

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioners, Dick Smith, Commissioner Bryce Millar, Attorney David Wynkoop, Director Casey Bequeath, Engineer Eric Shannon and District Clerk Paige Rhoades

GUESTS: Don Barr, City of Nampa; Tom Points, City of Nampa; Michael Fuss, City of Nampa; Scott and Sandy Beardsley; Andrew and Kori Frahm; Roger Schmidt.

ABSENT: Commissioner Randy Noble

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Mr. Don Barr from the City of Nampa stated crews will begin to do some patching and cleaning out catch basins.

Mr. Tom Points from the City of Nampa advised the Board that crews will begin deck sealing on the Kings Road and Amity Road overpass over the railroad next week. Mr. Points stated that he and Engineer Shannon have been in discussions regarding the upcoming roundabouts for the Nampa Highway District (NHD). Mr. Points stated that Engineer Shannon dropped off the MOU on planning and zoning recently and he sent back comments for Engineer Shannon to review. Engineer Shannon advised the comments looked good and will reply back with some additional information.

Mr. Michael Fuss from the City of Nampa advised the Board that the City Council approved the budget. He stated that the upcoming year will have a lot of work being done on City of Nampa streets and they have quite a few construction plans in the works.

Commissioner Millar made a MOTION to approve the regular minutes from July 30th, 2016. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Engineer Shannon gave an update on the status of right-of-way and easement acquisitions for the Middleton Orchard Signal project.

Idaho Transportation Department (ITD) intends to begin work on August 17, 2016 on the Middleton Road Freeway Overpass Deck. ITD will begin hydro-blasting on August 22, 2016 and is hoping to have the project completed by the end of September 2016.

Engineer Shannon advised the Board that NHD will be pursuing the Laster Lane Culvert at Indian Creek project for FY2018 and it will be completed using NHD forces. The Consultant is currently working on a revised scope and budget. Engineer Shannon advised the Board that he sent a letter of understanding regarding temporary access to Leland Earnest on August 2, 2016.

The committee on the ACCHD Standards manual will meet on August 17, 2016.

Engineer Shannon addressed the Board regarding FY 2017 Culvert replacements. NHD will be doing 12 crossings total and 5 of those crossings require pre-cast concrete box culverts. Quotes were solicited to 3 companies. Old Castle was the only company to provide responsive quotes. These quotes were within budget, so they have been accepted.

Engineer Shannon advised the Board that he had discussions with Tom Points and Clair Bowman regarding the upcoming roundabouts. Engineer Shannon will begin working on obtaining consultants for two of the upcoming roundabouts and asked Mr. Points and Mr. Bowman to assist him in making that decision on consultants.

Director Bequeath addressed the Board that the Road Crew has completed all fog sealing from August 2nd to August 5th. Central Paving crews have completed the fine grading on Bowmont Road as well as paving and NHD Crews will begin pulling shoulders and finish up with painting here in the next few days.

Road Construction will begin on August 15, 2016 for Lake Hazel Road and should be completed in September of 2016.

The Bridge Department has been busy sweeping and cleaning up chip seal roads. The Crew will begin painting tomorrow August 10, 2016 on all the recent chip seal roads.

The Crusher has had all repairs done and was moved to the Blue Sand Pit yesterday August 8, 2016. Once completed in the Blue Sand Pit, they will move the Crusher to the Tomer Pit to work on crushing chips. There is enough stock of ½" chips that were purchased from Thueson's so there will be no need for making ½" chips this year.

Director Bequeath advised the Board that he has had a conversation with NC Services regarding weed spraying services. They will have a contract prepared for FY 2017 as well as a contract letter stating what all they will cover.

The Board and Director Bequeath discussed an issue that has arisen on Northside Road and Ustick Road regarding some settling of the pavement. The Board advised Staff to notify the City of NHD's concerns and that the issue needs to be closely monitored.

Right-of-Way Agent Eddy Thiel addressed the Board regarding an application by PJB Construction on behalf of Paul Bushman to Vary the Quarter Section Line setback for a lot in Crystal Lakes Subdivision. After discussion, Commissioner Millar made a MOTION to approve the variance request and vary the set back from 70 feet to 30 feet. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Right-of-Way Agent Eddy Thiel addressed the Board regarding an application to Vary the Section Line Setback for the Scott & Sandy Beardsley property on the southwest corner of Locust Lane and Pump Road. After discussion, Commissioner Millar made a MOTION to approve the variance request and vary the set back from 70 feet to 52 feet to allow for a temporary vehicle structure. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Director Bequeath advised the Board of a few pending insurance claims that have been sent off to ICRMP for review.

Commissioner Millar made a MOTION to approve the accounts payable for the month of July. Commissioner Smith SECONDED the motion. MOTION CARRIED.

The Board took a recess at 9:41 a.m.

The Board reconvened at 10:00 a.m.

At 10:00 a.m. Chairman Smith declared the public hearing open for proposed *Fiscal Year 2016-2017 Budget*. Chairman Smith asked for comments for or against the proposed budget. Hearing none, Chairman Smith closed the hearing and will defer discussion until after the next agenda item.

At 10:00 a.m. Chairman Smith declared the public hearing open for *Andrew Frahm Vacation Notice*. Chairman Smith asked for comments for or against the proposed Vacation notice. Ms. Kori Frahm made comments in favor of the request. Mr. Roger Schmidt also made comments in favor of the request. Chairman Smith closed the hearing. Commissioner Millar made a MOTION to approve the vacation request, waive the required fee, and direct staff to prepare findings & facts and conclusions of law. Commissioner Smith SECONDED the motion. MOTION CARRIED.

The Board readdressed the Budget Hearing discussion. Commissioner Millar made a MOTION to approve the Budget with typographic corrections. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Director Bequeath and Assistant Clerk Nicole Riley discussed with the Board the process of calculating overtime accruals in certain situations. The members of the Board advised they will table this discussion until Commissioner Noble returns.

Assistant Clerk Nicole Riley addressed the Board regarding Life Flight membership renewals. Commissioner Millar made a MOTION to renew Life Flight Membership for FY2017. Commissioner Smith SECONDED the motion. MOTION CARRIED.

District Clerk Paige Rhoades and Attorney Wynkoop addressed the Board regarding Resolution 2016-07 submitting delinquent LID's over to County for collection of funds. Per discussion, the Board determined to allow the Clerk to send the full amount due of \$3,150.18 over to Canyon County for tax collection. Commissioner Millar made a MOTION to adopt resolution 2016-07 with the acceleration amount owed and turning the Patron over to collections. Commissioner Smith SECONDED the motion. MOTION CARRIED.

District Clerk Paige Rhoades discussed with the Board Costco membership renewals. Employees will continue to bring in their portion of \$27.50 and the Highway District will renew the membership with paying the remainder of \$27.50 for each employee's membership.

Right-of-Way Agent Eddy Thiel addressed the Board regarding North Rimview Subdivision replat. This matter had been addressed back in February of 2016 with a variance request and this

signing of the replat is the final phase in this process. Commissioner Millar made a MOTION to approve the Chairman to sign the replat of North Rimview Subdivision. Commissioner Smith SECONDED the Motion. MOTION CARRIED.

Commissioner Millar made a MOTION to adjourn at 10:56 a.m. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Secretary/Treasurer, Bryce Millar