

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioners, Dick Smith, Randy Noble and Bryce Millar, Attorney David Wynkoop, District Engineer Eric Shannon, Road Foreman (Interim Director) Devin Muchow and District Clerk Paige Rhoades

GUESTS: Tom Points & Jeff Kasma, City of Nampa; Right-of-Way Agent, Eddy Thiel; Assistant District Engineer, Nick Lehman; Jeff Jones & Jennifer Hup – Six Mile Engineering; Jason Verduzco; Eric Ballesteros; Steve Sesma; Darlene Wheeler.

ABSENT: Director Casey Bequeath

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve the regular minutes from March 9th, 2017. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Jeff Kasma with the City of Nampa (CON) advised the Board that crews have been continually sweeping sand and crack sealing as weather permits. Mr. Kasma advised the Board that paint comes in this week and they will begin working on striping. City of Nampa crews have also been working on pot hole repairs and maintenance work.

Tom Points with the City of Nampa (CON) advised the Board that he brought with him today an updated map with the City's upcoming projects. Mr. Points advised the Board that there are more than 54 projects taking place this year and they are color coded on the map for certain types of projects. Mr. Points advised the Board that bids are out for all their projects at this time. The signal project on 39th and Garrity has begun and is about half way completed at this time.

Engineer Shannon addressed the Board regarding the MOU that NHD and CON has been working on for annexations and de-annexation. Engineer Shannon advised that the estimated total cost for the legal descriptions would be \$15,000. NHD's 50 percent share of that would be \$7500. The Board agreed with Engineer Shannon that NHD should pay the 50 percent share of the costs. Engineer Shannon will advise the Board of the actual cost once the project has been completed.

Commissioner Millar addressed the Board, CON and Engineer Shannon about obtaining some participation from the CON regarding restarting the right-of-way acquisition process for the signal project at Middleton and Orchard. Engineer Shannon advised the Board that he will confer with Clair Bowman from CON regarding this, as Mr. Bowman has extensive experience in right-of-way acquisitions.

Jeff Jones and Jennifer Hup from Six Mile Engineering appeared before the Board with their concept proposals for the Robinson & Victory Roundabout project. Mr. Jones presented the Board with the crash history, traffic history, and a future traffic analysis. Six Mile Engineering is recommending a single lane roundabout design.

Engineer Shannon advised the Board that he is working on holding the Public Meeting for the Robinson & Victory Roundabout project on either the 18th, 19th, or 20th of April. Notices will be published in the Press Tribune around the 3rd and 10th of April.

Engineer Shannon advised the Board that the Midland & Ustick Intersection study will begin design in FY2018. Six Mile Engineering is the consultant for this project. There will be 4 agencies involved in this project and all 4 agencies will contribute 25 percent. Canyon Highway District No. 4 will be the lead agency, and Tim Richard will draft the MOU for review in April.

Joint Permit Application Packages were submitted on March 21st, 2017 for the Laster Lane Culvert at Indian Creek project.

Parametrix is doing geotechnical surveys for the Happy Valley & Victory roundabout.

For the Robinson & Amity Roundabout, being designed by Keller Associates, the property owner who we had made an offer to, rejected it. Engineer Shannon instructed the Consultant to resume work under previous direction. Engineer Shannon issued survey notifications on March 23rd, 2017, and the Consultant will start survey work the 2nd week of April.

Regarding the MS4 Stormwater Permit, Engineer Shannon has prepared the waiver request per EPA instructions. He is currently waiting for concurrence documentation from Cities of Nampa and Caldwell that NHD MS4 is not interconnected with theirs. EPA recommended that NHD obtain this documentation.

Engineer Shannon advised the Board that he contacted Nampa Meridian Irrigation District as directed regarding the sale of NHD water allotments on the Yard Pit. NMID does not deal with “shares” like other districts but they do have “Seasonal Water Transfers”. Those transfers must be arranged between the two private parties and NMID only provides the paperwork to document it. Engineer Shannon advised the Board that transfers can only be made between receivers on the same lateral.

Jason Verduzco appeared before the Board to discuss placing wireless antenna poles within the right-of-way. ROW Agent Eddy Thiel addressed the Board regarding the requested location and his concerns. The Board advised Mr. Verduzco that they would not make any decisions at this time and would like to wait and see how Ada County Highway District and City of Nampa handle their agreements prior to going forward.

Eric Ballesteros appeared before the Board to discuss the removal of stumps in the right-of-way adjacent to property on Jessie Lane. The Board advised Mr. Ballesteros that this is currently the Highway District’s busy time of year and they currently have no extra employees to get this matter taken care of. The Road Crew will be available to get the stumps removed some time near September or October, but they may do so sooner if the opportunity arises. Mr. Ballesteros advised the Board that was understandable and he would let his parents know of the situation.

Engineer Shannon addressed the Board regarding FY2017 Paving Contract. The District will be paving 8.19 miles of road for FY2017. The publication dates are April 13th, 2017 and April 20th, 2017. Bid opening will be April 27th, 2017 at 10:00 a.m. during the Commissioner Meeting. Final completion date as of current will be September 15th, 2017.

Engineer Shannon advised the Board that property owners along CanAda Road were notified to remove any features they have on the right-of-way, to accommodate the upcoming road work. Paul Pline has asked if the District would give him the materials to relocate his fence and pipe his ditch, at an estimated cost of \$4,000.00 The Board declined, saying this is a land owner’s responsibility. Engineer Shannon said he knew Mr. Pline would want to address the Board, so was told to put him on the agenda for the next Meeting.

Commissioner Millar made a MOTION to approve the accounts payable and payroll for the month for March. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Steve Sesma and Darlene Wheeler appeared before the Board to discuss installing a street light at the Belmont Heights subdivision entrance on Victory Road at the expense of the Home Owners Association. Mr. Sesma shared a PowerPoint presentation with the Board regarding what they were proposing. After discussion, the Board agreed that the street light was beneficial for the patrons of the neighborhood. Commissioner Noble made a MOTION to approve the street light subject to license agreement. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Interim Director Devin Muchow provided the Board with the Shop Department’s work report for the month.

The Bridge Crew has been working on 2 box culverts on McElroy. They did not get to the 3rd box culvert as scheduled due to being advised that they were to be out of the ditch before March 30th. They will be working on cleaning up loose ends on the laterals on Butte Road. The Crew will also go to Southside Blvd to check on some pipes near the washouts to make sure things are how they should be.

The Road Crew is still doing work on Butte Road. Part of the Road Crew is working on fence removal work on CanAda to get ready for the CanAda rehab project. The Road Crew will be working on patching the pipe cuts from the washouts that happened over the winter.

Interim Director Devin Muchow discussed with the Board some quotes he received for the liquid asphalt for FY2017 chip seal. After discussion, the Board directed Engineer Shannon and Interim Director Muchow to put this out for bid

ROW Agent Eddy Thiel addressed with the Board regarding the Golden Hills Estates Subdivision plat. The original plat had clerical errors, so it is necessary to sign an amended plat. Commissioner Millar made a MOTION to approve and authorize the Chairman to resign the Golden Hills Estates Subdivision amended plat. Commissioner Noble SECONDED the motion. MOTION CARRIED.

The Board signed the approved updated policy manual.

ROW Agent Eddy Thiel provided background, and requested Board signature on the BC 6 Subdivision replat. Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the replat. Commissioner Millar SECONDED the motion. MOTION CARRIED.

ROW Agent addressed the Board regarding a license agreement for the BC 6 #2 subdivision for an irrigation ditch that is in the right of way. Commissioner Noble made a MOTION to approve the license agreement and authorized the Chairman to sign. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to adjourn at 11:12 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble