

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioners, Randy Noble, and Bryce Millar, Attorney David Wynkoop, Director Casey Bequeath, Engineer Eric Shannon and District Clerk Paige Rhoades
GUESTS: ROW Agent Eddy Thiel; Don Barr, City of Nampa; Michael Fuss, City of Nampa; Mark Hess
ABSENT: Commissioner Dick Smith

Vice Chairman Randy Noble called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the agenda as posted. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve the regular minutes from November 29th, 2016. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Mr. Don Barr from the City of Nampa stated that the crews have been doing standard winter maintenance. Mr. Barr stated that the traffic signal on Roosevelt and Midland will start today.

Mr. Michael Fuss from the City of Nampa advised the Board they are currently working through the Transportation Plan. The City had a Public involvement meeting on December 7th, 2016 and had a good turnout. Mr. Fuss advised the Board that there are big safety projects coming forward possibly regarding the Wilson pathway.

Engineer Shannon advised the Board that the final inspection for the Middleton Freeway Overpass Deck Rehab was held on December 5th, 2016 and all NHD's issues were addressed. Engineer Shannon advised the Board that NHD may want to raise the grade to adjust Mr. Earnest's approach just south of the overpass. The new guardrail that was installed now blocks his view to enter the roadway. The matter was referred to ITD, but there are no reasonable options for adjusting the guardrail, and Mr. Shannon believes both NHD and Mr. Earnest would be happier with the results if NHD did the work of adjusting the approach. Next spring or summer would be the best time to do this.

A preliminary copy of the Flood Plain Development Permit was submitted to Canyon County on December 5th, 2016 regarding the Laster Lane Culvert at Indian Creek.

Engineer Shannon advised the board that the consultants are working on man-hours and budgets for the following roundabout projects:

- Robinson & Victory (Six Mile Engineering) FY2018 Construction

- Happy Valley & Victory (Parametrix) FY2019 Construction
- Robinson & Amity (Keller Associates) FY2021 Construction

Engineer Shannon addressed the Board regarding the Table Meadows Subdivision Development Agreement. The City of Nampa will accept maintenance of the storm drains if the HOA fails. The City requires property owners to maintain curb, gutter & sidewalk inside City limits, so expects the same here. Engineer Shannon advised the Board that the parties have NOT come to agreement on the following items:

- Curb, Gutter & Sidewalk
- Pressurized Irrigation
- Gravity Irrigation
- Street Lighting
- Landscaping

Engineer Shannon advised the Board that the Developer may attend the December 29th, 2016 Commissioner Meeting to discuss these matters.

Engineer Shannon advised the Board that NHD will provide a letter opting out of the Canyon County Joint Maintenance Project Application, but will support the City of Nampa's efforts. The joint application is for Federal Aid by Canyon County COMPASS Members, but due to NHD no longer being a part of COMPASS, NHD will submit a letter opting out. City of Middleton will be submitting its own application independently.

Director Bequeath advised the Board that Mr. Lance Thueson has about 3000 tons of ½ chips available and wanted to know if the Board would like to purchase them. Director Bequeath was requested to obtain 3 quotes from other companies prior to purchasing the chips from Mr. Thueson. Commissioner Millar made a MOTION to approve the purchase of 3000 tons of chips at \$14.00 a ton. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Director Bequeath advised the Board that NHD received a check from the State Insurance Fund for a dividend payment for fewer accident claims for the year. Director Bequeath questioned the Board whether they would like to distribute that amount back to the employees. Commissioner Noble advised the Board that would be good to give that back to the employees.

Mark Hess appeared before the Board requesting a variance for new access on to Madison Road. Mr. Hess is representing the Jerry & JoAn Hess Living Trust, which owns property on the northwest corner of Madison Rd. and Cherry Lane. He wishes to split off a portion of the property which currently has a single family residence, and put a new commercial use access to the remainder. ROW Agent Eddy Theil explained that the proposed development will likely involve installation of new sewer and water lines under the roads. NHD policy prohibits cutting pavements within five (5) years of being rebuilt. Cherry Lane is scheduled to be rebuilt in 2017, so any new lines should be installed before then. Madison Road was rebuilt in 2014, so cannot

be cut before 2019 without being rebuilt full-width. Mr. Hess said he would abide by these conditions. Commissioner Millar made a MOTION to grant a new commercial approach onto Madison Road subject to deed restriction, provided Madison Road is not be cut before 2019 without a full-width rebuild, and any installation under Cherry Lane is done before the 2017 rebuild. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Director Bequeath advised the Board that the Road mileage report that he was working on with ROW Agent Eddy Thiel has been completed and sent to the proper recipient.

Director Bequeath advised the Board that the Engineer and Clerk will begin working with him on the Annual Road and Street Report next week.

Director Bequeath advised the Board that Everett Lile and Aaron Pugsley would like to attend safety fest in Boise on January 25th, 2017. Commissioner Noble suggested to the Director to possibly get a few other employees to attend.

Director Bequeath advised the Board that he has been working with Assistant Clerk Nicole on doing modifications to the current policy manual. A draft has been prepared and the Board will review it and discuss it at a later date.

The Road Department has completed the entire crack sealing for the year and they are currently working on jack hammering lava rock on Butte Road. Due to the weather part of the crew has been sanding roads.

The Shop Department has put a new floor into #3-6 dump truck and has been doing a lot of maintenance work. Water trucks have been cleaned up and look very nice.

The Bridge Department has been working on the culvert crossings on Butte Road.

The Crusher Department has completed 21,659 yards of 1 inch road mix.

Director Bequeath reminded the Board that the Christmas party was scheduled for this Friday, December 9th, 2016.

Director Bequeath advised the Board that he had ordered the crews Christmas hams and he will pick them up on December 22nd, 2016.

District Clerk Paige Rhoades advised the Board that a patron with the current Local Improvement District paid off their balance owed to the District. The Clerk advised the Board that a document was needed to be signed by the Board to release the lien on the loan for that patron. The Commissioner's signed the document and the Clerk was to send copies to the County as well as the patron.

The Board and Director Bequeath discussed the lease agreement between NHD and Case Houwelling for the Lola Lane property. Director Bequeath was to notify Mr. Houwelling that either partial payment was required by the end of the year or NHD would be considering looking for a new tenant for the property.

Commissioner Millar made a MOTION to approve accounts payable and longevity checks for the month of December. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to adjourn at 10:49 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Vice Chairman, Randy Noble

Secretary / Treasurer, Bryce Millar