

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioners, Dick Smith, Randy Noble and Bryce Millar, Attorney David Wynkoop, District Engineer Eric Shannon, Director Casey Bequeath, Assistant Director Devin Muchow and District Clerk Paige Rhoades

GUESTS: Tom Points & Don Barr; City of Nampa; Right-of-Way Agent Eddy Thiel; Assistant District Engineer Nick Lehman; Jeff Dunlap & Jacob Velasquez, Idaho Central Credit Union; Chris Jacobson; John Raff

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the regular minutes from August 10, 2017. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve the agenda as posted. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Don Barr with the City of Nampa advised the Board that crews have completed painting streets and are now in the process of cleaning the paint truck for next season. The temp crew is working on crack sealing subdivisions. Mr. Barr advised the Board that they are moving forward with equipment purchases for the new fiscal year budget. Remaining crews are working on sweeping streets and general maintenance work.

Tom Points with the City of Nampa advised the Board that the Lake Lowell safety project has been completed. The Roosevelt water line project is finishing up and the 11th Ave project is waiting for a bore under the railroad tracks to be completed. Crews have begun working on building a new salt shed for the Street Department. The Street Department shall be receiving 1500 tons of salt in the next few weeks. Mr. Points advised the Board that he has already began planning FY2018 projects.

ROW Agent Eddy Thiel discussed with the Board a request from the Home Owners Association from South Shore Subdivision regarding a street light at Locust Lane and Lake Shore Drive. ROW Agent Thiel advised the Board that no decision was necessary at this time due to the parties not being able to attend today but that the matter will more than likely be addressed again at a later date.

Engineer Shannon requested the Board enter Executive Sessions regarding the Middleton & Orchard signal project.

EXECUTIVE SESSION: At 9:08 a.m. Commissioner Millar made a MOTION to go into Executive Session pursuant to Idaho Code 74-206(1)(C). Commissioner Noble SECONDED the motion. Upon roll call, Chairman Smith voted "aye", Commissioner Noble voted "aye" and Commissioner Millar voted "aye". MOTION CARRIED. The Board concluded Executive Session at 9:30 a.m. No decisions were made.

Commissioner Noble made a MOTION to approve the accounts payable for the month of August. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Jacob Velasquez and Jeff Dunlap from Idaho Central Credit Union appeared before the Board to discuss some financial options for the Highway District. Commissioner Noble made a MOTION to move \$250,000 from Sunwest Bank to Idaho Central Credit Union to take advantage of the CD promotional deal that ICCU is doing for Highway Districts. Commissioner Millar SECONDED the motion. MOTION CARRIED. Attorney Wynkoop requested that ICCU send the Highway District a letter regarding the eligibility of the Idaho Depository Act.

Chris Jacobsen appeared before the Board and explained why he is against a recent speed limit change from 35 to 55 mph on Bowmont Road. Assistant Engineer Nick Lehman gave an overview of the traffic study on which the new speed limit is based, and explained why it meets standards for safety and engineering. No action was taken.

John Raff, representing Daniel Caldwell, appeared before the Board requesting a variance to allow a new access to McDermott Road. ROW Agent Eddy Theil explained that McDermott Road is the county line, is administered by Ada County Highway District by maintenance agreement, but that any variance must be approved by the underlying highway district, which in this case is the Nampa Highway District. Ada County Highway District staff recommended the new access not be granted unless it put undue hardship on the applicant, and then only if it lined up with the existing driveway across the road. Mr. Raff explained that the new approach is needed to accommodate a lot split, and that not granting it would create an undue hardship. He also said requiring it to line up with driveway across the road would require that a power pole be relocated. Mr. Theil said relocating the power pole would be the applicant's responsibly, and that he could arrange it by contacting Idaho Power. Commissioner Noble made a MOTION to approve the variance provided it lines up with the driveway across the road, and is recorded by deed restriction or plat note. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Engineer Shannon advised the Board that further design work for the Happy Valley and Victory Roundabout project is on hold pending City update of the Airport Master Plan for FAA land swap.

Engineer Shannon advised the Board that he attended a meeting with Nick Veldhouse from IAHD and the Governor's office to discuss the MS4 Stormwater permit on August 15th, 2017. Engineer Shannon advised the Board that he made some comments to EPA regarding transfers of Clean Water Act enforcement to States. Engineer Shannon received some feedback from the Governor's office and they are working on a form for smaller agencies. Nick Veldhouse and Engineer Shannon had a meeting with the Director from DEQ, John Tippetts, and Mr. Tippetts advised Engineer Shannon that DEQ is okay with the waiver provided that we can demonstrate reduction in baseline 2012 TMDL's, and by implementation of Best Management Practices.

Engineer Shannon advised the Board that he submitted a Decommissioning Plan to IDWR on August 23rd, 2017 for the Floor Drains. Engineer Shannon received a voicemail from IDWR stating the open pit was not considered a Motor Vehicle Waste Disposal Well, but DEQ may still restrict it. Engineer Shannon has received environmental consultant recommendation from ITD but is awaiting further response from IDWR before proceeding further.

Engineer Shannon advised the Board that he is awaiting an appraisal quote from John Hill for the Bowmont Surplus Property Disposal.

Engineer Shannon stated that he had a meeting Irene Deely and Travis Emmen for Roundabout center island design concepts. Engineer Shannon advised the Board that he is working on the specific dimensions to provide them for a quote.

Engineer Shannon requested approval of the 5-year work plan for Fiscal Year 2018-2022 that was provided for review at a previous meeting. Commissioner Millar made a MOTION to approve the 5-year work plan for FY2018-2022. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Engineer Shannon advised the Board that he had a meeting with Director Bequeath and Randy Haverfield regarding the new sander barn. Mr. Haverfield has provided a Professional Services Agreement with Architecture Northwest and the professional fee is \$14,750 with \$2,500 in advance. Engineer Shannon requests authorization for staff to sign the Agreement. Commissioner Millar made a MOTION to authorize staff to sign the Professional Services Agreement with Architecture Northwest. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Director Bequeath advised the Board that NHD crews removed the trees that were at issue at the intersection of Deerflat and South Powerline with approval from the property owners.

Assistant Director Devin Muchow provided the Board with the Shop Department work report.

Assistant Director Muchow advised the Board that the Bridge crew has been painting roads, cleaning the parking lots and restriping them. The Bridge crew had to do some flagging for a guardrail job on Robinson Road.

The Road crew has been finishing shoulders and raising water valves on Ashley Lane. The Road crew has been doing a lot of brush work, a little bit of patch work and finishing up shoulder work on miscellaneous roads throughout the District. The Crew also cleaned up the shop and general maintenance clean up around the building.

Director Bequeath advised the Board that Devin and Nate had a meeting with Alan Grote to go over the purchase of the new sanders and plows. Director Bequeath advised the Board that they should be delivered in December.

Director Bequeath advised that he has been working with Doug Moore on the other equipment purchased for FY18. All the equipment is ready to go and just waiting for the new year to begin. Director Bequeath advised the Board that he was recently contacted by Nez Perce Transportation regarding the purchase of the crack seal machine. Notus-Parma Highway District contacted Director Bequeath stating they were interested in purchasing the crack seal machine but could not purchase it for \$5,000 until October 1st. 2017. The Board advised to go ahead and sell the crack seal machine to Notus-Parma for \$5,000.

Director Bequeath advised the Board that the patch truck was sent to Musick Auction to be sold with ACHD's surplus equipment. The patch truck sold at auction for \$9,000. Director Bequeath also advised the Board that the 2 televisions that were sent to Musick Auction to be sold, were sold for \$230.00.

Director Bequeath presented the Board with FY2018 holiday schedule and meeting schedules.

Director Bequeath provided the Board with a list of employees who are attending LHTAC classes this fall.

Director Bequeath advised the Board that the crusher received a citation from the US Department of Labor Mine Safety and Health Administration. The Crusher is still down at the Nelson – Deppe pit and so far, have gotten 109,300 yards of gravel out of that pit. They will begin restocking 5/8 inch chips next week.

Randy Wood from Nampa Paving will be here at the next meeting to discuss the Ashley Lane interruption.

ROW Agent Thiel requested that the Board accept Table Meadows Subdivision #2 for maintenance at this time. ROW Agent Thiel advised the Board that the Board previously signed the plat and was waiting for the plat to be recorded with the County before accepting for maintenance. Commissioner Noble made a MOTION to accept the Table Meadows Subdivision #2 for maintenance. Commissioner Millar SECONDED the motion. MOTION CARRIED.

District Clerk Paige Rhoades requested that the Board approve and authorize the Chairman to sign the 2018 L2 Form for tax purposes. Commissioner Millar made a MOTION to approve and authorize the Chairman to sign the L2 Form. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to adjourn at 11:05 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble