

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioners, Dick Smith, Randy Noble, and Bryce Millar, Attorney David Wynkoop, Director Casey Bequeath, and District Clerk Paige Rhoades
GUESTS: Assistant Engineer Nick Lehman, ROW Agent Eddy Thiel, Don Barr, City of Nampa; Tom Points, City of Nampa;
ABSENT: Engineer Eric Shannon

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the regular minutes from September 8th, 2016 and special meeting minutes from September 19th, 2016. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Mr. Don Barr from the City of Nampa stated that crews have finished patching and will begin doing crack sealing next week. Crews have been doing some sweeping and maintenance to clean storm drains.

Mr. Tom Points from the City of Nampa advised the Board that he recently hired a new Assistant City Engineer over project management. They will be discussing a bidding plan with City Council on October 3rd regarding upcoming projects. The City has scheduled 56 projects to be completed during FY 2016-2017.

ROW Agent Eddy Thiel discussed with the Board a recent request from the City of Melba to have guidance on a project they are currently working on. The Board discussed the matter with ROW Agent Thiel and advised him that giving the City guidance and recommendations would be okay but to be cautious as to how much help he provides to the City due to the City of Melba being outside of NHD jurisdiction.

Assistant Engineer Nick Lehman appeared before the Board on behalf of Engineer Shannon. Assistant Engineer Lehman advised the Board regarding letters on behalf of the Northside and Ustick warranty work. The letters of deficiency were between the City of Nampa and the contractor that was completing the work. The City of Nampa is still working with the contractor to get these issues repaired.

The Middleton / Orchard Signal project now has 13 of 23 Parcels acquired. Parcel # 17 was closed on September 27, 2016.

The Middleton Road freeway overpass deck rehab project is 3 weeks behind schedule. ITD hopes to pave the deck the night of October 7, 2016 with project completion date on November 2, 2016. NHD crews have paved a field approach opposite of the Cherry Lane intersection off the bridge on Middleton Road to allow better access for the owner of the property.

Canyon Highway District #4 is accepting public comment via website for the Middleton Road Corridor Plan from Ustick to State Highway 44 through the end of September. The public open house was held last week at the City of Middleton.

Assistant Engineer Nick Lehman advised the Board that the concept report for the Ustick & Midland intersection study has 4 alternatives to improve traffic flow. This matter is still being discussed by Staff.

Assistant Engineer Nick Lehman advised the Board that a hydraulic analysis and report was completed for the Laster Lane Culvert at Indian Creek. They have begun working on the floodplain development permit and legal descriptions for permanent easement.

For the Butte Road rehab project from Hill Road to Powerline Road, Mr. Harris received a quote for the concrete ditch repair in the amount of \$16,380. The quote was for \$12,880 for the ditch and \$3,500 for all the site work. The Board approved the request to execute paying Mr. Lamar Harris in exchange for the permanent easement as previously disclosed in past meetings.

Staff is working on a 3 Party Development agreement for the Table Meadows Subdivision to use as a template for future developments.

The ACCHD standards manual held a committee meeting on September 22, 2016. All of the technical issues are now settled and Engineer Shannon will begin to format, update and distribute the manual.

Bowmont Road vacation notice was published in the Press Tribune on September 20, 2016, September 26, 2016 and will be published on October 4, 2016. The Public Hearing for the Vacation of Bowmont Road will be held on October 11, 2016 during the regular commissioner meeting.

Engineer Shannon had a request for an all way stop to be installed at Ustick and Madison. This intersection is no longer NHD's and therefore this request was forwarded to the City of Nampa for analysis.

Assistant Engineer Nick Lehman advised the Board that a request from a citizen was received on installing a crosswalk near Sparks Ave and S Powerline Blvd for New Horizon School. Assistant Engineer Lehman advised the Board that Engineer Shannon had advised the citizen that the request has to be referred to school administration for Safe Routes to School.

Per Engineer Shannon's report he had sent a revised MOU to the City of Nampa for the Victory & Happy Valley Roundabouts on September 27, 2016 that incorporates landscaping.

Roundabout Consultant interviews were held on September 21st, 2016 with the City of Nampa participation at the Nampa Highway District. Staff followed up with reference checks.

The consultants being considered are as follows:

Six Mile Engineering

Parametrix

Keller & Associates

Kittelson & Associates

The Draft plan for the Lake Lowell Area Bicycle and Pedestrian Access Plan is available for Public comment until October 5, 2016. There is a brief article available on the NHD website with a link to the Draft plan. There will also be a copy available at the NHD office for public viewing.

Director Bequeath addressed the Board regarding complaints made near Greenhurst and Robinson due to the 2 way and 4 way stops. Assistant Engineer Nick Lehman advised the Board that traffic counts have been collected and that staff is currently reviewing the options for this section of road.

Charles and Michelle Anderson appeared before the Board to discuss an issue of recreational shooting and hunting going on at the Marchbanks gravel pit on Rim Road. Mr. and Mrs. Anderson addressed the Board regarding their concerns that people could get careless and irresponsible. They appeared before the Board in hopes to have signs in place for no trespassing or shooting of any kind in the gravel pit. Ms. Gisele Miller also appeared before the Board to address her concerns being a neighbor to the property.

The Board advised the Anderson's and Ms. Miller that they will discuss this matter and will get back with them by the end of the current business day.

John Carpenter and Abbey Stover appeared to discuss the variance request for Table Meadows Subdivision. Staff recommended approval of the variance request. Commissioner Noble made a MOTION to grant the variance request with the restrictions as placed forward. Staff will work out the additional details with Mr. Carpenter. Commissioner Millar **SECONDED** the motion. **MOTION CARRIED.**

Commissioner Noble made a MOTION to approve the accounts payable and payroll for the month of September. Commissioner Millar **SECONDED** the motion. **MOTION CARRIED.**

Director Bequeath advised the Board that the Company Christmas party has been rescheduled to December 9th, 2016 at 6:00 p.m. at the Nampa Civic Center.

Director Bequeath advised the Board that the final cost for Central Paving for paving for FY 2015-2016 was under budget.

Director Bequeath advised the Board that there was an accident involving one of NHD's employees in a sweeper. Minor injuries for the other party happened and this matter was handled with law enforcement. The matter was sent to ICRMP for insurance purposes.

Staff is currently looking into options for IT issues going on within the District. Staff has been doing interviews with companies to see what the options of help will be.

Shop Department has been doing routine maintenance at this time.

Road Crew is currently brushing and mowing shoulders. Shouldering is being completed on Lake Hazel Road. Crack Sealing will begin Monday in preparation for winter weather.

Bridge Crew is currently painting over some of the well-traveled roads throughout the District.

The Crusher Crew has completed 4000 yards of 5/8 inch chip rock and about 1600 yards of 1/4 inch chip rock.

Director Bequeath advised the Board that it will be time to put the Weed Chemicals for FY 2016/2017 out for bid. Director Bequeath presented the Board with the suggested chemicals requested. The Board advised Director Bequeath that the documents were satisfactory and can be put out for bid. Opening Bids will be heard on October 27th, 2016 at 10:00 a.m. at the Nampa Highway District.

The Board continued discussing the issue of the Marchbanks gravel pit. After discussion, the Board advised staff to replace the signs and have the NO TRESPASSING remain in effect. The Board advised Director Bequeath to notify the property owners.

Commissioner Millar made a MOTION to adjourn at 10:59 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble