

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioners, Dick Smith, Randy Noble, and Bryce Millar, Attorney David Wynkoop, Director Casey Bequeath, Engineer Eric Shannon and District Clerk Paige Rhoades

GUESTS: Assistant Engineer Nick Lehman; ROW Agent Eddy Thiel; Don Barr, City of Nampa; Tom Points, City of Nampa; Bill Morrow; John Carpenter; Jim McNabb; Luke Moody; Ron Dodd

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve the regular minutes from October 27th, 2016. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Mr. Don Barr from the City of Nampa stated that crews have been sweeping leaves and doing storm water maintenance. They have been working on minor patching throughout the City. The Crews have been attending T2 Training courses with LHTAC and also going to begin training the employees on driving the new snow plows. Crews are doing general maintenance work in preparation for winter.

Mr. Tom Points from the City of Nampa advised the Board that all FY2017 design projects have begun. Mr. Points advised the Board that 6th St North has been reopened. The pathway at Greenhurst Road and Stoddard Trail has been started and Crews are hoping to have that completed before winter. Mr. Points will be presenting the MOU for Happy Valley and Victory roundabout to City Council on November 7th, 2016.

Right of Way Agent Eddy Thiel explained that in March 2015, Advanced Construction & Excavation applied for and was issued a permit to install a private utility crossing under Bennett Road, between Happy Valley and Robinson Roads. This included the standard \$1500.00 security deposit to ensure compliance with permit requirements. One of these requirements was to perform compaction tests for the trench backfill, and to submit the results to the District. This was never done, despite repeated requests from Mr. Thiel. As such, he will claim the security deposit for the District. The Board concurred with this action.

Engineer Shannon advised the Board that the Greenhurst Road and Locust Lane all way stop will be installed on November 9th, 2016 with a notification news release being issued on November 7th, 2016.

Engineer Shannon said he asked ITD to add two items to their punch list for the Middleton Road freeway overpass rehab project. One is to smooth the approach to bridge deck transition, and the other is to restore the pavement around the new guardrail posts. ITD said it would do so, and will invite the District to the final inspection.

Engineer Shannon advised the Board that the MOU with the City of Nampa for Planning, Annexation & Permitting goes to City Council for approval on November 7th, 2016.

Engineer Shannon advised the Board that the ACCHD Standards Manual proof text was sent to the Highway Districts for proof reading and review on October 31, 2016, and he will request formal adoption of the Manual at the ACCHD meeting on January 19, 2017.

Engineer Shannon said he received a call from the Principal of the New Horizon School regarding a recent citizen request for a crosswalk in front of the school. The Principal said this is a magnet school with no geographic boundaries. There is no need to facilitate pedestrian students, as none live within walking distance. The Principal requested the name and phone number of the citizen making the request, which Engineer Shannon provided.

Engineer Shannon met with Keller Associates on October 31st, 2016 to discuss scope for the Robinson Road and Amity Road Roundabout.

Commissioner Millar made a MOTION to approve accounts payable for the month of November. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Ronald Dodd (developer) appeared before the Board to discuss the draft Development Agreement and construction for the Table Meadows Subdivision. Along with him were:

John Carpenter, T-O Engineers (developer's designer engineer)

Bill Morrow, Morrow & Fischer (developer's attorney)

Jim McNabb, Coldwell Banker (developer's realtor)

Luke Moody, Titanium Construction (developer's construction contractor)

Mr. Dodd said he would like to reach final consensus on the Development Agreement. Engineer Shannon said there was an agreement on all issues, except who was going to guarantee subdivision maintenance if the home owner's association fails. Attorneys Morrow and Wynkoop discussed the concerns of each side and some possible solutions; they can discuss ideas further between themselves if need be. Mr. Dodd's team will work on composing alternative language to recommend to the District.

Mr. Moody asked if the Board would allow them to do clearing and grubbing work while the Development Agreement is being finalized.

Commissioner Noble made a MOTION to allow city services and limited construction while the Development Agreement is being finalized. Commissioner Millar SECONDED the motion. MOTION CARRIED.

The Board took a brief recess at this time.

Mr. Wynkoop addressed the Board regarding the upcoming lease agreement for Mr. Case Houwelling. Mr. Wynkoop will submit the new amended lease agreement to Director Bequeath once it is drafted.

Director Bequeath advised the Board that Hughes Engineering will begin doing bridge inspections. They will complete 4 initial bridges and 20 smaller bridges. The cost to inspect all bridges for the year will be \$5480. The Board approved.

Director Bequeath advised the Board that the crusher van door will cost \$949.72 for the door alone and \$4,042 for labor and additional \$200 for shipping. Total cost for the new van door for the crusher is \$5,191.72. After discussion, the shop foreman will install the door in the shop and eliminate paying \$4,042 for labor costs.

Director Bequeath advised the Board that a resolution has been prepared and a Public Hearing will be held on November 29th, 2016 for the Surplus Property.

The Road Department has been crack sealing and brushing as weather permits.

The Bridge Department is currently working on the pipe crossings on Butte Road.

The Shop Department is currently preparing snow plows for the upcoming winter months.

Attorney Wynkoop addressed the Board regarding a recent Idaho Supreme Court ruling.

ROW Agent Eddy Thiel presented the Board with the final plat for Britannia Heights #2 second phase for Chairman's signature. Commissioner Millar made a MOTION authorizing the Chairman to sign the plat based on Staff's recommendations. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to adjourn at 11:17 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble