

## **NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING**

**PRESENT:** Commissioners, Dick Smith, Randy Noble, and Bryce Millar, Attorney David Wynkoop, Engineer Eric Shannon, and Assistant District Clerk Nicole Riley  
**GUESTS:** Jeff Kasma, City of Nampa; Michael Fuss, City of Nampa  
**ABSENT:** Director Casey Bequeath, and District Clerk Paige Rhoades

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the regular minutes from December 8, 2016. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Engineer Shannon advised the Board that he would like to amend the 9:00 a.m. Ron Dodd discussion of the Table Meadows Subdivision and postpone it to the January 10, 2017 meeting. Commissioner Millar made a MOTION to approve the agenda with the amendment. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Mr. Jeff Kasma from the City of Nampa stated that the crews have been working on cleaning up roads, pretreating roads in preparations for snow, and working on snow removal and keeping the roads clear once the snow hits.

Mr. Michael Fuss from the City of Nampa advised the Board they are currently in design mode on projects. The City is preparing to do a Sidewalk LID to work on and fix broken City sidewalks. Mr. Fuss advised the Board they are also working on water and irrigation rates as well as a development policy for a utility water and sewer reimbursement agreement.

Engineer Shannon advised the Board that the Flood Plain Development Permit was submitted to Canyon County on December 27, 2016 regarding the Laster Lane Culvert at Indian Creek.

Engineer Shannon addressed the Board on the Robinson & Victory Roundabout (Six Mile Engineering) that he signed the Professional Service Agreement and issued Notice to proceed on 12/14/2016. The negotiated consultant fee is \$187,399.00. The Topographical Survey will occur January & February 2017. Survey notice with comment sheet was sent to property owners on 12/27/2016.

Engineer Shannon addressed the Board on the Happy Valley & Victory Roundabout (Parametrix) that he also signed the Professional Service Agreement and issued Notice to proceed on 12/27/2016. The negotiated consultant fee is \$237,494.20. Engineer Shannon addressed the Board on an email he received from Bruce Wiley about his concern on the rumble strips at this intersection. Mr. Shannon advised the Board that he responded to Mr. Wiley's concerns and let him know the plans for this intersection.

Engineer Shannon met with Keller Associates on the Robinson & Amity Roundabout on negotiating a consultant fee.

Engineer Shannon briefly updated the Board regarding the Table Meadows Subdivision Development Agreement that was tabled to the next meeting.

Engineer Shannon advised the Board that the ACCHD Standards Manual has been revised and that it will be brought to the ACCHD Board for approval on the January 19, 2017 meeting. Engineer Shannon read Resolution No. 2016-13 to adopt Manual and allow Chairman to sign at 1/19/2017 ACCHD Meeting. Mr. Shannon requested the Board to adopt Resolution No. 2016-13. Commissioner Millar made a MOTION to adopt Resolution No. 2016-13. Commissioner Noble SECONDED the motion. MOTION CARRIED.

NHD sent a letter to COMPASS on 12/12/2016 opting out of the Canyon County Joint Maintenance Project Application. Engineer Shannon provided the Board with a copy of the letter.

Engineer Shannon addressed the Board on the update of the 2017 Official District Map. Engineer Shannon has scheduled to have the Map adopted at the next meeting 1/10/2017. Mr. Shannon published the 1<sup>st</sup> public notice to adopt the map in the paper on 12/27/2016. Mr. Shannon will publish the 2<sup>nd</sup> notice on 1/3/2017. The Public Hearing will be held on January 10, 2017 at 10:30am followed by the Board's decision to adopt the map. Mr. Shannon advised the Board that there is a draft of the map posted on the NHD website for patron's to view and they also have a paper copy of the map.

Engineer Shannon addressed the Board about a call he received from a citizen on Hill Road requesting Livestock Signs to encourage traffic to slow down. Engineer Shannon advised the citizen that Livestock Signs are for Open Range, and all of Canyon County is a Herd District. The citizen responded that he was told that local property owners could form a "Grazing District" and then can put the signs up. Mr. Shannon researched the issue further and found in 1982 Canyon County Commissioners approved a resolution making all of Canyon County a Herd District and within a Herd District you have to constrain your livestock. The only thing Mr. Shannon could find on "Grazing District" is a BLM designation for grazing allotments on public land and this would not be applicable to NHD.

The Britannia Heights Subdivision No. 2 Plat needs Re-Signed. Engineer Shannon advised the Board that the Plat was originally signed by NHD Chairman on 11/3/2016. There were subsequent minor revisions to sheet 1 that doesn't affect NHD, but with the changes on the front page the Plat needs to be re-signed. Engineer Shannon requested authorization for the Chairman to re-sign the plat. Commissioner Noble made a MOTION to authorize the chairman to re-sign Britannia Heights Subdivision No. 2 Plat. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Engineer Shannon advised the Board that he would be giving Director Bequeaths work report since he is absent.

Director Bequeath received a quote from Western States for the 3408 CAT Generator for \$4,000 for trade of the generator but they are not interested in the trailer. After discussion the Board decided they would like to send the unit to an auction and sell the generator and trailer together but didn't want to make a final decision until Director Bequeath is present.

MSHA will hold a refresher class at NHD on January 5, 2017 there will be 6 employees attending the class.

The Road Department is continuing work on cutting down the hills on Butte Road between Canyon and Can-Ada Road. They have also been working long hours sanding, and plowing snow off the roads as well as hauling sand from the Blue Sand Pit to the Yard Pit.

The Bridge Department between sanding and plowing has been working on pipe crossings on Butte Road and on Dry Lake Road between Stage Coach and Missouri Road.

The Shop Department has been helping with the sanding and plowing and performing maintenance on the sanders and plows.

The Crusher Department has crushed around 25,000 yards of 1 inch out of the Nelson Deppe Pit. They serviced the D8 dozer and the generator set. They are also assisting with the sanding and plowing efforts.

The overtime hours as of December 28<sup>th</sup>, 2016 are 742 hours distributed among 26 employees with an average of 28.5 hours. The sand used as of December 28, 2016 is 5,500 yards.

Shop Foreman Nathan Bledsoe advised Engineer Shannon that he is working with Director Bequeath on getting quotes for the outside emergency lights. Nathan advised Mr. Shannon that there are two emergency lights one at the front entrance and one at the side entrance. Town and County gave a quote of \$2,500 and George's Electric gave a quote for just under \$500.

Commissioner Noble made a MOTION to approve accounts payable and payroll for the month of December. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to adjourn at 10:16 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

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Chairman, Dick Smith

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Vice Chairman, Randy Noble