

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioners, Dick Smith, Randy Noble, and Bryce Millar, Attorney David Wynkoop, Director Casey Bequeath, Engineer Eric Shannon and District Clerk Paige Rhoades

GUESTS: Assistant Engineer Nick Lehman, ROW Agent Eddy Thiel, Jeff Kasma, City of Nampa; Tom Points, City of Nampa; George Bouvier; Jeanette Bullock; Mike Myers; Bob Ekhert

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the agenda with the amendment to sign the final plat for the Phillips Subdivision that was just brought to ROW Agent Eddy Thiel's attention. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Director Bequeath advised the Board that he would like to add NC Services to the agenda to discuss the weed spraying chemicals to be prepared if they appear at today's meeting.

Commissioner Millar made a MOTION to amend the agenda as stated. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the regular minutes from October 11th, 2016. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Mr. Jeff Kasma from the City of Nampa stated that crews have been continuing sweeping City wide. Next week, City of Nampa will begin the storm drain cleaning and inspection of asset management in Zone D. They are crack sealing as weather permits and blading alleys. City of Nampa will begin hauling blue sand from the NHD Blue Sand Pit on Monday, October 31st, 2016.

Mr. Tom Points from the City of Nampa advised the Board that the City is partnering with ITD and another company to collect data at intersections in order to look for improvements based on traffic counts as well as pedestrian traffic. Mr. Points advised that they will probably use Middleton Road to collect data due to the heavy traffic flows.

Director Bequeath, ROW Agent Eddy Thiel and Mr. Points discussed the pavement settlement around the manhole at the intersection of Northside Blvd and Ustick Road. They will continue to monitor the situation.

Engineer Shannon advised the Board that he has been working with the City of Nampa on three separate documents including development agreements for upcoming roundabouts. Engineer Shannon advised the Board that they have been working very well together.

Engineer Shannon advised the Board that staff conducted a Warrant Analysis for the intersection of Greenhurst Road and Locust Lane and recommends changing the intersection from Two Way to All Way Stop. Assistant Engineer Lehman gave a presentation on the Warrant Analysis process and results. There will be a press release and proper signage to notify the public of the conversion.

Engineer Shannon advised the Board that ITD reopened Middleton Road Freeway overpass on October 22nd, 2016 and all NHD traffic control has been removed. NHD has some concerns regarding an abrupt edge at the bridge deck to road transition. Engineer Shannon advised the Board that he is going to request to be present at the final inspection.

The MOU regarding planning, annexation and permitting will go be presented to Nampa City Council for approval on November 7, 2016. Afterwards it will be presented to the NHD Board for NHD approval.

Engineer Shannon is currently working on a 3-Party Development agreement for the Table Meadows Subdivision. Once the agreement has been completed, the document for Table Meadows Subdivision will be a template for future developments.

Engineer Shannon advised the Board that he has finished the proof text for the 2017 Edition of the ACCHD Manual, and will distribute it to the other highway districts for proof reading. It will then be presented for ACCHD adoption and signatures at the January 19, 2017 ACCHD Meeting.

There was a request to install a school cross walk for the New Horizon School. Engineer Shannon advised that a letter was sent to New Horizon on October 26th requesting a School Route Plan. Engineer Shannon advised the Board that the patron requesting the cross walk has been notified of the process.

The MOU for the Happy Valley Road and Victory Road intersection roundabout project will be presented to the Nampa City Council for approval on November 7, 2016. Afterwards it will be presented to the NHD Board for NHD approval. Engineer Shannon also met with Parametrix on October 24th, 2016. Parametrix is the consulting firm who will design the roundabout, and they are currently preparing a scope for the project.

Engineer Shannon met with Six Mile Engineering on October 25th, 2016 for the Robinson Road and Victory Road roundabout. They are the consulting firm who will design the roundabout, and are currently preparing a scope for the project.

Engineer Shannon advised they are scheduled to meet Keller Association on October 31st, 2016 to discuss the scope on the Robinson Road and Amity Road roundabout.

George Bouvier appeared before the Board to request a license agreement to allow his sidewalk to extend to asphalt on Robinson Road. Mr. Bouvier explained to the Board the reasoning behind his request. ROW Agent Eddy Thiel advised the Board that he had no objection to the request. Commissioner Noble made a MOTION to approve the license agreement and allow the sidewalk to stay in its current location. Commissioner Millar SECONDED the motion. MOTION CARRIED. Staff will prepare the license agreement.

ROW Agent Eddy Thiel discussed with the Board regarding a deposit placed on behalf of Dahle Construction for the Madison / Ustick sewer line project. Dahle is requesting that their deposit being returned due to the project being completed. There was no objection by Staff or the Board regarding returning the deposit. Therefore, Staff will return the deposit to Dahle Construction.

Director Bequeath requested signature of the lease agreement by the Chairman for Matt Christensen's lease for the Lola North property. Director Bequeath advised the Board that Case Houwelling wants to continue farming the Lola South property. The Board discussed reducing the price per acre as long as Mr. Houwelling can keep the weeds down on the property. Mr. Wynkoop will prepare the lease agreement and will submit it to the Board for approval with all the updated terms of agreement.

Jeanette Bullock appeared before the Board to requesting a license agreement to allow landscape in the right-of-way adjacent to the Golden Hills Subdivision. Ms. Bullock discussed the plans for her subdivision with the Board. Staff had no objection to Ms. Bullock's request. Commissioner Millar made a MOTION to approve the license agreement in accordance with staff's recommendation. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Director Bequeath discussed with the Board a few recent newspaper articles involving the Highway District.

Director Bequeath provided the Board with the Road and Bridge Project report for the upcoming year.

Director Bequeath provided the Board with a copy of the money market investment accounts for the end of the year. After review, the Board advised the clerk to look into the interest with a few of the banks. The Board discussed that some monies may need to be moved around to other savings accounts if necessary. Commissioner Noble made a MOTION to allow staff to monitor and make changes in investment money with the agreement of both the Director and the District Clerk. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Bequeath presented the Board with a few options on adding warranty to the RM500 machine through Western States. After discussion, the Board came to an agreement to go with the 5 year, 1000 hours for \$12,525. Commissioner Noble made a MOTION to approve the warranty for the RM 500. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve accounts payable and payroll for the month of October. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Chairman Smith advised Mr. Steve Weaver from NHD to open up the bids for the FY 2016-2017 Roadside Chemical bid at this time as scheduled for 10:00 a.m.

Mr. Weaver advised the Board they have received two bids:

1. Wilbur Ellis with a bid bond check
2. Crop Production Service with a bid bond check

Mr. Weaver advised the Board he would go log all the information into a spreadsheet for decisions to be made.

Director Bequeath advised the Board that staff is currently looking into purchasing a new van for the Crusher generator. Director Bequeath to get additional quotes regarding the side door to the van and will look into trading in the old generator and trailer to Western States.

Director Bequeath provided the Board with a list of surplus items to get rid of. Staff will submit this list to the public and have a hearing prior to the items leaving the Highway District. Commissioner Noble made a MOTION to direct staff to advertise in order to consider the declaration of surplus property and set up a public hearing. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Mr. Mike Meyers and Bob Ekhert appeared before the Board on behalf of PMR Land LLC for an application to vary the setback from 70 feet to 60 feet on Surrey Lane. Mr. Meyers intends to remove two existing houses on the property, and replace them with a single new house. The Board asked whether he would be willing to combine the two existing driveways into one, and he said he would. Commissioner Noble made a MOTION to approve the setback variance from 70 feet to 60 feet and with the one approach for the property on Surrey Lane. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Mr. Steve Weaver appeared with the results from the sealed bids for Chemical for Roadside Sterilization for 2016-2017 Season.

The list of chemicals that will be ordered from each company based on cost and product is as follows:

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| 1.) Wilbur-Ellis Company | Piper \$37,931.25; Diuron 80 W \$13,950.00;
In place \$2,372.50 |
| 2.) Crop Production Services | Chlorsulfuron 75 or Telar XP \$12,251.20;
Glyphosate 41% \$1080.00; 2-4D Amine
\$1,302.00; No Foam \$142.80; Spray Dye 107.50 |

Total cost for Weed Spraying Chemicals for FY 2016-2017 will be \$69,137.25.

Commissioner Millar made a MOTION to award the Chemical bids in accordance with Staff's recommendations. Commissioner Noble SECONDED the motion. MOTION CARRIED.

The Board and Director Bequeath discussed the taxes and the reasoning behind having NC Services on the agenda. After discussion, the Board advised Director Bequeath to get in contact with Mitch with NC Services and have him come before the Board to further discuss the future of weed spraying.

Director Bequeath advised the Board that a patron on the El Rancho Verde LID's balance was sent to the County to be collected via tax roll. After a resolution was prepared, the County determined to not place this on the tax roll for collection at this time.

The Shop Department has been doing routine maintenance.

The Road Department has been crack sealing as weather permits and trimming trees. The Crew will begin work on Butte Road soon.

The Bridge Department has cleaned and winterized the paint truck and working on the new drain field for the building septic system in the NHD yard. The Crew has started working on the pipe work for Butte Road.

The Crusher has completed crushing 5/8 and 1/4 inch chip rock and the crew has begun crushing 1 inch rock in the yard pit.

Director Bequeath advised the Board that a member of the crew, Jason Crimbchin, has put in his 2 weeks and will be leaving the Highway District.

ROW Agent Eddy Thiel presented the Board with the final plat for the Phillips Subdivision on South Powerline Road for signature by the Chairman. Commissioner Noble made a MOTION to authorize the Chairman to sign the final plat for the Phillips Subdivision. Commissioner Millar SECONDED the motion. MOTION CARRIED. The Chairman signed the plat.

Attorney Wynkoop presented the Board with Resolution 2016-11 a Resolution and Order for Vacation and Abandonment of a Public Right-of-Way for a portion of the Previous Alignment of Bowmont Road located in Canyon County, Idaho. Commissioner Noble made a MOTION to adopt Resolution 2016-11 for Vacation and Abandonment for a portion of Bowmont Road. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to adjourn at 11:12 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble