

**NAMPA HIGHWAY DISTRICT NO. 1**  
**REGULAR MEETING**  
**DRAFT**

**PRESENT:** Commissioners, Dick Smith, Randy Noble and Bryce Millar, Attorney David Wynkoop, Director Casey Bequeath, Engineer Eric Shannon and District Clerk Paige Rhoades

**GUESTS:** Don Barr, City of Nampa; Tom Points, City of Nampa; Dan & Marcy Hukill

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the regular minutes from July 12<sup>th</sup>, 2016. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Mr. Don Barr from the City of Nampa stated they have finished painting and all thermoplastic laydown has been completed. The crews are currently weed spraying and sweeping. Mr. Barr advised the Board that they are looking into adding spray tanks for weed spraying to their current street sweepers.

Mr. Tom Points from the City of Nampa gave the Board an update on the 11<sup>th</sup> Ave North project. Mr. Points advised the Board that the project is now open for traffic and is almost completed.

Mr. Points advised the Board that in regards to the Purdam Lift station, the punch list items have been completed and is now ready for the new school.

Engineer Shannon advised the Board that LHTAC has completed their project close out for the Bowmont Road project and has been sent to ITD for final approval. Once ITD approves of the completion, NHD should receive the files to hold and could also receive a settlement check for the difference if what was spent on the project was less than the deposit. This should all be wrapped up by September of 2016. Once everything with this project is completed, Engineer Shannon will begin to surplus / auction off the remaining properties left.

Engineer Shannon had a brief discussion regarding the Middleton and Orchard signal project.

Engineer Shannon addressed the Board regarding the Ustick & Midland Intersection study. NHD has received and reviewed the existing conditions and future traffic projects report and Engineer Shannon has submitted his comments back to Canyon Highway District. The next step in this project will be evaluating for future alternatives.

Engineer Shannon advised the Board that the Laster Lane culvert at Indian Creek project will be pursued in FY 2018 with NHD forces completing the culvert replacement. Engineer Shannon stated NHD will need to draft an agreement with the property owner to use private access during construction.

Engineer Shannon addressed the Board regarding the FY 2017-2021 Five Year Work Plan. The only change on the list from the Draft version was the Laster Lane culvert project being delayed to FY 2018. Engineer Shannon requested a motion to approve FY 2017-2021 Five Year work plan. Commissioner Millar made a MOTION to approve FY 2017-2021 Five Year Work plan. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Engineer Shannon gave the Board an update on the coordination with the City of Nampa regarding planning, annexation and permitting. They have written a preliminary draft MOU to still be reviewed by NHD.

Director Bequeath advised the Board that Middleton Road has been paved, the City of Nampa has already painted the road and next week NHD crews will go finish up the shoulder work. Fog sealing will begin next week and should only take a few days to get completed.

The Crusher will be in the shop for a few minor repairs and will be taken to the blue sand pit to screen some blue sand for the winter and then taken back to the Tomer Pit to restock chip supplies.

The Bridge crew will start painting the chip seal roads once all the roads have been swept and fog sealed.

Director Bequeath discussed with the Board surplus of the old paint truck. Director Bequeath will submit a list of all items for surplus to the Board at a later date.

Director Bequeath advised the Board that he is currently working with NC Services on taking over the entire spraying services and the legality of them doing so. Director Bequeath will update the Board with more information at a later date.

Director Bequeath supplied the members of the Board with a copy of the FY2016-2017 meeting and holiday schedules.

Commissioner Noble made a MOTION to approve the accounts payable and payroll for the month of July. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Dan and Marcy Hukill appeared before the Board to discuss the Crystal Lakes Subdivision. In December of 2015, the Board granted a Variance to sign the Subdivision Plat, in exchange for Hukill's depositing a guarantee to finish work on the Subdivision. The required deposit was 120% of the estimated construction cost of \$26,000. Per District standards, once the work is accepted for maintenance, 50% of the value of work is retained for one (1) year to ensure against failure; the rest is refunded. Mr. Hukill presented a spreadsheet showing actual costs had been \$21,374.00, and requested that retainage be based on actual rather than estimated costs. This would result in \$10,687 retained and \$20,513 refunded as follows:

Deposit to Finish Work:	\$26,000 @ 120% =	\$31,200.00
Retained against Failure of Work	\$21,374.00@ 50% =	\$10,687.00
		-----
Refund (at Acceptance for Maintenance):		\$20,513.00

The Board agreed to this agreement.

Director Bequeath and District Clerk Paige Rhoades addressed the Board with the Draft FY2016-2017 Budget. District Clerk Rhoades provided members of the Board with the tentative draft budget and budget worksheets for review. Director Bequeath discussed the salary increases for the employees. The Board approved that the salary increases were justified. Commissioner Noble made a MOTION to approve the tentative budget and authorize staff to publish in the press and schedule the Budget Hearing for August 9<sup>th</sup>, 2016 at 10:00 a.m. Commissioner Millar SECONDED the Motion. MOTION CARRIED.

Commissioner Millar made a MOTION to adjourn at 10:32 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

---

Chairman, Dick Smith

---

Vice Chairman, Randy Noble