

## **NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING**

**PRESENT:** Commissioners, Dick Smith, Bryce Millar and Randy Noble, Attorney David Wynkoop, District Engineer Eric Shannon, Director Casey Bequeath, and District Clerk Paige Rhoades

**GUESTS:** Jeff Barnes, & Clair Bowman, City of Nampa; Right-of-Way Agent Eddy Thiel; Dave Meldrum, Parametrix; Zoe Middleton and Judy Nelson

**ABSENT:** Assistant Director Devin Muchow

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the regular minutes from June 8, 2017. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve the agenda as posted. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Jeff Barnes with the City of Nampa updated the Board on a few of their recent & current projects. He stated the 11<sup>th</sup> Ave project with ITD will begin around the end of July. Crews have just finished up on Idaho Center Blvd. Mr. Barnes advised the Board that the City will be working on 5 railroad crossings on 11<sup>th</sup> Ave and should be finished by the end of the summer. Mr. Barnes also stated that regarding the Garvee Bond and I84 that there is talk that project could be widened within 2 to 3 years, sooner than expected.

Clair Bowman with the City of Nampa advised the Board of a few traffic concept plans that are taking place. The large one being on Garrity Blvd where the new Winco was built. It has not been finalized at this point but is very close to being finished at this time.

Mr. Barnes advised the Board that there is also talk of ITD beginning the work on Highway 55 or Karcher Road by late July, improving intersections and doing minor widening from Midway Road to Pride Lane.

Dave Meldrum with Parametrix appeared before the Board to present the Concept Alternatives for the Happy Valley & Victory Roundabout project. Mr. Meldrum displayed 2 options at this time and gave Parametrix's recommendation on how to proceed with this intersection that best fits for the future. The Board thanked Mr. Meldrum for his appearance today.

Executive Session: Commissioner Millar made a MOTION to go in to Executive Session Pursuant to Idaho Code 74-206 (1) (c) at 8:43 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED. Upon roll call, Commissioner Noble voted aye, Commissioner Smith voted aye and Commissioner Millar voted aye. MOTION CARRIED. The Board concluded Executive Session at 9:04 a.m.

ROW Agent Eddy Thiel advised the Board that Greenhurst Bible Church submitted an application to vary setback for the North / South quarter section line on Greenhurst Road. ROW Agent Thiel briefed the Board regarding the details of the request. Ms. Zoe Middleton & Ms. Judy Nelson discussed with the Board the reason to why they are requesting the variance. Commissioner Millar made a MOTION to vary the setback from 70 feet to 50 feet. Commissioner Noble SECONDED the motion. MOTION CARRIED.

ROW Agent Thiel presented the Board with the License Agreement for Kurt & Kerry Greenfield, using unmaintained public right-of-way for access on to Southside Blvd, which was previously presented to the Board. Commissioner Noble made a MOTION to approve the license agreement and authorize the Chairman to sign. Commissioner Millar SECONDED the motion. MOTION CARRIED.

ROW Agent Thiel presented the Board with the License Agreement for Robert & Leah Welfey, using unmaintained right-of-way for access on Stage Coach Road, which was previously presented to the Board. Commissioner Noble made a MOTION to approve the license agreement and authorize the Chairman to sign. Commissioner Millar SECONDED the motion. MOTION CARRIED.

ROW Agent Thiel presented the Board with the License Agreement for Darian & Kristy Schaffan, irrigation pipe within the Dry Lake Road right-of-way, which was previously presented to the Board. Commissioner Millar made a MOTION to approve the license agreement and authorize the Chairman to sign. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Engineer Shannon addressed the Board regarding the Robinson & Amity Roundabout. Engineer Shannon was requesting approval to move forward on Concept C at this time. Commissioner Noble made a MOTION to approve the Engineer to move forward on Concept C plans for the Robinson & Amity Roundabout. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Engineer Shannon played a public education video regarding Roundabouts.

Engineer Shannon advised the Board that Assistant Director Devin Muchow was able to work out an agreement with Larry Gross regarding the trees on his property on Lola Lane for the rehab project FY2018.

Engineer Shannon addressed the Board regarding the MS4 Permit. He stated that he had a recent phone call with Misha Vakoc from EPA Seattle. She is planning to have a special section in the new permit to deal with “special use” highway districts (NHD, CHD, Lakes HD, East Side HD and Post Falls HD). She stated that she recognizes the lack of ordinance and enforcement authority and no jurisdiction beyond right-of-way. She also stated that irrigation ditches or culverts do not constitute an MS4 outfall. Engineer Shannon is currently waiting for Ms. Vakoc to send him a copy of her responses to the Ruen-Yeager draft.

Engineer Shannon advised the Board that he is currently still waiting for IDWR follow up information regarding NHD floor drains aka motor vehicle waste disposal well.

Director Bequeath provided the Board with an updated Road Work project list.

Director Bequeath advised the Board that Nampa Paving crews are paving on Dry Lake Road right now. They anticipate being completed by Saturday. All other paving projects besides Ashley Lane have been paved at this time.

Director Bequeath advised the Board that he received a flyer regarding Mayor's night out with an invitation to the Snake River Stampede on July 18<sup>th</sup>. The Board advised that it would be good to attend.

Director Bequeath advised the Board that NHD has not been able to find new homes for the Cimelina crack seal machine or the Patch truck and was looking for direction on a next step. The Board advised Director Bequeath to advertise the equipment again with the Association of Highway Districts.

Director Bequeath advised the Board that NHD received new tv's in the conference room and was looking for direction on what to do with the old ones. After discussion, Commissioner Millar made a MOTION to declare the 2 tv's as surplus equipment and staff shall look into options on how to get rid of them. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Director Bequeath further advised the Board that NHD has some old guardrail that was originally just going to be sent to scrap but Homedale Highway District has shown interest in. Director Bequeath asked the Board if it was possible to just donate the guardrail to Homedale Highway District to help them out. The Board advised Director Bequeath to donate the guardrail to Homedale Highway District.

Director Bequeath advised the Board that he looked into previous buybacks to see if NHD was receiving the same agreement as agreed upon at purchase and he confirmed that the agreements were correctly received.

The Road crew is currently hauling 1/2 inch and 5/8 inch chips to the Marchbanks pit to prepare for chip seal that will begin Monday, July 10<sup>th</sup>, 2017.

The Road crew is also sweeping all chip seal roads in preparation of chip seal.

The Bridge Crew will finish painting today and will put the paint truck away until chip seal and fog seal has been completed.

The Shop Department has been doing routine maintenance and preparing equipment for chip seal. City of Nampa has returned the roller that was borrowed and it was cleaned and in good shape.

Director Bequeath advised the Board that District Clerk Paige Rhoades is working on the draft budget. District Clerk Rhoades should have all the numbers ready to go by the 20<sup>th</sup> of July. The Board set special meeting July 20<sup>th</sup>, 2017 at 10:00 a.m. to review the draft for the tentative approval on July 27<sup>th</sup>, 2017.

Commissioner Millar made a MOTION to approve the accounts payable and payroll for the month of June. Commissioner Noble SECONDED the motion. MOTION CARRIED.

At 10:35 a.m. Chairman Smith administered the oath of office to Commissioner Noble for another four-year term, as Commissioner from Sub-District No.1, and the Certificate of Office was signed.

At 10:38 a.m. Chairman Smith administered the oath of office to Commissioner Millar for another four-year term, as Commissioner from Sub-District No.2, and the Certificate of Office was signed.

***Election of Officers:*** Commissioner Noble made a MOTION to nominate Commissioner Smith for Chairman. Commissioner Millar SECONDED the motion. MOTION CARRIED. Commissioner Millar made a MOTION to nominate Commissioner Noble for Vice-Chairman. Commissioner Smith SECONDED the motion. Commissioner Noble made a MOTION to nominate Commissioner Millar for the position of Secretary/Treasurer. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to adjourn at 10:43 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

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Chairman, Dick Smith

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Vice Chairman, Randy Noble