

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioners, Dick Smith, Randy Noble, and Bryce Millar, Attorney David Wynkoop, Director Casey Bequeath, Engineer Eric Shannon and District Clerk Paige Rhoades

GUESTS: Don Barr, City of Nampa; Tom Points, City of Nampa; Lamar Harris; Dennis & Laura Shelley; Abbey Stover; John Carpenter, Right of Way Agent Eddy Thiel.

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the regular minutes from August 9th, 2016. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Mr. Don Barr from the City of Nampa stated crews have been working on crack sealing. The City has approved two new street sweepers into this upcoming budget.

Mr. Tom Points from the City of Nampa advised the Board that the City has paved a third of 6th Street North and is moving along schedule. Mr. Points advised the Board that 11th Avenue is finishing up. The City is currently working on a signal at Roosevelt and Midland. Mr. Points stated that the deck rehabilitation on Kings Road and Amity Road has been completed.

Mr. Points discussed Freight map 21, a new federal funded bill that just came out.

Engineer Shannon advised the Board that the City of Nampa MOU is coming together and is currently with the City of Nampa for review. Roundabouts and consultants are still being discussed with Clair Bowman and Tom Points with the City of Nampa.

The City of Nampa notified the Contractor to repair the pavement settling at the intersection of Northside Blvd. and Ustick Road, and is awaiting a response. This will be done as warranty work for the Purdam Schedule B Lift Station project.

Executive Session: Commissioner Noble made a MOTION to go into Executive Session Pursuant to Idaho Code 74-206 (1) (c) at 8:26 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED. Upon roll call Commissioner Smith voted aye, Commissioner Noble voted aye, and Commissioner Millar voted aye. MOTION CARRIED. No action taken. The Board concluded Executive Session at 9:14 a.m.

Commissioner Noble made a MOTION to approve the accounts payable and payroll for the month of August. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Mr. Lamar Harris appeared before the Board to discuss relocation of a concrete ditch on Butte Road. Engineer Shannon will prepare the agreement between NHD and Mr. Lamar Harris.

Commissioner Noble made a MOTION to approve relocation of the ditch in exchange for slope easement. Commissioner Millar SECONDED the motion. MOTION CARRIED.

The Board took a brief recess at 9:45 a.m.

The Board reconvened at 10:00 a.m.

Dennis and Laura Shelley appeared before the Board on behalf of the Melba Valley Museum. Mr. Shelley stated that they were looking to have the Highway District install a few signs for the Museum on private property. No action was taken due to the signs being out of the right of way.

Engineer Shannon advised the Board that Middleton Road has been closed for ITD's overpass deck rehab. ITD is currently hydro-blasting and is scheduled to have the project finished the first week of October.

Engineer Shannon advised that for the Laster Lane Culvert at Indian Creek project, there was a revised Consultant scope and budget that was \$20,300.00 decrease. The Consultant is currently working on hydraulic modeling of revised design. Leland Earnest signed and returned the letter of understanding for the temporary access. The Army Corps of Engineer advised Mr. Shannon that it agrees in principal with the project; NHD just needs to apply for a Corps permit on or after March 18, 2017.

The committee on the ACCHD Standards manual will meet on September 22, 2016.

Engineer Shannon provided the Board with Resolution 2016-09 the Intent to Consider Vacation for Bowmont Road. There will be Idaho Press Tribune notifications on September 20th, September 27th and October 4th, 2016. The Public Hearing has been scheduled for October 11th, 2016 at the Nampa Highway District. Commissioner Millar made a MOTION to approve and adopt Resolution 2016-09 to consider abandonment & vacation on portion of Bowmont Road right-of-way. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Engineer Shannon addressed the Board regarding standardizing intersection configurations throughout the District. Different configurations will be developed based on stop control, functional classification and traffic volumes, and will specify placement of "cross traffic does not stop" signs, advance warning signs, delineators, and pavement markings. He asked whether he should also change the stop control of intersections based on directional traffic volumes. The Commissioners directed him to proceed with the standardizations, but to bring any proposed changes in stop control to the Board on a case by case basis.

John Carpenter and Abbey Stover appeared before the Board on behalf of Dodd Investments regarding the Table Meadows Phase 2 Subdivision. Ms. Stover explained the project, and requested a variance from standards for the following:

1. The Subdivision would add a new point of access to Lewis Lane, which is classified as "Rural Minor Arterial", for which no new access is allowed. Engineer Shannon recommended that approval be contingent on deed restrictions of "Future Development" lots and adjacent land owned by the developer. Mr. Carpenter said he would discuss this with the developer and get back to the Board.

2. The subdivision would trench approximately 160 feet of Lewis Lane longitudinally to install a new sewer main. Lewis Lane was repaved in 2014, so this violates the five year “no cut” moratorium. The Board asked whether the sewer could be built outside the roadway prism where it runs parallel, and bored where it crosses, thereby eliminating the pavement cut. Mr. Carpenter said he would research this and get back to the Board.
3. The subdivision would also trench approximately half width of Lewis Lane transversely to connect to an existing water line (also violating the “no cut” moratorium). There is no way to avoid this cut if the subdivision is to have city water.

The Chairman tabled the item until Mr. Carpenter could return with additional information.

ROW Agent Eddy Thiel addressed the Board regarding Crystal Lakes Subdivision Phase 2. The financial guarantee agreement has been completed and Phase 2 is now ready to be accepted for maintenance at the Board’s approval. Commissioner Millar made a MOTION to accept the Crystal Lakes Subdivision Phase 2 right-of-way for maintenance. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Attorney Wynkoop addressed the Board regarding Resolution 2016-08 Andrew Frahm vacation and abandonment for South Powerline Road. Commissioner Noble made a MOTION to approve and authorize the Chairman to sign Resolution 2016-08 the vacation and abandonment for South Powerline Road. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Bequeath advised the Board that the Caldwell Chamber transportation meeting has been rescheduled until September 19th at Stewart’s bar and grill in Caldwell.

The Company picnic will be held September 1st at 12:00 p.m. at Lakeview Park in Nampa.

Director Bequeath advised the Board that the documents to enter NHD into the chances of winning the Innovation Award with LTAHC were sent to LTAHC.

Director Bequeath advised the Board that there are quite a few items for surplus and Director Bequeath will get back with the Board with the final paperwork of what will be on surplus at a later date.

Director Bequeath provided members of the Board the Work Report for FY 2017.

The Road Crew began on the Lake Hazel project on August 15th, 2016 and will complete today. Paving should be processed and paved by Friday of this week. After paving is completed, the crew will complete the shouldering and striping will be done by end of next week.

Crews have hauled all the blue sand back into the yard in preparation for winter.

Shop Department has been working on routine maintenance. The boom truck recently had its annual inspection and that went well.

St. Luke’s notified Director Bequeath that NHD can set up for flu shots to be completed here at the District. Director Bequeath will look into what all St. Luke’s is offering prior to scheduling anything with St. Luke’s.

The Bridge Crew has completed painting all chip seal roads and is currently working on heat downs and stop bars at railroad crossings and intersections.

The Crusher has completed screening approximately 11,000 tons of blue sand and refurbished the stock pile in the Blue Sand Pit. On Monday the crusher was moved back in to the yard to crush approximately 10,000 yards of 5/8 inch chips in the Tomer pit and will crush about 10,000 to 15,000 yards of 1 inch rock out of the yard pit.

Director Bequeath discussed with the Board the generator for the crusher. Western States offered \$4,000 as trade for the old generator. Director Bequeath advised the Board that the quote on the generator came back at \$116,229 when we originally budgeted for \$145,000.

Director Bequeath discussed with the Board an additional quote received on the patch truck. Director Bequeath will look into the quotes, see what will be the best option and will provide that information to the Board once received.

Director Bequeath discussed with the Board that the backhoe should have been discussed in the budget and missed in the budget review. The Board will discuss this at the next meeting after Director Bequeath obtains additional information on the patch truck.

The Board and Director Bequeath discussed how they want to proceed with overtime accruals. After discussion, the Board determined that they will use the standards set forth in the Fair Labor Standards Act.

District Clerk Paige Rhoades presented the Board with Resolution 2016-10 authorizing the destruction of highway district records upon request by the district clerk. Commissioner Noble made a MOTION to authorize the Chairman to sign Resolution 2016-10 authorizing the destruction of highway district records upon request by the district clerk. Commissioner Millar SECONDED the Motion. MOTION CARRIED.

District Clerk Paige Rhoades presented the Board with the L2 form for FY 2017 budget. Commissioner Millar made a MOTION to authorize the Chairman to sign the L-2 form. Commissioner Noble SECONDED the motion.

The Board had a discussion regarding current events and topics within IAHD.

Commissioner Millar made a MOTION to adjourn at 12:21 p.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble