

**NAMPA HIGHWAY DISTRICT NO. 1
REGULAR MEETING**

PRESENT: Commissioners, Dick Smith, and Randy Noble, Attorney David Wynkoop, District Engineer Eric Shannon, Director Casey Bequeath, Road Foreman (Interim Director) Devin Muchow, and Assistant District Clerk Nicole Riley

GUESTS: Tom Points, & Don Barr, City of Nampa; Right-of-Way Agent Eddy Thiel, & Assistant District Engineer Nick Lehman, NHD; Clair Bowman; Nathan Clever, & Steven Lewis, Keller Associates; Stephanie Hostetter; George Starr

ABSENT: Commissioner Bryce Millar, and District Clerk Paige Rhoades

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the regular minutes from May 9, 2017. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION add to the agenda to discuss a depository institution. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Don Barr with the City of Nampa (Nampa) advised the Board that crews have been continually preparing for chip seal that will begin on Sunday morning 6/4/17 on Idaho Center Blvd. The crews have been doing last minute sweeping, placing door hanger notifications, and posting informational signs for the upcoming chip seal. Mr. Barr advised the Board that they have received the rest of their paint and will be ready to paint once chip seal is complete. Mr. Barr advised the Board that they had their two new sweepers out on the roads now.

Tom Points with Nampa advised the Board that he had talked with NHD staff regarding NHD's bridge program and he was very impressed with the quality of work the District does with their Bridge and Culvert projects. Mr. Points advised the Board that they are weeks away from deploying a new ROW application through their GIS to help the public see where detours are within the city. Mr. Points advised the Board that 50 of their 54 projects have gone out to bid.

Engineer Shannon advised the Board that he had met with Clair Bowman per the Board's request regarding right-of-way acquisition.

EXECUTIVE SESSION: At 8:07 a.m. Commissioner Smith made a MOTION to go into Executive Session pursuant to Idaho Code 74-206 (1) (C) Commissioner Noble SECONDED the motion. Upon roll call, Chairman Smith voted "aye", and Commissioner Noble voted "aye". MOTION CARRIED. The Board concluded Executive Session at 8:59 a.m. No decisions were made.

Engineer Shannon discussed with the Board the two concepts for the Robinson & Victory Roundabout, option 1, and option 2. After discussion, Commissioner Smith asked for any public comments. Mr. Starr advised the Board that he had sent his comments into Engineer Shannon. Mr. George Starr is the owner of the property on the southwest corner of the intersection, and he advised the Board that he supports option 1. Commissioner Smith made a MOTION to approve the concept with option 1. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Engineer Shannon advised the Board on the NHD Supplemental Specifications to the ACCHD Manual. The supplemental covers items in the previous NHD supplemental but not incorporated into 2017 ACCHD Manual. It removes requirement for quarter section dedication, and invokes NHD Resolutions regarding MS4 and drainage. Commissioner Noble made a MOTION to adopt the May 30, 2017 Supplemental Specifications for the ACCHD Manual. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Director Bequeath updated the Board on the current road projects. Butte Rd, CanAda Rd., and Cherry Ln. have all been paved, shoulder work is currently being done, and crews will paint them once shoulder work is complete. The crew have also started on the Dry Lake Rd. rehab project.

Director Bequeath advised that staff has been working on the FY2018 budget. Mr. Bequeath reminded the Board that the Budget Hearing to approve the budget will be on August 10, 2017.

Director Bequeath advised the Board that staff has also been working on the five year work plan and updating it for the Board's approval.

Director Bequeath advised the Board that on Wednesday June 7, 2017 at 6pm Winston Goss and Melinda McDaniel will be coming in to talk to the employees about our insurance coverage.

Director Bequeath advised the Board on test results on Butte Rd. compaction test was an average of 95%, thickness was an average of 3inches, and average tonnage used was 6,350 tons. The results on CanAda Rd. the compaction test was an average of 93%, thickness was an average of 3inches, and average tonnage used was 5,000 tons. Director Bequeath advised the Board he just received the Cherry Ln. results and they have not been reviewed yet.

Director Bequeath discussed with the Board possibly creating a new position for an Assistant Director to aid Director Bequeath. The Board would like to discuss this more at a later date.

Interim Director Muchow advised the Board that the Bridge Crew has been working on culverts on Cherry Ln., sweeping, and putting tabs out for painting. They repaired damage from a gopher run on Butte Rd. The crew has started painting, and are starting on the North side of town early in the morning to try and not disturb traffic.

The Road Crew has Butte Rd. shouldered and are currently working on shouldering CanAda Rd. and Cherry Ln. They have pulverized two miles on Dry Lake Rd. and have the road profile almost built on that first mile. Interim Director Muchow is hoping to have Dry Lake Rd. ready for paving before chip seal starts in July.

Interim Director Muchow advised the Board on weed spraying. N.C. services will be starting to put down a contact killer and round up this week.

Engineer Shannon advised the Board that there is a public information meeting scheduled for Tuesday June 13, 2017 at MAF regarding the Robinson & Amity Roundabout. The 1st notice was in today's paper.

Nathan Clever & Steven Lewis with Keller Associates presented to the Board the concept alternatives for the roundabout at Robinson & Amity. The diagrams shown will be shown at the public informational meeting on June 13th. Engineer Shannon advised the Board that concept approval for the roundabout is scheduled for the June 29, 2017 meeting.

At 10:00 a.m. Chairman Smith asked for any public comment on the Adoption of the NHD Supplemental Specification to the ACCHD Standards Manual. No public comment.

Commissioner Noble made a MOTION to approve the accounts payable and payroll for the month of May. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Right-of-Way Agent Eddy Thiel addressed the Board regarding Earl & Stephanie Hostetter wanting to install a culvert in the unmaintained right-of-way on Sage Creek Rd. to aid with water runoff. After discussion, the Board advised Right-of-Way Agent Thiel to go inspect the property in question and they will make a decision at a later date.

Right-of-Way Agent Eddy Thiel advised the Board on a License Agreement for Ion and Mihael Stanciu to do work in the NHD ROW on frontage improvements off of Stanford St. Commissioner Noble made a MOTION to approve the License Agreement and authorize the Chairman to sign. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to adjourn at 10:40 a.m. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble