy Director Muchow presented the Board with the shop report.

Deputy Director Muchow advised the Board that the Road Crew has been brushing. The Road Crew has been doing crack seal for this next year's chip seal list. Crews have been hauling inch material to restock the pile at the blue sand pit. The mower and sweeper have been going to keep ahead of maintenance work.

Deputy Director advised that the Bridge Crew has been painting stop bars and miscellaneous painting throughout the District. Bridge Crew repaired a culvert on Butte Road and South Powerline Road. Cleaned up the recycled pipe pit and took the pipe to the recyclers. Crews have been cleaning up shoulders and pipes on Surry and Skyline Road. Installed a pipe liner on Southside and Rose Lane. Crews did some work on a settlement base on Hill Road and Baseline Road and a few other maintenance jobs as they come.

Director Bequeath advised the Board that flu shots have been scheduled for October 11th, 2017 in the NHD breakroom from 4:00pm to 5:00pm.

Director Bequeath advised the Board that he has been in discussion with Weed Technician, Steve Weaver, about NC Services performance for the year. Steve Weaver will obtain quotes for new agencies and prepare the chemical bids for FY 18 to be published.

Director Bequeath advised the Board that he has reached an agreement with the City of Nampa's Don Barr regarding exchanging sand for recycled asphalt. CON and NHD will exchange load for load.

Director Bequeath advised the Board that Engineer Shannon has prepared a letter that Office Staff has been working on sending out to all the subdivision in the District regarding winter maintenance policies.

Director Bequeath advised the Board that he has looked into the cost to purchase a second conveyor belt from Kimball Equipment. The Board will discuss the purchase and the budget at the next meeting.

Director Bequeath advised the Board that Doug Moore from Western States contacted him stating that the dozer was worth more than originally quoted and NHD will receive an additional \$15,000 in trade for the dozer.

Director Bequeath presented the Board with a copy of the FY 2018 Work Schedule for them to review.

Director Bequeath presented the Board a copy of the Canyon County Property Tax remittance for FY2017.

Director Bequeath advised the Board that the Monroe plows and sanders have been ordered and they will be 90 to 100 days before delivered.

Director Bequeath advised the Board that the crusher crew is currently processing 5/8-inch chips at roughly 50 yards an hour and ¼ - inch chips at roughly 20 yards an hour out of the Tomer pit. The sand shed has been filled and ready for winter.

Lawrence and Karen Brandt appeared before the Board to discuss a fence encroachment on Hemlock Way. Right-of-Way Agent Eddy Thiel discussed the details with the Board. Mrs. Brandt advised the Board that the intention of the fence was to help protect their horse trailer. The Board advised Mr. & Mrs. Brandt that it was possible for the fence to stay as long as a license agreement was signed. ROW Agent Thiel and Attorney Wynkoop advised Mrs. Brandt what the license agreement is for and the point of having it in place. Commissioner Noble made a MOTION to allow the fence to remain with a license agreement. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve accounts payable and payroll for the Month of September. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Rachel Haukala with COMPASS appeared before the Board to discuss Canyon County Rural Priorities letter for FY 2018. Engineer Shannon advised the Board what the letter was in reference. The Board advised Ms. Haukala that this letter will have a disclaimer that it will not commit NHD to any obligations.

ROW Agent Thiel presented the Andorra Estates plat to be resigned by the Chairman due to some amendments that had to be made. Commissioner Noble made a MOTION to approve and authorize the Chairman to resign the Andorra Estates plate. Commissioner Millar SECONDED the motion. MOTION CARRIED.

District Clerk Paige Rhoades presented the Board with end of the fiscal year financials and discussed the property tax documents provided by Director Bequeath earlier in the meeting. District Clerk Rhoades also discussed with the Board some information regarding banking changes with Idaho Central Credit Union.

Commissioner Noble made a MOTION to adjourn at 11:14 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble