

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioners, Dick Smith, Bryce Millar and Randy Noble, Attorney David Wynkoop, District Engineer Eric Shannon, Director Casey Bequeath, and District Clerk Paige Rhoades

GUESTS: Tom Points & Jeff Kasma; City of Nampa; Right-of-Way Agent Eddy Thiel; Assistant District Engineer Nick Lehman; Tony Elordi; George Redmon

ABSENT: Assistant Director Devin Muchow

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the regular minutes from July 11, 2017. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Jeff Kasma with the City of Nampa advised the Board that crews have completed the chip seal and fog sealing projects. Crews are currently sweeping and painting the roads throughout the City. Some of the crew has been crack sealing subdivisions and a night crew is laying thermal plastic as well.

Tom Points with the City of Nampa advised the Board that out of the 54 scheduled projects for this fiscal year, 100 percent have been designed, 95 percent have been awarded contractors and 60 percent of the projects have been built. Mr. Points advised the Board that 11th Ave and Industrial Way will now be closed for 6 weeks while crews continue work on 11th Ave. Mr. Points advised the Board that the Lake Lowell safety project in front of Nampa High School shall be completed by the time school resumes in August.

ROW Agent Eddy Thiel advised the Board that there have been some issues regarding the bond for the Table Meadows Subdivision. The Bonding Company is requesting a guarantee of acceptance from the Highway District, which is against Highway District's protocol. ROW Agent Thiel advised the Board that no action will take place on this matter it was just for information for the Board.

ROW Agent Thiel presented the Board with the Mylar of the Max Estates Subdivision for signature. Commissioner Noble made a MOTION to approve the plat for Max Estates Subdivision and authorize the Chairman to sign the plat. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Engineer Shannon advised the Board that Clair Bowman from the City of Nampa is making great progress in re-starting the right-of-way negotiation process on the Middleton and Orchard signal project. He has had several constructive conversations with property owners who were previously non-responsive to us.

Engineer Shannon advised the Board that the Midland and Ustick intersection project will not involve the use of any Federal Aid. Tim Richard will prepare the draft MOU to transfer the project to Nampa Highway District once he receives approval from the City of Nampa and the City of Caldwell.

District Clerk Paige Rhoades presented the Board with the Tentative Budget for FY2017-2018 and advised the Board there is a scheduled date for the Public Hearing for the Budget on August 10th, 2017 at 10:00 a.m. Commissioner Millar made a MOTION to officially set the Public Hearing to adopt the FY2017-2018 Budget for August 10th, 2017 at 10:00 a.m. at the Nampa Highway District Commissioner's meeting. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Engineer Shannon advised the Board that IDWR issued the permits yesterday for the Laster Lane Culvert at Indian Creek so the project is all permitted and ready to be built this fall.

Engineer Shannon that for the Robinson & Victory Roundabout project, we will be writing legal descriptions and appraise for the minimum right-of-way necessary to build the project. But we will negotiate to purchase the larger, full-buildout width of 100 feet, if the owner is willing.

Engineer Shannon addressed the Board regarding the July 26th Public Information meeting for the Happy Valley & Victory Roundabout project. Engineer Shannon stated that 29 people attended the meeting with 9 comment sheets being submitted. Engineer Shannon advised the Board that FAA wants the City to address whether the project would preclude future runway expansions but the City must update a portion of the Airport Master Plan to do so. That update would cost the City \$75,000 and those funds are not available until October of 2018. Engineer Shannon suggested to the Board the possibility of NHD loaning those funds in order to keep the project on schedule and the City could pay back those funds when they come available in October of 2018.

Engineer Shannon advised the Board that he attended a meeting with Attorney Dave Wynkoop, Nick Veldhouse and Savannah Renslow from IAHD to discuss the MS4 Stormwater Permit. Mr. Veldhouse will attend a meeting on August 8th, 2017 with the Governor's Office, and will discuss this topic at that time.

Engineer Shannon addressed the Board regarding the Motor Vehicle Waste Disposal Wells. IDWR sent him a copy of their 2011 on-site survey. Several drains listed in the survey need to be decommissioned. The District intends to keep the wash pad and wash bay in service, so will need to implement an approved alternative to draining to the pit. DEQ has also sent us a letter requiring reporting and possible mitigation of these wells. The actions the District must take require the hiring of an environmental engineering consultant, so Engineer Shannon will make inquiries into hiring one.

Engineer Shannon advised the Board of the requirements to dispose of surplus property from the Bowmont Road The property was acquired with Federal Aid funds, so one must go through the following steps to dispose of it:

1. Must obtain appraisals – cannot be sold for less than the appraisal value
2. Must offer for sale to other government entities
3. If no government entities want it, then must offer for sale to adjacent property owners
4. If no adjacent property owners want it, then can offer for sale to the general public

In order to appraise the property, NHD will get Canyon County Development Services ruling on zoning and building eligibility. Doing so requires a Master Application submittal with \$300 application fee. Engineer Shannon requested the Board to authorize the Chairman to sign the Master Application at this time. Commissioner Millar made a MOTION to authorize the Chairman to sign the Master Application. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Engineer Shannon provided the Board with some examples of center island design concepts for the upcoming roundabout projects.

Engineer Shannon advised the Board that he received a letter and a phone call from James Swain regarding truck traffic on Flamingo Road. Mr. Swain requested that the Board limit or prohibit truck traffic between Midway Road and Middleton Road. The Board does not have authority to prohibit truck traffic, plus all but 1600 feet is the City's jurisdiction, so Engineer Shannon will refer the matter to the City of Nampa.

Tony Elordi appeared before the Board regarding a variance request for his Andorra Subdivision on Riverside Road. The first variance is to waive the 100-foot wide right-of-way dedication along a section line. The second variance is to use a 20-foot pavement radius at the subdivision entrance, where Andorra Lane intersects with Riverside Road. Standards require a 30-foot radius for a subdivision entrance, whereas the 20-foot radius only meets the requirement for a driveway serving up to three residences. ROW Agent Eddy Thiel advised the Board that Mr. Elordi is working on a subdivision plat with private roads and discussed the details with the Board. Commissioner Noble made a MOTION to partially grant the variance with respect to the section line setbacks but not to grant the variance with respect to the roadway entrance. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Engineer Shannon provided the Board with a copy of the Draft 2018-2022 Five Year Work Plan. The Draft will be displayed on the website and Engineer Shannon will ask for approval at the August 31st, 2017 Regular Board Meeting.

Assistant Engineer Nick Lehman gave a presentation for recommended speed limits, and discussed some locations where these would involve changes. Assistant Engineer Lehman will request approval at the August 10th, 2017 Regular Board Meeting.

George Redmon appeared before the Board with a request to vary the standards regarding the "5-year no cut moratorium" on Middleton Road. ROW Agent Eddy Thiel addressed the Board regarding the details of this request. Commissioner Millar made a MOTION to approve the request to vary the 5-year moratorium requirement as long as the patch back is not in the wheel path and anything into the roadway from the fog line be approved by the Director. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Director Bequeath presented the Board with an idea for a new shed for the sanders and plows. Staff will continue looking into design of a well-built shed for the sanding and plow equipment.

Director Bequeath advised the Board that crews have completed the chip seal project for FY2017. Crews worked hard from July 10th, 2017 to July 25th, 2017 averaging 5 miles a day. Crews should be

finished with the fog sealing today. Director Bequeath advised the Board that the Engineer's cost estimate was very close to actuals and that the project was budgeted very well.

Director Bequeath advised the Board that Western States was here yesterday to get the new generator for the crusher running. A gentleman from Western States walked through the process of running the equipment for our crews. Director Bequeath advised the Board that crews will begin crushing to restock the supply next week.

Director Bequeath advised the Board that crews will begin working on the rehab project on Ashley Lane within the next few weeks.

Crews are currently doing shoulder work on Dry Lake Road.

Bridge crew will begin painting chip seal roads on Monday July 31st, 2017. Director Bequeath advised the Board that Monty Radford will be going to Golden Gate Highway District to help train them with operating the old paint truck that NHD #1 sold to them.

Director Bequeath advised the Board that District Clerk Paige Rhoades has received notifications that Bank of the Cascades is converting to First Interstate Bank on August 11th, 2017.

Commissioner Noble made a MOTION to approve the accounts payable for the month of July. Commissioner Millar SECONDED the motion. MOTION CARRIED.

District Clerk Paige Rhoades discussed memberships for Costco and Life Flight for the upcoming year. After discussion, the Board advised the Clerk that we would continue memberships as normal.

Commissioner Noble made a MOTION to adjourn at 11:43 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble