

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioners, Dick Smith and Randy Noble, Attorney David Wynkoop, District Engineer Eric Shannon, Director Casey Bequeath, Assistant Director Devin Muchow and District Clerk Paige Rhoades

GUESTS: Tom Points & Don Barr; City of Nampa; Right-of-Way Agent Eddy Thiel; Assistant District Engineer Nick Lehman; Katja Stringfield & John Lamm
Nationwide State Deferred Comp; Otoniel Guzman; Tony Weitz

ABSENT: Commissioner Bryce Millar

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the regular minutes from July 27, 2017. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Don Barr with the City of Nampa advised the Board that crews finished their thermal plastic last night. Mr. Barr thanked the Board of Commissioners for allowing his crews to borrow NHD's roller for their chip seal project. Mr. Barr advised the Board that his crews have been doing a lot of sweeping and general maintenance at this time.

Tom Points with the City of Nampa advised the Board that the 11th Avenue project is moving along and should be completed in an estimated 4 weeks. The Lake Lowell safety project in front of Nampa High School shall be completed before school resumes. Mr. Points supplied the Board with a copy of the FY2018 project list and answered the Boards questions in accordance to the list.

ROW Agent Eddy Thiel presented the License Agreement for Tony Elordi requesting access onto Riverside from a private lane within a public right of way for the Chairman to sign. Commissioner Noble made a MOTION to approve the License Agreement and authorize the Chairman to sign the License Agreement. Commissioner Smith SECONDED the motion. MOTION CARRIED.

ROW Agent Eddy Thiel submitted the final plat for the Andorra Estates Subdivision for the Chairman to authorize and sign. Commissioner Noble made a MOTION to approve and authorize the Chairman's signature on the final plat for the Andorra Estates Subdivision. Commissioner Smith SECONDED the motion. MOTION CARRIED.

ROW Agent Eddy Thiel presented the Board with the Financial Guarantee Agreement for the Table Meadows Subdivision #2 for signature by the Chairman. Commissioner Noble made a

MOTION to approve and authorize the Chairman to sign the Financial Guarantee Agreement for the Table Meadows Subdivision #2. Commissioner Smith SECONDED the motion. MOTION CARRIED.

ROW Agent Eddy Thiel presented the Board with the final plat for the Table Meadows Subdivision #2 for signature of the Chairman. Commissioner Noble made a MOTION to authorize the Chairman's signature for the final plat for the Table Meadows Subdivision #2 but not accept for maintenance until recorded with Canyon County. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Assistant District Engineer Nick Lehman requested a motion for approval of Resolution 2017-01 to Alter or Establish Speed Limits on Selected Road Segments as presented in the previous meeting before the Board. Commissioner Noble made a MOTION to adopt Resolution 2017-01 to Alter or Establish Speed Limits on Selected Road Segments. Commissioner Smith SECONDED the Motion. MOTION CARRIED.

Engineer Shannon advised the Board that Clair Bowman is working with property owners for the Middleton and Orchard signal projects in order to obtain counter offers to NHD. Engineer Shannon advised that Mr. Bowman is currently working with 9 property owners with this project.

Katja Stringfield and John Lamm from Nationwide State of Idaho Compensation Plan appeared before the Board to discuss offering NHD employees the ability to enroll in the 457B plan for retirement.

Otoniel Guzman appeared before the Board to discuss an application to vary standards for a second approach onto Robinson Road. Mr. Guzman is in the process of a lot split with his property and is requesting a second approach. After consideration, Mr. Guzman advised the Board that he would like to withdraw his request at this time. ROW Agent Eddy Thiel advised Mr. Guzman that he will discuss this matter further with him at a later date.

Engineer Shannon advised the Board that on August 8th, 2017 there was an article in the Idaho Press Tribune that addressed all the upcoming roundabout projects. Engineer Shannon requested Concept Approval of Alternative 1 for the Single Lane Roundabout presented by Parametrix. Commissioner Noble made a MOTION to proceed with Alternative 1 for design for the Happy Valley and Victory Roundabout. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Engineer Shannon advised the Board that the MS4 Stormwater permit meeting that Nick Veldhouse from IAHD was going to have at the Governor's office has been rescheduled to allow Engineer Shannon to attend with Mr. Veldhouse to August 15, 2017.

Engineer Shannon advised the Board that he is working on obtaining an Environmental Consultant recommendation from ITD to address the Floor Drains (motor vehicle waste disposal well).

Engineer Shannon addressed the Board regarding the Bowmont Surplus Property Disposal. Canyon County Development Services has processed the Master Application. Engineer Shannon advised the Board that the 2 south parcels can have building permits but the parcel to the north will not have a building permit. John Hill is preparing a bid to do the appraisals.

At 10:00 a.m. Chairman Smith declared the Public Hearing open for proposed *Fiscal Year 2017-2018 Budget*. Chairman Smith asked for comments for or against the proposed budget, but no one was present to testify. Chairman Smith closed the public hearing at this time and continued the adoption of budget until 10:30 a.m. in case anyone should show up late to testify.

Engineer Shannon advised the Board that he is making contact with two artists to discuss center island statutes for the upcoming roundabout projects.

Engineer Shannon reminded the Board that the 5-Year Work Plan goes before the Board for approval at the next meeting in case they have any questions they would like addressed.

Deputy Director Devin Muchow provided the Board with the shop departments monthly report.

Deputy Director Muchow advised the Board that the Bridge Crew sent Monty Radford to Golden Gate Highway District to help them learn how to use the old paint truck.

The Bridge Crew was also working on a pipe going across Ashley Lane, repairing damaged culverts on Airport Road and Robinson Road and finishing up all the painting.

The Road Crew completed 45 miles of chip sealing and just finished up 3 miles of shouldering on Dry Lake Road. The Crew has been trimming trees and doing repairs from gopher runs. The Crew started on Ashley Lane and should finish processing everything today. Nampa Paving will be in to get Ashley Lane paved as soon as NHD crew is finished processing.

Tony Weitz appeared before the Board requesting a variance to the standards for access on to Perch Road. ROW Agent Eddy Thiel discussed with the Board that safety concerns at this location are very minimal due to good sight distance and low traffic volumes, and that there is no other realistic access to the parcel due to the nearby canal. Commissioner Noble made a MOTION to grant the variance subject to deed restriction; and applicant is to work with Staff on the specific location of the approach. Commissioner Smith SECONDED the motion. MOTION CARRIED.

No one having appeared to testify by 10:30 a.m., Commissioner Noble made a MOTION to adopt the budget for FY 2018 as presented subject to amendment in regards to revenue from the newspaper posting. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Director Bequeath presented the Board with an updated road projects list.

The Board confirmed to Director Bequeath that it was okay to schedule flu shots for employees.

Director Bequeath advised the Board that there is a PERSI meeting update on August 16, 2017 that Paige, Nicole and he will be attending.

Director Bequeath advised the Board that the Nez Perce Transportation Department is interested in the Cimelime crack seal machine that was on the surplus list.

Nick Veldhouse from IAHD will be putting a few items on their surplus list for Director Bequeath.

Director Bequeath and Deputy Director Muchow discussed and displayed a map of the new proposed sander and plow shed that they would like to build.

Director Bequeath provided the Board with some numbers regarding the purchase of the Nelson Deppe pit in December 2013, and the amount of gravel that has been produced from it since.

Director Bequeath discussed with the Board the Company Picnic that is usually around Labor Day. Staff is currently considering having the picnic at the NHD yard instead of the hassle of getting things to the park. The Board had no objection and advised staff to put it together.

District Clerk Paige Rhoades addressed the Board regarding the most recent bank transition information. After some thought, District Clerk Rhoades and Assistant District Clerk Riley decided to process payroll and direct deposit a few days early in case there are any issues due to the transition of the banks. Commissioner Noble made a MOTION to authorize payroll two days prior to the usual payroll date. Commissioner Smith SECONDED the motion. MOTION CARRIED.

District Clerk Rhoades discussed with the Board the Costco memberships. The Board advised that NHD will continue to pay a portion of the memberships for the employees.

District Clerk Rhoades discussed with the Board that planning of the Christmas party has begun. Dates were given with some options with the Nampa Civic Center just like the year prior.

Commissioner Noble made a MOTION to approve the accounts payable for the month of August. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to adjourn at 11:18 a.m. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble